



DATE: August 2, 2023

TO: Board of Education

FROM: Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve Proposed Revisions to the Job Description for the Assistant Superintendent of Educational Services

PRESENTED BY: Mike Shepherd, Executive Director of Human Resources

ACTION REQUESTED

Approve Proposed Revisions to the Job Description for the Assistant Superintendent of Educational Services

BACKGROUND INFORMATION

The original job description for the Executive Director of Educational Services has been revised to align with the Board Approved title of Assistant Superintendent of Educational Services. Additional revisions have been included in the areas of supervision and evaluation responsibilities and preferred experience.

RESOURCES REQUIRED:

GF

PREPARED BY: HR for Mike Shepherd

Attachment: Proposed Revised Job Description