

## **DRAFT MINUTES**

### **REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, October 21, 2020 (4:30 PM)**

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#### **ROLL CALL**

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

#### **ALSO IN ATTENDANCE**

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

#### **1.0 Call to Order**

President Szczurek called the meeting to order at 4:30 p.m.

#### **2.0 Public Comment on Closed Session Item**

##### **2.1 General Public Comment on Closed Session Item**

##### **Recommendation:**

No public comment

#### **3.0 Closed Session**

##### **3.1 Public Employment Certificated, Classified, Confidential, and Management**

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management**

#### **4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Szczurek reconvened the meeting at 5:30 p.m.

#### **5.0 Open Session/Report Out Action Taken in Closed Session**

No reportable action was taken in closed session.

##### **5.1 5:30 Open Session - President Will Report out any Action Taken in Closed Session**

##### **Recommendation:**

No reportable action taken

#### **6.0 Approval of Agenda**

##### **6.1 Approve October 21, 2020, Board Meeting Agenda**

**Recommendation:** Approve October 21, 2020, Board Meeting Agenda

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve October 21, 2020, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## **7.0 Public Comment**

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.**

### **Recommendation:**

One public comment attached to the minutes brief folder

## **8.0 Superintendent's Report**

### **8.1 Superintendent Chief Learning Officer - District Update for the Board**

The Superintendent Chief Learning Officer's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **9.0 Recognition of Contributions to the Educational Community**

### **9.1 Superintendent/CLO Mrs. Ghysels will Recognize District Administrators Contributions to the Educational Community**

## **10.0 Resolution**

### **10.1 Approve Resolution No. 6-2020-2021 Week of the School Administrator October 11-17, 2020**

Resolution No.13-2019-2020 Week of the School Administrator  
Resolution recognizing the significant role administrators' play in the learning process were introduced in both houses of the California legislature in 1999. The second full week of October is designated as the "Week of the School Administrator" in California. Tahoe Truckee Administrators play a crucial leadership and support role in providing quality education for our students. We are proud to honor them.

**Recommendation:** Approve Resolution No. 6-2020-2021 Week of the School Administrator October 11-17, 2020, and in acknowledgement of Tahoe Truckee Unified School District's excellent administrative staff.

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 6-2020-2021 Week of the School Administrator October 11-17, 2020, and in acknowledgement of Tahoe Truckee Unified School District's excellent administrative staff'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **10.2 Resolution No. 7-2020-2021 - October - National Bullying Prevention Month**

### **National Bullying Month Resolution**

October is recognized as National Bullying Prevention Month and it is important that we take this opportunity to highlight this important topic as a District. Every employee of the Tahoe Truckee Unified School District is committed to the physical, social and emotional well-being of our students and we want all of our students to make positive choices that lead to endless opportunities. Bullying is an unfortunate act that leads students to serious social and disciplinary consequence that we want to prevent. The Tahoe Truckee Unified School District staff is committed to actively addressing bullying and this resolution will engage teachers and parents in raising awareness during the month of October.

**Recommendation:** Approve Resolution No. 7-2020-2021 - October - National Bullying Prevention Month

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 7-2020-2021 - October - National Bullying Prevention Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **11.0 Donation**

### **11.1 Accept Tahoe Forest Hospital District Donation to the Tahoe Truckee Unified School District**

Tahoe Forest Hospital District donated 4,000 face shields and 4,000 disposable masks to be used by Tahoe Truckee Unified School District staff and students as needed district-wide.

**Recommendation:** Accept Tahoe Forest Hospital District Donation to the Tahoe Truckee Unified School District

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Tahoe Forest Hospital District Donation to the Tahoe Truckee Unified School District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

### **11.2 Accept Donation from Excellence in Education to Support Social Emotional Programs**

Student Services received a donation from Excellence in Education for \$5,000.00 to fund training for five TTUSD administrators to become trained in the program.

**Recommendation:** Accept Donation from Excellence in Education to Support Social Emotional Programs

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Accept Donation from Excellence in Education to Support Social Emotional Programs'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **12.0 Grant**

### **12.1 Accept Grant from California Learning and Language Innovation (CALLI)**

#### **CALLI Grant**

California Learning and Language Innovation (CALLI) generously awarded \$5,000.00 to provide TTUSD with high quality learning opportunities for elementary teachers in the area of academic conversations.

**Recommendation:** Accept the California Learning and Innovation donation for elementary teachers learning opportunities.

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the California Learning and Innovation donation for elementary teachers learning opportunities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **13.0 Consent Agenda**

### **13.1 Approve Personnel Action Reports for October 7, 2020 and October 21, 2020**

Personnel Action Report for October 7, 2020 (Revised)

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Reports for October 7, 2020 and October 21, 2020

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Reports for October 7, 2020 and October 21, 2020'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

### **13.2 Approve Warrants, Contracts, and Donations for the October 21, 2020, Board Meeting**

Warrants, Contracts, and Donations for the October 21, 2020, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the October 21, 2020, Board Meeting

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the October 21, 2020, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

### **13.3 Approve Quarterly Report on Williams Uniform Complaints**

Quarterly Report on Williams Uniform Complaints District Williams Quarterly Report October 21, 2020

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

**Recommendation:** Approve Quarterly Report on Williams Uniform Complaints

#### **ORIGINAL - Motion**

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

### **13.4 Approve July 8, 2020, August 5, 2020, August 19, 2020, September 2, 2020, September 16, 2020, September 23, 2020, and September 28, 2020, Board Meeting Minutes**

Minutes July 8, 2020, August 5, 2020, August 19, 2020, September 2, 2020, September 16, 2020, September 23, 2020, and September 28, 2020

Recap of Board Meeting Minutes

**Recommendation:** Approve July 8, 2020, August 5, 2020, August 19, 2020, September 2, 2020, September 16, 2020, September 23, 2020, and September 28, 2020, Board Meeting Minutes

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve July 8, 2020, August 5, 2020, August 19, 2020, September 2, 2020, September 16, 2020, September 23, 2020, and September 28, 2020, Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

**13.5 Ratify Contract with Licensed Staffing Company, Soliant Health, LLC**

2020-2021 Soliant/TTUSD Client Agreement

Soliant Health, LLC is an agency that provides services to school districts to address unmet staffing needs. The Special Education Department currently has speech and language therapist vacancies that we have not been able to fill. Soliant Health can provide us with appropriate temporary personnel for the school year.

**Recommendation:** Ratify contract with Licensed Staffing Company, Soliant Health, LLC

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Ratify contract with Licensed Staffing Company, Soliant Health, LLC'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

**13.6 Approve Proposed Revisions of Board Policy and Administrative Regulation 6171, Title I Programs**

BP 6171 BP 6171 Title I - compared AR 6171 - Title I - compared

(BP Revised) Policy updated to address the requirement to use federal Title 1 funds to supplement, not supplant, funds available from state and local sources.

**Recommendation:** Approve Proposed Revisions of Board Policy and Administrative Regulation 6171, Title I Programs. Requesting direction to bring back to the next regular scheduled board meeting.

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions of Board Policy and Administrative Regulation 6171, Title I Programs. Requesting direction to bring back to the next regular scheduled board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes

Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

### **13.7 Approve Proposed Revisions to BP and AR 6172.1, Concurrent Enrollment in College Classes**

BP & AR 6172.1 BP 6172.1 - Concurrent Enrollment in College Classes - compared AR 6172.1 - Concurrent Enrollment in College Classes - compared

This Board Policy is being updated to add new language stating that the Board may authorize a student who is pursuing a high school diploma or a high school equivalency certificate through an adult education program, to attend a community college during any session or term as a special part-time student.

**Recommendation:** Approve Proposed Revisions of Board Policy and Administrative Regulation 6172.1, Concurrent Enrollment in College Classes. Requesting direction to bring back on consent agenda at next regular meeting.

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions of Board Policy and Administrative Regulation 6172.1, Concurrent Enrollment in College Classes. Requesting direction to bring back on consent agenda at next regular meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

### **13.8 Approve 2020-2021 School Attendance Review Board (SARB) Membership**

SARB Membership 2020-2021 School Attendance Review Board Membership  
Per Board Policy 5113.1, Board approval is required when there are changes to the SARB membership panel. The Board shall appoint members of the district's SARB, who may include, but are not limited to, a parent/guardian as well as representatives of the district, county probation department, county welfare department, county office of education, law enforcement agencies, community-based youth service centers, school guidance personnel, child welfare and attendance personnel, school or county health care personnel, and school, county, or community mental health personnel, the county district attorney's office; and the county public defender's office.

**Recommendation:** Approve 2020-2021 School Attendance Review Board (SARB) Membership

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve 2020-2021 School Attendance Review Board (SARB) Membership'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **14.0 Consent Items Pulled for Discussion**

## **15.0 Presentations**

### **15.1 Tahoe Truckee Workforce Housing Agency Overview and Update**

TTWHA-TTUSD Update WSW Consulting Presentation TTWHA Employee Housing Study  
TTWHA Employee Housing Survey

Emily Vitas, Executive Director of the Truckee Tahoe Workforce Housing Agency, and Wendy Sullivan, WSW Consulting, will present a brief overview and update on the work of the Truckee Tahoe Workforce Housing Agency. Tahoe Truckee Unified School District is a founding member and funder of the Truckee Tahoe Workforce Housing Agency.

**Recommendation:** Information Only - Tahoe Truckee Workforce Housing Agency Overview and Update

## **16.0 First Read - Board Policy**

### **16.1 First Read of NEW BP 6157 Distance Learning**

BP 6157 BP 6157 Distance Learning NEW

The Board Policy is being updated to reflect NEW LAW (AB 1127), which covers Distance Learning.

**Recommendation:** First Read of NEW Board Policy and Administrative Regulation 6157 Distance Learning.

## **17.0 Board Business**

### **17.1 Comments of Board Members**

Board members comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **18.0 Second Closed Session**

### **18.1 Public Employment Certificated, Classified, Confidential, and Management**

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent/CLO, and Todd Rivera, Executive Director of Business Services, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential and Management**

## **19.0 Report Out Closed Session**

### **19.1 Open Session - President Will Report out any Action Taken in Closed Session**

**Recommendation:**

## **20.0 Adjourn**

There being no further business, the meeting was adjourned at 7:14 p.m.