

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, September 4, 2024 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS	Cristina Hennessey Dianna Driller Kirsten Livak Patrick Mooney Denyelle Nishimori
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ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 4:31 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:30 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

No reportable action was taken in closed session.

5.1 Open Session - President will Report out any Action Taken in Closed Session

6.0 Approval of Agenda

6.1 Approve September 4, 2024, Board Meeting Agenda

Recommendation: Approve September 4, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve September 4, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

8.0 Student Representative Report

8.1 Student Representatives Report

9.0 Superintendent's Report

9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

10.0 Resolution

10.1 Resolution No. 4-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to Establish September as Attendance Awareness Month

School Attendance is essential to student achievement and graduation. This resolution supports the message that school attendance matters for all areas of school success and prepares students for college and/or a career. TTUSD supports Attendance Awareness Month during September 2024.

Recommendation: Adopt Resolution No. 4-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to establish September as Attendance Awareness Month.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Adopt Resolution No. 4-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to establish September as Attendance Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

10.2 Review and Consider Termination of Emergency Authorization Regarding Water Damage at North Tahoe High School

The District has secured a contractor to perform the water damage repair and restoration work, and the need for emergency action has concluded. District staff recommend that the Board determine by a four-fifths vote that the emergency authorization is terminated.

Recommendation: Review and consider the termination of Emergency Authorization regarding the water damage at North Tahoe High School.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review and consider the termination of Emergency Authorization regarding the water damage at North Tahoe High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

10.3 Approve Resolution No. 5-2024-2025 Designation of a Representative and Alternate to the Schools Insurance Group Joint Powers Board

Schools Insurance Group requires a Resolution in order for the Tahoe Truckee Unified School District to designate a representative and alternate to the Schools Insurance Group Joint Powers Board.

Recommendation: Approve Resolution No. 5-2024-2025 Designation of a Representative and Alternate to the Schools Insurance Group Joint Powers Board.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 5-2024-2025 Designation of a Representative and Alternate to the Schools Insurance Group Joint Powers Board'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

11.0 Educational Services

11.1 Review the Federal Program Monitoring Results

Federal Program Monitoring comprehensively evaluates the district's adherence to federal laws and regulations governing categorical programs. These programs receive federal funding for specific educational purposes and are subject to rigorous oversight.

Recommendation: Review the Federal Program Monitoring Results.

11.2 Approve Memorandum of Understanding (MOU) between Adventure Risk Challenge (ARC) and Tahoe Truckee Unified School District

Board Item Staff Report Approve the Memorandum of Understanding between Adventure Risk Challenge and Tahoe Truckee Unified School District MOU TTUSD Adventure Risk Challenge (ARC)

Since its founding in 2004, Adventure Risk Challenge (ARC) has partnered with the Tahoe Truckee Unified School District (TTUSD) to provide immersive, year-round programs for underserved high school students.

Recommendation: Approve the Memorandum of Understanding (MOU) between Adventure Risk Challenge (ARC) and Tahoe Truckee Unified School District.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding (MOU) between Adventure Risk Challenge (ARC) and Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.0 Grant

12.1 Approve Letter of Support for Adventure Risk Challenge to Apply for Grants on Behalf of the District Through the Truckee Tahoe Airport District

Tahoe Truckee Unified School District is proud of our long-standing partnership with Adventure Risk Challenge (ARC), who provides academic skills and experiences for at-risk students. ARC would like to apply for grants offered through the Truckee Tahoe Airport District (TTAD) to further enhance the education experience of our highest needs high school students. The TTAD requires grant applicants to include a resolution or letter from partnering agencies showing support for the application. The ARC application and letter/resolution will only be considered when endorsed through a formal motion or resolution by the governing board of another local public agency with an elected or appointed board.

Recommendation: Approve the letter of support for Adventure Risk Challenge to apply for grants on behalf of the District through the Truckee Tahoe Airport District.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the letter of support for Adventure Risk Challenge to apply for grants on behalf of the District through the Truckee Tahoe Airport District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.2 Accept Grant from the Excellence in Education Foundation for the 2025 Linda Brown Fellows Award

Nominated by parents, teachers, students, and community members, the Linda Brown Fellows Awards are presented to teachers who demonstrate creativity, exceptional merit, dedication to innovation, and a commitment to making learning exciting every day. Recipients receive a \$2,000 grant for educational enhancement.

Recommendation: Accept the grant from the Excellence in Education Foundation for the 2025 Linda Brown Fellows Award.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from the Excellence in Education Foundation for the 2025 Linda Brown Fellows Award'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Association Report and Comment

13.1 CSEA - California School Employees Association

13.2 TTEA - Tahoe Truckee Education Association

14.0 Consent Agenda

14.1 Approve Personnel Action Report for September 4, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for September 4, 2024.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for September 4, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.2 Approve Leave of Absence Requests for the 2024-2025 School Year

Human Resources works with site and department administrators to assess staffing and recommendations for approval of leaves.

Recommendation: Approve the Leave of Absence requests for the 2024-2025 school year.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Leave of Absence requests for the 2024-2025 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.3 Declare List of Equipment to be Surplus and Estimated Values

The Facilities department is continually evaluating our inventory of furniture and equipment to determine the condition and usability of each asset. In order to dispose of furniture and equipment, the Board must first declare them surplus. By declaring these items surplus, the District is able to offer these items for sale to the public through a published notice in accordance with California Education Code Section 17545.

Recommendation: Declare the list of equipment to be surplus and estimated values
ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Declare the list of equipment to be surplus and estimated values'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.4 Approve Warrants, Contracts, and Donations for the September 4, 2024, Board Meeting

The attached is a list of all warrants that have been issued, and contracts and donations that have been received since those last approved on August 7, 2024.

Recommendation: Approve the warrants, contracts, and donations for the September 4, 2024, board meeting.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the warrants, contracts, and donations for the September 4, 2024, board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.5 Approve Proposed Alder Creek Middle School Field Trip to Portola, CA, from September 13 to September 15, 2024

Sierra Nevada Journeys' Outdoor Leadership Program offers an immersive experience where 8th-grade students from Alder Creek Middle School can deepen their connections and develop essential leadership skills. Through hands-on activities and inquiry-based learning, students will explore the Sierra Nevada's natural beauty while cultivating a sense of community within their homeroom classes and the grade level.

Recommendation: Approve the proposed Alder Creek Middle School overnight field trip to Portola, CA, from September 13 to September 15, 2024.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Alder Creek Middle School overnight field trip to Portola, CA, from September 13 to September 15, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.6 Approve Proposed Alder Creek Middle School Field Trip to Portola, CA, from September 20 to September 22, 2024

Sierra Nevada Journeys' Outdoor Leadership Program offers an immersive experience where 8th-grade students from Alder Creek Middle School can deepen their connections and develop essential leadership skills. Through hands-on activities and inquiry-based learning, students will explore the Sierra Nevada's natural beauty while cultivating a sense of community within their homeroom classes and the grade level.

Recommendation: Approve the proposed Alder Creek Middle School overnight field trip to Portola, CA, from September 20 to September 22, 2024.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Alder Creek Middle School overnight field trip to Portola, CA, from September 20 to September 22, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Consent Items Pulled for Discussion/Approval

16.0 Business Services

A) Fiscal Services

16.1 Approve the 2024-2025 Financial and Operational Agreement Between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School (SELS)

This agreement, written as a Memorandum of Understanding (MOU), between TTUSD and SELS is the annual exercise that outlines the fees associated with services for facilities, food services, oversight, snow removal, special education, transportation, and technology from TTUSD & Placer County Office of Education. Included in this MOU are Appendix A for optional services and Appendix B to highlight the agreed-upon numbers for student enrollment and facilities.

Recommendation: Approve the 2024-2025 Financial and Operational Agreement between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School (SELS).

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the 2024-2025 Financial and Operational Agreement between Tahoe Truckee Unified School District and Sierra Expeditionary Learning School (SELS)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

17.0 Board Business

17.1 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

18.0 Second Closed Session

18.1 Public Employment Certificated, Classified, Confidential, and Management

18.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

19.0 Report out Action from Closed Session

20.0 Adjournment

There being no further business, the meeting was adjourned at 6:32 p.m.