



DATE: March 16, 2022
TO: Board of Education
FROM: Mrs. Carmen Diaz Ghysels, Superintendent Chief Learning Officer
SUBJECT: Request Delegation of Authority to Contract for Superintendent or Designee to Purchase Roofing Materials
PRESENTED BY: Jorge Rojas, Director of Facilities, Maintenance, and Operations

ACTION REQUESTED

Delegate authority and power to contract to the Superintendent or designee for the purchase of roofing materials and warranty from The Garland Company, Inc. (“Garland”), a vendor awarded a California Multiple Award Schedule (“CMAS”) contract by the State of California Department of General Services.

BACKGROUND INFORMATION

The District seeks to procure additional roofing materials and warranty from Garland to be installed at District facilities by separate contract. The Roofing Materials for these District facilities will be procured from Garland pursuant to CMAS Contract No.4-20-56-0006B (Term date 1/27/2020 through 12/31/2024). Sections 10298 and 10299 of the Public Contract Code authorize school districts to use CMAS-approved vendors for the acquisition of goods, information technology, and services, without further competitive bidding. The installation component will be bid, separately, in accordance with the District’s procedures for procuring construction services.

In light of the Board’s prior 2019 delegation, and because of the need to procure materials to enable installation before the winter, the District will enter into contracts, as needed, with Garland to purchase the Roofing Materials for District facilities at competitive prices and in accordance with CMAS requirements and general provisions.

District staff requests the Board delegate its authority and power to contract to the Superintendent, or designee, for this purpose. Section 17604 of the Education Code authorizes the Board, by a majority vote, to delegate its power to contract to the District Superintendent, or to a designee, and the delegation of power may be limited as to time, money or subject matter or may be a blanket authorization in advance of its exercise, as the governing board may direct. However, no contract made pursuant to the delegation and authorization shall be valid or constitute an enforceable obligation against the District unless and until the same shall have been approved or ratified by the Board. District staff will present to the Board, either for



approval before the contracts are executed or for ratification if contracts are executed before Board approval, all District contracts entered into by the Superintendent, or designee, with Garland for the Roofing Materials.

RESOURCES REQUIRED: N/A

PREPARED BY: Rose Green, Administrative Assistant – Facilities