

**DRAFT MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Wednesday, June 12, 2024 (4:30 PM)**

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## **ROLL CALL**

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Patrick Mooney  
                                 Denyelle Nishimori

### **ALSO, IN ATTENDANCE**

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

## **1.0 Call to Order**

President Driller called the meeting to order at 4:30 p.m.

## **2.0 Public Comment on Closed Session**

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

## **3.0 Closed Session**

**3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.3 Public Employment Certificated, Classified, Confidential, and Management**

## **4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Driller reconvened the meeting at 5:31 p.m.

## **5.0 Open Session/Report out Action Taken in Closed Session**

**5.1 Open Session - President will Report out any Action Taken in Closed Session**

No reportable action was taken in closed session.

## **6.0 Approval of Agenda**

**6.1 Approve June 12, 2024, Board Meeting Agenda**

**Recommendation:** Approve June 12, 2024, Board Meeting Agenda

**ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve June 12, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

## 8.0 Student Representative Report

### 8.1 Student Representatives Report

## 9.0 School Showcase

### 9.1 Sierra Expeditionary Learning School Showcase

The Principal of Sierra Expeditionary Learning School provided an update to the board.

## 10.0 Superintendent's Report

### 10.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 11.0 Resolution

### 11.1 Approve Resolution No. 28-2023-2024 Resolution of Intent to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

Southwest Gas Corporation (SWG) is seeking an easement from the District to relocate gas lines and install facilities at Glenshire Elementary School. The District's Board needs to adopt a Resolution of Intent and hold a public hearing before conveying the easement to SWG.

**Recommendation:** Approve Resolution No. 28-2023-2024 Resolution of Intent to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School

**ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 28-2023-2024 Resolution of Intent to Convey an Easement to Southwest Gas Corporation for Glenshire Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 12.0 Donation

### 12.1 Accept Donation of a Plotter from Ward-Young Architects to support the Truckee High School Engineering Product Innovation and Design Program

Ward-Young Architects is donating a used HP DesignJet T830 multi-function 36" plotter to support the Truckee High School engineering product innovation and design program. The students will use it to bring graphics for snowboards, skateboards, and surfboards.

**Recommendation:** Accept the donation of a plotter from Ward-Young Architects to support the Truckee High School Engineering Product Innovation and Design Program.

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Accept the donation of a plotter from Ward-Young Architects to support the Truckee High School Engineering Product Innovation and Design Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 13.0 Public Hearing

### 13.1 Public Hearing on the Local Control and Accountability Plan for 2024-2025

State law requires the Board to hold a public hearing before adopting its 2024-2027 Local Control and Accountability Plan. The public hearing must be held at the same meeting as the public hearing scheduled for the 2024-2025 Proposed Budget. The hearing cannot be held at the same meeting in which the formal budget adoption occurs.

**Recommendation:** Hold a Public Hearing to receive public comments and feedback on the 2024-2025 Local Control Accountability Plan prior to adoption on June 26, 2024.

### 13.2 Public Hearing on the 2024-2025 Proposed Budget

State law requires the Board to hold a public hearing prior to the adoption of its annual budget. The public hearing must be held at the same meeting as the public hearing scheduled for the Local Control and Accountability Plan. The hearing cannot be held at the same meeting in which the formal budget adoption occurs.

**Recommendation:** Hold a public hearing for 2024-2025 Proposed Budget and allow for public comment.

## 14.0 Consent Agenda

### 14.1 Approve Personnel Action Report for June 12, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

**Recommendation:** Approve the Personnel Action Report for June 12, 2024.

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for June 12,

2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.2 Approve Leave of Absence Request for the 2024-2025 School Year**

Human Resources works with site and department administrators to assess staffing and recommendations for approval of leaves.

**Recommendation:** Approve Leave of Absence Request for the 2024-2025 School Year  
**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence Request for the 2024-2025 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.3 Approve Proposed Revision to Board Policy 5131.9, Honesty**

Proposed revisions to the board policy and regulation were presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on May 15, 2024.

**Recommendation:** Approve the proposed revision to Board Policy 5131.9, Honesty.  
**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revision to Board Policy 5131.9, Honesty'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.4 Approve Proposed Revision to Board Policy 6154, Homework/Makeup Work**

Proposed revisions to the board policy and regulation were presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on May 15, 2024.

**Recommendation:** Approve the proposed revision to Board Policy 6154, Homework/Makeup Work.  
**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revision to Board Policy 6154, Homework/Makeup Work'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes

Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.5 Approve Proposed Revision to Board Policy 6162.5, Student Assessment**

Proposed revisions to the board policy and regulation were presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on May 15, 2024.

**Recommendation:** Approve the proposed revision to Board Policy 6162.5, Student Assessment.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revision to Board Policy 6162.5, Student Assessment'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.6 Declare List of Used Vehicles and Equipment to Be Surplus and Approve Estimated Values**

The transportation department is continually evaluating our inventory of vehicles and shop equipment to determine the condition and usability of each asset. Many vehicles and equipment items were deemed obsolete or unusable, unable to be repaired, or too costly to repair. These items are no longer needed by the District. In addition, the District is the recipient of four PCAPCD bus replacement grants. The District must surplus and destroy the buses as a requirement of the grant. In order to dispose of these vehicles and equipment, the Board must first declare them surplus. By declaring these items surplus, we are able to offer these items for sale to the public through a published notice in accordance with California Education Code Section 17545.

**Recommendation:** Declare the list of used vehicles and equipment to be surplus and approve the estimated values.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Declare the list of used vehicles and equipment to be surplus and approve the estimated values'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.7 Approve April and May Board Meeting Minutes**

Recapitulation of Board Meeting Minutes

**Recommendation:** Approve the April and May Board Meeting Minutes.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the April and May Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.8 Approve Proposed Truckee High School Overnight Field Trip to Fresno, CA, from June 7, 2024, through June 8, 2024**

Truckee High School's football team will compete in a passing tournament at Fresno State University.

**Recommendation:** Approve the proposed Truckee High School overnight field trip to Fresno, CA, from June 7, 2024, through June 8, 2024.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Truckee High School overnight field trip to Fresno, CA, from June 7, 2024, through June 8, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.9 Approve Proposed Truckee High School Overnight Trip to La Grande, OR, from July 15 through July 18, 2024**

Truckee High School's Varsity Football team has had past success offering this field trip. The training camp has been a tremendous success and an excellent experience for the team.

**Recommendation:** Approve the proposed Truckee High School overnight trip to La Grande, OR, from July 15 through July 18, 2024.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Truckee High School overnight trip to La Grande, OR, from July 15 through July 18, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.10 Approve Adoption of K-5 Math Instructional Materials**

After a year-long pilot process, reviewing all educational partner feedback, analyzing the data, and receiving additional training, the TTUSD Math Steering Committee recommends the adoption of the following instructional materials: Great Minds PBC, 2021: Eureka Math<sup>2</sup> Spanish, Learn K-5, Modules 1-6 Great Minds PBC, 2021: Eureka Math<sup>2</sup>, English, Learn K-5, Modules 1-6

**Recommendation:** Approve the material for the adoption of K-5 Math Instructional Materials.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the material for the adoption of K-5 Math Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

#### **14.11 Approve Adoption of Secondary Math Instructional Materials**

After a year-long pilot process, reviewing all educational partner feedback, analyzing the data, and receiving additional training, the TTUSD Math Steering Committee recommends the adoption of Carnegie Learning 2022 Math instructional materials.

**Recommendation:** Approve the material for the adoption of Secondary Math instructional materials.

##### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the material for the adoption of Secondary Math instructional materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **15.0 Consent Items Pulled for Discussion/Approval**

#### **16.0 Educational Services**

##### **16.1 Approve 2024-2025 Dashboard Alternative School Status Application**

Beginning with the 2022 California School Dashboard, the Dashboard Alternative School Status (DASS) one-year graduation rate is only reported for informational purposes.

**Recommendation:** Approve the 2024-2025 Dashboard Alternative School Status Application.

##### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the 2024-2025 Dashboard Alternative School Status Application'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **A) Curriculum and Instruction**

##### **16.2 First Read of Proposed New High School Course Video Editing for 2024-2025**

Video Editing is a one-year technical education course emphasizing professional ethics, professional videography processes, and professional editing techniques for the video production profession.

**Recommendation:** Review and provide direction on course adoption.

### **17.0 Personnel**

**17.1 Approve Memorandum of Understanding No. 13 with California Employees School Association Chapter No. 3 - Short Term School District Summer Worker - Technology**

The Memorandum of Understanding No. 13 with California School Employees Association Chapter No. 383 - New job description Short Term District Summer Worker- Technology is being presented for review.

**Recommendation:** Approve the Memorandum of Understanding No. 13 with California School Employees Association Chapter No. 383 - New job description - Short Term District Summer Worker - Technology.

**ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 13 with California School Employees Association Chapter No. 383 - New job description - Short Term District Summer Worker - Technology'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**17.2 Approve Memorandum of Understanding No. 14 with California Employees Association Chapter No. 383 - New Job Description - Administrative Assistant Food Services**

The Memorandum of Understanding No. 14 with California School Employees Association Chapter No. 383 - New job description - Administrative Assistant Food Services is being presented for review.

**Recommendation:** Approve the Memorandum of Understanding No. 14 with California School Employees Association Chapter No. 383 - New job description - Administrative Assistant Food Services.

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 14 with California School Employees Association Chapter No. 383 - New job description - Administrative Assistant Food Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**18.0 Association Report and Comment**

**18.1 CSEA - California School Employees Association**

**18.2 TTEA - Tahoe Truckee Education Association**

**19.0 Business Services**

**A) Facilities**

**19.1 Approve Amendment No. 1 to the Tahoe Truckee Unified School District and Tahoe-Truckee Sanitation Agency Lease Agreement**

Tahoe Truckee Unified School District (TTUSD) currently has a long-term land lease agreement with Tahoe-Truckee Sanitation Agency (TTSA) for the property where the Transportation Department is located. TTSA recently approved a land swap agreement with the Truckee Tahoe Airport District, which included a portion of the property identified in our lease. This amendment modifies the legal description of the leased area to exclude the portion of land transferred to the Truckee Tahoe Airport District. TTUSD does not need this area of the property, and this does not impact TTUSD's operations.

**Recommendation:** Approve Amendment No. 1 to the Tahoe Truckee Unified School District and Tahoe-Truckee Sanitation Agency Lease Agreement.

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Amendment No. 1 to the Tahoe Truckee Unified School District and Tahoe-Truckee Sanitation Agency Lease Agreement'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**19.2 Approve Bid Package and Contractor's Agreement #24-00-12M with JB-TC Ventures, LLC DBA JB Bostick, the Lowest Responsive and Responsible Bidder for TTUSD 2024 Asphalt Maintenance**

The district-wide project consists of seal coating the parking lots, driveways, and playgrounds at five sites, as well as stripping these areas at all sites.

**Recommendation:** Approve Bid Package and Contractor's Agreement #24-00-12M with JB-TC Ventures, LLC DBA JB Bostick, the Lowest Responsive and Responsible Bidder for TTUSD 2024 Asphalt Maintenance.

**ORIGINAL - Motion**

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Bid Package and Contractor's Agreement #24-00-12M with JB-TC Ventures, LLC DBA JB Bostick, the Lowest Responsive and Responsible Bidder for TTUSD 2024 Asphalt Maintenance'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**20.0 First Read - Board Policy**

**20.1 First Read of Proposed Revision to Board Policy 5145.3 Nondiscrimination/Harassment**

Proposed revisions to the board policy are presented to the Board for review as recommended by the model provided by CSBA.

**Recommendation:** Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

**20.2 First Read of Proposed Revision to Board Policy 5131.2 Bullying**

Proposed revisions to the board policy are presented to the Board for review as recommended by the model provided by CSBA.

**Recommendation:** Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

## **21.0 Board Business**

The board members' comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### **21.1 Comments of Board Members**

## **22.0 Second Closed Session**

**22.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**22.2 Public Employment Certificated, Classified, Confidential, and Management**

**22.3 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

## **23.0 Report out Action from Closed Session**

## **24.0 Adjournment**

There being no further business, the meeting was adjourned at 6:59 p.m.