

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, February 28, 2024 (5:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Logan Mallonee, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller called the meeting to order at 5:30 p.m.

2.0 Approval of Agenda

2.1 Approve February 28, 2024, Board Meeting Agenda

Recommendation: Approve February 28, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Approve February 28, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

3.0 Public Comment

3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

4.0 School Showcase

4.1 Tahoe Lake Elementary School Showcase

The Principal of Tahoe Lake Elementary School provided an update to the board.

5.0 Superintendent's Report

5.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

6.0 Resolution

6.1 Approve Board Resolution No. 16-2023-2024 - Designation of the Superintendent as an Authorized Signatory for the California Department of Rehabilitation Transition Program Partnership Agreement for Fiscal Years 2024-2025, 2025-2026, and 2026-2027

This Cooperative Contract is designed to jointly serve the mutual consumers receiving services from the Northern Sierra District Department of Rehabilitation (DOR) and the Tahoe Truckee Unified School District (TTUSD). Staff and resources are combined to provide vocational rehabilitation services through this Transition Partnership Program (TPP).

Recommendation: Approve Board Resolution No. 16-2023-2024 - Designation of the Superintendent as an Authorized Signatory for the California Department of Rehabilitation Transition Program Partnership Agreement for Fiscal Years 2024-2025, 2025-2026, and 2026-2027

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Board Resolution No. 16-2023-2024 - Designation of the Superintendent as an Authorized Signatory for the California Department of Rehabilitation Transition Program Partnership Agreement for Fiscal Years 2024-2025, 2025-2026, and 2026-2027'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Donation

7.1 Accept Donation from Tahoe Mountain Resorts Foundation for Sagehen Outdoor Education Program

The Sagehen Outdoor Education Program is a partnership between TTUSD, Sagehen Creek Field Research Station, and the Sierra Watershed Education Program. The Tahoe Mountain Resorts Foundation has awarded a donation in the amount of \$5,000.00 to assist in funding the educational program.

Recommendation: Accept the donation from the Tahoe Mountain Resorts Foundation for the Sagehen Outdoor Education Program.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Tahoe Mountain Resorts Foundation for the Sagehen Outdoor Education Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.2 Accept Donation from an Anonymous Donor to Support the Truckee High School Weight Room Upgrade and Renovation

An anonymous donor is generously providing \$16,000.00 to support the Truckee High School Weight Room as it creates healthy lifestyles for our young men and women and provides the bases for successful team sports, such as football.

Recommendation: Accept the donation from an anonymous donor to support the Truckee High School weight room upgrade and renovation.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from an anonymous donor to support the Truckee High School weight room upgrade and renovation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.3 Accept Donation from Tahoe Truckee High School Student Body Athletics to Support the Truckee High School Weight Room Upgrade and Renovation

The Tahoe Truckee High School Student Body Athletics is generously donating \$25,000.00 to support the Truckee High School weight room upgrade and renovation.

Recommendation: Accept the donation from Tahoe Truckee High School Student Body Athletics to support the Truckee High School weight room upgrade and renovation.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from Tahoe Truckee High School Student Body Athletics to support the Truckee High School weight room upgrade and renovation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.0 Consent Agenda

8.1 Approve Personnel Action Report for February 28, 2024

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for February 28, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for February 28, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.2 Approve Proposed North Tahoe High School Overnight Field Trip to Long Beach, CA, from February 21 through February 23, 2024

The North Tahoe High School culinary students will participate in the 22nd Annual California ProStart Cup. Two teams of four students will compete against other culinary students from across California.

Recommendation: Approve the North Tahoe High School overnight field trip to Long Beach, CA, from February 21 through February 23, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the North Tahoe High School overnight field trip to Long Beach, CA, from February 21 through February 23, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.3 Approve the Proposed Revisions to Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves

Proposed revisions to Personal Leaves were presented to the Board for review on January 17, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to the Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the Administrative Regulations 4161.2/4261.2/4361.2 - Personal Leaves'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.4 Approve the Proposed Revisions to Administrative Regulations 4161.8/4261.8/4361.8 - Family Care and Medical Leave

Proposed revisions to Family Care and Medical Leave were presented to the Board for review on January 17, 2024, as recommended by the model provided by CSBA.

Recommendation: Approve the proposed revisions to the Administrative Regulations 4161.8/4261.8/4361.8 - Family Care and Medical Leave.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the Administrative Regulations 4161.8/4261.8/4361.8 - Family Care and Medical Leave'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

9.0 Consent Items Pulled for Discussion/Approval

10.0 Personnel

10.1 Approve the Revised Draft for the 2024-2025 School Calendar

November 1, 2024, has been changed from a regular school day to a Professional Development Day. Therefore, the last day of school has been moved from June 17, 2025, to June 18, 2025.

Recommendation: Approve the revised draft for the 2024-2025 School Calendar.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Approve the revised draft for the 2024-2025 School Calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

11.0 Educational Services

11.1 Information on the Federal Program Monitoring

Federal Program Monitoring at Tahoe Truckee Unified School District is an overall determination and review of the district's statutory programs and fiscal requirements for categorical programs. Federal and state laws require the California Department of Education (CDE) to monitor the implementation of categorical programs operated by local educational agencies (LEAs). LEAs are responsible for creating and maintaining programs that meet minimum fiscal and programmatic requirements.

Recommendation: Review the Federal Program Monitoring process.

12.0 Business Services

A) Fiscal Services

12.1 Award Bid and Approve Contract with K S Telecom, Inc., to Provide Equipment and Services for Cabling Infrastructure under the ERATE Program

TTUSD advertised a Request for Proposal (RFP) to provide cabling infrastructure at two sites through the ERATE program. The District has selected the awardee based on multiple evaluation criteria.

Recommendation: Award bid and approve the contract with K S Telecom, Inc., to provide equipment and services for cabling infrastructure under the ERATE program.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award bid and approve the contract with K S Telecom, Inc., to provide equipment and services for cabling infrastructure under the

ERATE program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.2 Award Bid and Approve Contract with AMS.NET to Provide Basic Maintenance Hours under the ERATE Program

TTUSD advertised a Request for Proposal (RFP) to provide basic maintenance hours through the ERATE program. The District has selected the awardee based on multiple evaluation criteria.

Recommendation: Award bid and approve the contract with AMS.NET to provide basic maintenance hours under the ERATE program.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award bid and approve the contract with AMS.NET to provide basic maintenance hours under the ERATE program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 First Read - Board Policy

13.1 First Read of Proposed Revision to Board Policy 5145.12, Search and Seizure

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

13.2 First Read and Proposed Revisions to Board Policy and Administrative Regulation 4112.2 - Certification

Proposed revisions to Board Policy and Administrative Regulation are being presented to the Board for review as recommended by the model provided by CSBA. The Administrative Regulation is provided as information only.

Recommendation: Review the proposed revisions and provide direction to bring back to the next Regular Board Meeting for approval.

13.3 First Read and Proposed Revisions to Administrative Regulation 4217.3 - Layoff/Rehire

Proposed revisions to Administrative Regulation are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next Regular Board Meeting for approval.

14.0 Board Business

14.1 Approve and Vote for the 2024 CSBA Delegate Assembly Election

Ballots for this year's CSBA Delegate Assembly elections were mailed to the school district and county offices of education. The Delegate Assembly meets twice each year. The Board as a whole may vote for up to the number of vacancies in the regions or sub-regions as indicated on the ballot. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate.

Recommendation: Approve and vote for the official 2024 Delegate Assembly Ballot Subregion 4-D candidate, number of vacancies: one.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve and vote for the official 2024 Delegate Assembly Ballot Subregion 4-D candidate, number of vacancies: one'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.2 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

15.0 Adjournment

There being no further business, the meeting was adjourned at 6:59 p.m.