

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, September 15, 2021 (4:00 PM)

---

### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

### ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

### 1.0 Call to Order

President Szczurek called the meeting to order at 4:05 p.m.

### 2.0 Public Comment on Closed Session Item

No public comment

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

### 3.0 Closed Session

**3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

**3.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:35 p.m.

### 5.0 Open Session/Report Out Action Taken in Closed Session

No reportable action was taken in closed session.

**5.1 5:30 Open Session - President will Report out any Action Taken in Closed Session**

## 6.0 Approval of Agenda

### 6.1 Approve September 15, 2021, Board Meeting Agenda

**Recommendation:** Approve September 15, 2021, Board Meeting Agenda

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve September 15, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 7.0 Public Comment

No public comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

## 8.0 Superintendent's Report

### 8.1 Superintendent Chief Learning Officer - District Update for the Board

The superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 9.0 Consent Agenda

### 9.1 Approve Personnel Action Report for September 15, 2021

Board Item Staff Report Personnel Action Report

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for September 15, 2021

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for September 15, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 10.0 Consent Items Pulled for Discussion

### 10.1 PULLED ITEM - Approve Revised Community Service Hours for Graduation Requirement

Board Item Staff Report Approve Revised Community Service Hours  
One of the requirements for high school graduation is that graduating seniors must complete thirty (30) hours of community service. As we move forward with continued unknowns for our students post-Covid-19, we propose a revised schedule for the next few years.

**Recommendation:** Approve Revised Community Service Hours for Graduation Requirement

**PULLED ITEM**

## 11.0 Presentation

### 11.1 New Friends of the Truckee Library Presentation

### 11.2 Presentation of K Ready and Summer School

Board Item Staff Report K Ready and Summer School Presentation 2021 Summer School TTUSD Board K Ready for TTUSD Board

**Recommendation:** Review and reflect on the K Ready and Summer School Program presentation and data.

## 12.0 Business Services

### A) Fiscal Services

#### 12.1 Approve 2020-2021 Unaudited Actuals Report

Board Item Staff Report 2020-2021 Unaudited Actuals 2020-2021 Unaudited Actuals Presentation

The education code requires all school districts to submit Unaudited Actuals to the County office of Education by September 15. The Unaudited Actuals report reflects final revenue and expenditures for the 2020-2021 fiscal year prior to review by our external auditor. Please find the attached Unaudited Actuals report for 2020-2021. The report is required to be presented in the State's SACS financial reporting format. However, the Executive Summary provides detailed explanation of the SACS forms and different revenue and expenditure categories. Highlights from the report will be presented at the Board Meeting.

**Recommendation:** Approve the 2020-2021 Unaudited Actuals Report

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the 2020-2021 Unaudited Actuals Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 13.0 Educational Services

### 13.1 PULLED ITEM - Instructional Leadership Team Presentation

Board Item Staff Report Instructional Leadership Team Presentation ILT for TTUSD Board

Our District Instructional Leadership Team (DILT) Professional Learning Community(PLC) will complete three improvement cycles using state and district-wide local assessments. Following DILT PLC's Site Professional Learning Communities will

also complete three improvement cycles using state and district-wide local assessments.

**Recommendation:** Review Instructional Leadership Team Presentation.

#### **14.0 First Read - Board Policy**

##### **14.1 First Read of New Board Policy 1313 Civility**

Board Item Staff Report Compared Policy

A new Board Policy is being presented to the Board for review.

**Recommendation:** Review new board policy and provide direction to bring back to the next regular board meeting for approval

#### **15.0 Board Business**

##### **15.1 Comments of Board Members**

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

#### **16.0 Second Closed Session**

##### **16.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

##### **16.2 Public Employment Certificated, Classified, Confidential, and Management**

**16.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

#### **17.0 Report Out Closed Session**

##### **17.1 Open Session - President will Report Out any Action Taken in Closed Session**

#### **18.0 Adjourn**

There being no further business, the meeting was adjourned at 7:43 p.m