



## Grant Application

Name of Organization or Individual Glenshire Elementary School  
Primary Contact Rachel Falk - School Counselor  
Mailing Address 10990 Dorchester Dr.  
City Truckee State Ca. Zip 96161  
Phone 530-412-4383 Email rfalk@ttusd.org  
Executive Director (if applicable) Jeff Santos  
Fiscal Sponsor (if applicable) TTUSD  
Business Tax ID or Individual Social Security Number 94-6003109

### Intended Use of Funds/Project Description

Focus Area (choose one)	Type of Funding Request
<input checked="" type="checkbox"/> Education <input type="checkbox"/> Youth Development <input type="checkbox"/> Human Services <input type="checkbox"/> Recreation	<input type="checkbox"/> New Project/Program <input checked="" type="checkbox"/> Existing Project/Program <input type="checkbox"/> Capacity Building/Operations Support

Use of Funds/Project Description (see additional instructions below) To increase and fund the hours of the Special Friend Aide at Glenshire Elementary School in order to support the social-emotional needs of all students who need a special connection with a trusted adult on a weekly basis.

Amount Requested \$ 20,000. Total Project Cost \$ 23,475. Annual Operating Budget \$ 13,475.00

Authorized Signature [Signature] Carmen D. Alhijala Date 7/16/22

Board President Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Instructions for Your Formal Letter of Request**

- Your letter should be no more than three pages in length.
- It should provide a brief overview of your organization's mission, history and key activities/programs.
- It should clearly state the purpose of the requested funds and identify how they will serve one of the four focus areas of the Martis Camp Foundation.
- Please provide the target population, start and end date, and anticipated benefits or outcomes.
- It should describe how your organization will track and evaluate these benefits/outcomes.
- In addition to your completed application and formal letter of request, please submit the following supporting documents:
  - A recent P&L or balance statement for your organization
  - A list of all current Board members
  - A copy of your 501(c)3 letter, if you are a first-time applicant

## **Contact Information**

Please make sure the contact information you provide is accurate, as we rely upon it to reach out to you.

## **Submitting Your Application**

Email your completed application to [mcf@martiscamp.com](mailto:mcf@martiscamp.com) by 5:00 p.m. on Thursday, September 1, 2022. Grants will be announced by December 1, 2022.

June 27, 2022

### Overview of Glenshire Elementary Special Friends Program

Special Friends is a program that enhances the educational experience and personal development of children who may be having social-emotional or academic difficulties adjusting to school. Glenshire Elementary School makes students' social/emotional well being a priority. There are a variety of reasons for adjustment issues such as a new baby in the home, a divorce, an illness, academic difficulties, a move to a new school, shyness, COVID trauma, and more. The Special Friends aides work one on one with identified students who are referred by their classroom teacher, parents, school counselor and sometimes by the students themselves. One criteria the teacher uses is the notion that if he or she had ten more minutes a day to give to a child, who would it be.

The mission is to help children build a solid foundation in school through development of social skills. The program enhances self-esteem and confidence through expression of feelings, ideas and nondirective play in a private playroom setting necessary for confidentiality. The main focus would be connecting with the students and helping them feel supported and cared about. The California Department of Education Guidebook for Reopening Schools highlights the importance of relationships and social-emotional learning and connection, as does the CDC, Child Mind Institute, CASC (Counseling Association of School Counselors), and many more organizations that look at students and the social emotional development of students. This is compounded during a world pandemic and crisis situation.

Special Friends was formed in 1978 in Rochester, New York, under the umbrella of the Early Mental Health Institute. Its mission was to target "at risk" students in kindergarten through fifth grade to help them adjust to school at an early age. It is a short term program for children who need a little extra attention to help them through a difficult time. This Primary Intervention Program (PIP) has been at elementary schools throughout the Tahoe Truckee Unified School District for over twenty-four years. Glenshire Elementary uses parcel tax funds from Measure AA, in conjunction with the Martis Camp Community Foundation Grant, to sustain this valuable program.

### The Purpose of the Requested Funds

Currently we have funding to run the Special Friends program three days per week. Last year, the Special Friends program, in conjunction with the school site counselor, saw 40-50% of the entire student population. Early intervention programs like Special Friends address the growing needs of our students at Glenshire and it is important that we maintain an adequate level of service. We are going into the 22/23 school year with 492 students, who may all need some type of social-emotional support due to COVID-19. Additionally, more and more of the new students entering Glenshire appear to have specific attributes and needs that can be met by the Special Friends' Program. These grant funds, if awarded, would allow us to provide more direct

service to students in need five days a week. The Special Friends Aide works from the first day of school through the last, seeing three rotations of students throughout the year. The first rotation (6 weeks) are students that are referred by administration to get them motivated to be in school in the beginning and the other two rotations (10 weeks) are referrals by teachers, parents and students. They fill out a pre-evaluation for each student when they refer and a post evaluation at the completion of the child's rotation.

### **The Anticipated Benefits that the Target Population will Gain**

At the five day a week level, the Special Friends program meets the social-emotional needs of approximately 100-129 students per year. Without additional grant funding that number would decrease significantly to approximately 80 kids per year. We know that students who are well adjusted and feel secure in their school environment perform better in school. For many students, the extra attention provided by the Special Friends staff allows their self-esteem and confidence to soar to new heights. It becomes the highlight of their day and allows them to fully benefit from the rich educational experiences provided at Glenshire Elementary.

### **Supplemental Funding**

Measure AA provides the funding for the Special Friends Program and School Counselor at Glenshire Elementary. After consulting with Martis Camp Foundation I am asking for \$20,000. in order to be able to fund the aide around our fiscal year of July 1st to June 30th. The additional \$10,000. would be to secure the aide at the beginning of the next school year (23/24) in September instead of December when the funds are traditionally sent out to organizations.