



**DATE:** February 3, 2021  
**TO:** Board of Education  
**FROM:** Mrs. Carmen Ghysels, Superintendent Chief Learning Officer  
**SUBJECT:** Approve Personnel Action Report for February 3, 2021  
**PRESENTED BY:** Joan Zappettini, Director of Human Resources

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**ACTION REQUESTED**

Approve Personnel Action Report for February 3, 2021

**BACKGROUND INFORMATION**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the Personnel Action Agenda, the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

**RESOURCES REQUIRED:** N/A

**PREPARED BY:** Dana Walton-Smith and Patricia Virrey for Joan Zappettini

Attachment: Personnel Action Report