

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, February 5, 2025 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Patrick Mooney
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:31 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve February 5, 2025, Board Meeting Agenda

Recommendation: Approve February 5, 2025, Board Meeting Agenda
ORIGINAL - Motion

Member (**Denyelle Nishimori**) Moved, Member (**Patrick Mooney**) Seconded to approve the **ORIGINAL** motion 'Approve February 5, 2025, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

8.0 Student Representative Report

8.1 Student Representatives Report

9.0 School Showcase

9.1 North Tahoe School Showcase

The Principal of North Tahoe School provided an update to the board.

10.0 Superintendent's Report

10.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

11.0 Resolution

11.1 Approve Resolution No. 21-2024-2025 - National School Counseling Week, February 3-7, 2025

National School Counseling Week is always celebrated the first full week in February. National School Counseling Week 2025, "School Counselors: Helping Students Thrive," will be celebrated from February 3-7, 2025, to focus public attention on the unique contribution of professional school counselors within U.S. school systems. National School Counseling Week, sponsored by ASCA, highlights the tremendous impact school counselors can have in helping students achieve school success and plan for a career.

Recommendation: Approve Resolution No. 21-2024-2025 - National School Counseling Week, February 3-7, 2025.

ORIGINAL - Motion

Member (**Cristina Hennessey**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 21-2024-2025 - National School Counseling Week, February 3-7, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.0 Grant

12.1 Accept Grant from Truckee Lions Club for Mobile Vision Van

This donation will be used to partner with Vision to Learn for the use of their mobile vision van.

Recommendation: Accept the grant from Truckee Lions Club for Mobile Vision Van.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from Truckee Lions Club for Mobile Vision Van'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Consent Agenda

13.1 Approve Personnel Action Report for February 5, 2025

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for February 5, 2025.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for February 5, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.2 Approve Warrants, Contracts, and Donations for the February 5, 2025, Board Meeting

The attached is a list of all warrants that have been issued, and contracts and donations that have been received since those last approved on December 18, 2024.

Recommendation: Approve the warrants, contracts, and donations for the February 5, 2025, board meeting.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the warrants, contracts, and donations for the February 5, 2025, board meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.3 Approve Proposed Revisions to the Job Description for Director of Fiscal Services

The proposed revisions to the Director of Fiscal Services are being presented to the Board of Trustees with minor edits, updating the title of the supervisor, and minor grammatical error edits.

Recommendation: Approve the proposed revisions to the job description for Director of Fiscal Services.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the job description for Director of Fiscal Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.4 Approve Proposed Revision to Board Policy and Administrative Regulation 5131.7 Weapons and Dangerous Instruments

Proposed revisions to board policy and regulations are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on January 22, 2025.

Recommendation: Approve Proposed Revision to Board Policy and Administrative Regulation 5131.7 Weapons and Dangerous Instruments

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy and Administrative Regulation 5131.7 Weapons and Dangerous Instruments'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.5 Approve Proposed Revision to Administrative Regulation 5141.3 Health Examinations

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on January 22, 2025.

Recommendation: Approve Proposed Revision to Administrative Regulation 5141.3 Health Examinations

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Administrative Regulation 5141.3 Health Examinations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.6 Approve Proposed Revision to Board Policy and Administrative Regulation 5142 Safety

Proposed revisions to board policy and regulations were presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on January 22, 2025.

Recommendation: Approve Proposed Revision to Board Policy and Administrative Regulation 5142 Safety

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy and Administrative Regulation 5142 Safety'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.7 Approve Proposed Revision to Administrative Regulation 5142.2 Safe Routes to School Program

Proposed revisions to the regulation were presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on January 22, 2025.

Recommendation: Approve Proposed Revision to Administrative Regulation 5142 Safe Routes to School Program

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Administrative Regulation 5142 Safe Routes to School Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.8 Approve the Proposed Revisions to Board Policy and Administrative Regulation 3515.5 - Sex Offender Notification

Proposed revisions to Board Policy and Administrative Regulation were presented to the Board for review on January 22, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to Board Policy and Administrative Regulation 3515.5 - Sex Offender Notification.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to Board Policy and Administrative Regulation 3515.5 - Sex Offender Notification'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.9 Approve the proposed Truckee High School Overnight Field Trip to Berkeley, CA, from March 7 through March 9, 2025

Truckee High School is proud to send twelve student delegates to the upcoming Model United Nations conference at the University of California at Berkeley.

Recommendation: Approve the Truckee High School overnight field trip to Berkeley, CA, from March 7 through March 9, 2025.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Truckee High School overnight field trip to Berkeley, CA, from March 7 through March 9, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.10 Approve the proposed Truckee High School Overnight Field Trip to Claremont, CA, from April 25 through April 28, 2025

Truckee High School is thrilled to announce that eleven students have been selected to participate in the Model United Nations conference at Claremont McKenna College. Model UN offers an unparalleled educational experience.

Recommendation: Approve the Truckee High School overnight field trip to Claremont, CA, from April 25 through April 28, 2025.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Truckee High School overnight field trip to Claremont, CA, from April 25 through April 28, 2025'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.11 Declare List of Equipment to be Surplus and Estimated Values

The Facilities department is continually evaluating our inventory of furniture and equipment to determine the condition and usability of each asset. In order to dispose of furniture and equipment, the Board must first declare them surplus. By declaring these items surplus, the District is able to offer these items for sale to the public through a published notice in accordance with California Education Code Section 17545.

Recommendation: Declare the list of equipment to be surplus and estimated values

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Declare the list of equipment to be surplus and estimated values'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.0 Consent Items Pulled for Discussion/Approval

15.0 Personnel

15.1 Approve Memorandum of Understanding No. 6 with California Employees Association Chapter No. 383 - New Job Description - Community Liaison Interpreter: Attendance and TUPE (Tobacco Use Prevention Education)

The Memorandum of Understanding No. 6 with California School Employees Association Chapter No. 383 - New job description - Community Liaison Interpreter: Attendance and TUPE (Tobacco Use Prevention Education) is being presented for review.

Recommendation: Approve the Memorandum of Understanding No. 6 with California School Employees Association Chapter No. 383 - New job description - Community Liaison Interpreter: Attendance and TUPE (Tobacco Use Prevention Education).

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 6 with California School Employees Association Chapter No. 383 - New job description - Community Liaison Interpreter: Attendance and TUPE (Tobacco Use Prevention Education)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.0 Association Report and Comment

16.1 CSEA - California School Employees Association

16.2 TTEA - Tahoe Truckee Education Association

17.0 First Read - Board Policy

17.1 First Read of Proposed Revision to Board Policy and Administrative Regulation 0450 Comprehensive Safety Plan

Proposed revisions to Board Policy and Administrative Regulation 0450 Comprehensive Safety Plan are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

17.2 First Read of Proposed Revision to Board Policy and Administrative Regulation 3100 Budget

Proposed revisions to Board Policy and Administrative Regulation 3100 Budget are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

18.0 Board Business

18.1 Approve and Vote for the 2025 CSBA Delegate Assembly Election

Ballots for this year's CSBA Delegate Assembly elections were mailed to the school district and county offices of education. The Delegate Assembly meets twice each year.

The Board as a whole may vote for up to the number of vacancies in the regions or sub-regions as indicated on the ballot. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate.

Recommendation: Approve and vote for the official 2025 Delegate Assembly Ballot Subregion 4-D candidate, number of vacancies: three.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Approve and vote for the official 2025 Delegate Assembly Ballot Subregion 4-D candidate, number of vacancies: three'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.2 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

19.0 Second Closed Session

19.1 Public Employment Certificated, Classified, Confidential, and Management

19.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

20.0 Report out Action from Closed Session

21.0 Adjournment

There being no further business, the meeting was adjourned at 7:06 p.m.