

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, September 20, 2023 (3:30 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Kirsten Livak  
                                 Patrick Mooney  
                                 Denyelle Nishimori

### ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Logan Mallonee, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

### 1.0 Call to Order

Trustee Livak called the meeting to order at 3:33 p.m.

### 2.0 Public Comment on Closed Session

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

### 3.0 Closed Session

#### 3.1 Student Expulsion 2023-2024 #1

The Tahoe Truckee Unified School District, K-12 Guidelines for Suspension and/or Expulsion are designed to allow the school administration to assess incidents on an individual basis and issue student discipline that is age-appropriate and based on a progressive discipline model. Under California Education Code section 48900.5 (a), exclusionary discipline shall only be imposed when other means of correction fail to bring about proper conduct. A student shall not be disciplined, suspended, or recommended for expulsion unless the superintendent, a designee, or the principal of the school in which the student is enrolled determines the student has violated one or more parts of the California Education Code. When a recommendation for expulsion is made, a conference is held with the Executive Director of Student Services that includes the student, parents, and school site administrative staff. During the conference, the student and parents are provided a statement of the specific facts and the allegations upon which the proposed expulsion is based, a copy of the disciplinary rules of the district which relate to the alleged violation, an opportunity to inspect and obtain copies of all documents to be used, a notice that includes the date and place of the hearing and parent rights for legal representation. In cases where the student and parents acknowledge "responsibility" for the behavior or activity that led the school administration to recommend expulsion, they are given the opportunity to agree to a Stipulated Expulsion. The advantages of agreeing to a Stipulated Expulsion include:

lost educational time is kept to a minimum, the student and parent do not have to appear before an Administrative Hearing Panel, and the expulsion process may be expedited. The concept of due process is still in effect, and the parent and student are encouraged to give careful consideration to the consequences of the expulsion. Any recommendation to expel a student must also include a rehabilitation plan, which is reviewed when a student applies for readmission.

**Recommendation:** Approve recommendation on Student Expulsion 2023-2024 #1  
**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve recommendation on Student Expulsion 2023-2024 #1'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0** Abstain: **1**.  
The motion ( ). **3 - 0**

Cristina Hennessey Abstain  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.3 Public Employment Certificated, Classified, Confidential, and Management**

#### **4.0 Call to Order, Pledge of Allegiance, and Roll Call**

Clerk Hennessey reconvened the meeting at 5:30 p.m.

#### **5.0 Open Session/Report out Action Taken in Closed Session**

##### **5.1 Open Session - President will Report out any Action Taken in Closed Session**

Deliberation was made on the expulsion board item, and board members voted in the closed session.

##### **5.2 Student Expulsion 2023-2024 #1**

The Tahoe Truckee Unified School District, K-12 Guidelines for Suspension and/or Expulsion are designed to allow the school administration to assess incidents on an individual basis and issue student discipline that is age-appropriate and based on a progressive discipline model. Under California Education Code section 48900.5 (a), exclusionary discipline shall only be imposed when other means of correction fail to bring about proper conduct. A student shall not be disciplined, suspended, or recommended for expulsion unless the superintendent, a designee, or the principal of the school in which the student is enrolled determines the student has violated one or more parts of the California Education Code. When a recommendation for expulsion is made, a conference is held with the Executive Director of Student Services that includes the student, parents, and school site administrative staff. During the conference, the student and parents are provided a statement of the specific facts and the allegations upon which the proposed expulsion is based, a copy of the disciplinary rules of the district which relate to the alleged violation, an opportunity to inspect and obtain copies of all documents to be used, a notice that includes the date and place of the hearing and parent rights for legal representation. In cases where the student and parents acknowledge "responsibility" for the behavior or activity that led the school

administration to recommend expulsion, they are given the opportunity to agree to a Stipulated Expulsion. The advantages of agreeing to a Stipulated Expulsion include: lost educational time is kept to a minimum, the student and parent do not have to appear before an Administrative Hearing Panel, and the expulsion process may be expedited. The concept of due process is still in effect, and the parent and student are encouraged to give careful consideration to the consequences of the expulsion. Any recommendation to expel a student must also include a rehabilitation plan, which is reviewed when a student applies for readmission.

**Recommendation:** Approve the recommendation on Student Expulsion 2023-2024 #1  
Votes were repeated in the open session - and action was taken during the closed session.

#### **ORIGINAL - Motion**

Member (**Patrick Mooney**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve the recommendation on Student Expulsion 2023-2024 #1'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0** Abstain: **1**. The motion ( ). **3 - 0**

Cristina Hennessey Abstain  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## **6.0 Approval of Agenda**

### **6.1 Approve September 20, 2023, Board Meeting Agenda**

**Recommendation:** Approve September 20, 2023, Board Meeting Agenda

#### **ORIGINAL - Motion**

Member (**Denyelle Nishimori**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve September 20, 2023, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## **7.0 Public Comment**

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

Three public comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **8.0 Superintendent's Report**

### **8.1 Superintendent Chief Learning Officer - District Update for the Board**

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### **8.2 Review Strategic Plan Road Map**

TTUSD Strategic Plan Road Map

## **9.0 Resolution**

### **9.1 Approve Resolution No. 2-2023-2024 Adopting the Gann Limit**

The annual Gann Limit Resolution is being presented to the Board for approval for the 2023-2024 school year.

**Recommendation:** Approve Resolution No. 2-2023-2024 Adopting the Gann Limit

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 2-2023-2024 Adopting the Gann Limit'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

### **9.2 Approve Resolution No. 4-2023-2024 Honoring National Hispanic Heritage Month iMes de la Herencia Hispana! September 15 to October 15, 2023**

This resolution proclaims that our schools will stand with the nation in recognizing September 15 to October 15 National Hispanic Heritage Month with activities appropriate to the occasion and to value the roles and contributions of Hispanics to the local and national economies, culture, and identity.

**Recommendation:** Approve Resolution No. 4-2023-2024 honoring National Hispanic Heritage Month iMes de la Herencia Hispana! September 15 to October 15, 2023

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 4-2023-2024 honoring National Hispanic Heritage Month iMes de la Herencia Hispana! September 15 to October 15, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

## **10.0 Donation**

### **10.1 Accept Donation from Optimist Club of Truckee for the Positive Behavior School Program at Sierra High School**

Sierra High School's Positive Behavior Program has helped students earn Creed Coins as they follow and exceed our expectations and their expectations.

**Recommendation:** Accept the donation from the Optimist Club of Truckee for the Positive Behavior School Program at Sierra High School.

#### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Optimist Club of Truckee for the Positive Behavior School Program at Sierra High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

## 11.0 Grant

### 11.1 Accept Grant from Truckee Elementary PTO for Truckee Elementary TK Classrooms

Truckee Elementary PTO generously provides a grant in the amount of \$3,184.81 for sensory and play-based growing projects for the Truckee Elementary TK classroom.

**Recommendation:** Accept the grant from Truckee Elementary PTO for the Truckee Elementary TK Classrooms.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from Truckee Elementary PTO for the Truckee Elementary TK Classrooms'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 12.0 Presentation

### 12.1 TTUSD Sustainability Presentation

Staff will share a presentation on District sustainability efforts.

## 13.0 Consent Agenda

### 13.1 Approve Proposed Alder Creek Middle School Overnight Field Trip to Portola, CA, from November 1 to November 3, 2023

Sierra Nevada Journeys Overnight Outdoor Leadership program ensures that learning is hands-on, experiential, inquiry-based, and addresses students' various learning styles. Alder Creek Middle School is dedicated to sending every 6th-grade student on this trip to help build community within the homeroom classes and the grade level.

**Recommendation:** Approve the Alder Creek Middle School overnight field trip to Portola, CA, from November 1 to November 3, 2023.

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Alder Creek Middle School overnight field trip to Portola, CA, from November 1 to November 3, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### 13.2 Approve Personnel Action Report for September 20, 2023

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for September 20, 2023

**ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for September 20, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**14.0 Consent Items Pulled for Discussion/Approval**

**15.0 Personnel**

**15.1 Approve Revisions to the Classified Management Salary Schedule**

Revisions to the Classified Management Salary Schedule include the addition of Range 02B Project Manager and Energy Conservation Sustainability Coordinator.

**Recommendation:** Approve Revisions to the Classified Management Salary Schedule

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Revisions to the Classified Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**16.0 Business Services**

**A) Facilities**

**16.1 Approve Add Some Class, LLC, Agreement #23-31-14 for North Tahoe High School Campus Modernization Project**

The Tahoe Truckee Unified School District seeks to purchase FF&E materials and warranty from Add Some Class, LLC, through The Interlocal Purchasing System (TIPS) Contract No. 210305 for the North Tahoe High School Campus Modernization.

**Recommendation:** Approve the Add Some Class, LLC, Agreement #23-31-14 for the North Tahoe High School Campus Modernization Project

**ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Add Some Class, LLC, Agreement #23-31-14 for the North Tahoe High School Campus Modernization Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

**B) Fiscal Services**

## **16.2 Approve the 2022-2023 Unaudited Actuals Report**

The education code requires all school districts to submit Unaudited Actuals to the County Office of Education by September 15. The Unaudited Actuals report reflects final revenue and expenditures for the 2022-2023 fiscal year prior to review by our external auditor. Please find the attached Unaudited Actuals report for 2022-2023. The report is required to be presented in the State's SACS financial reporting format. However, the Executive Summary provides a detailed explanation of the SACS forms and different revenue and expenditure categories. Highlights from the report will be presented at the Board Meeting.

**Recommendation:** Approve the 2022-2023 Unaudited Actuals Report

### **ORIGINAL - Motion**

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the 2022-2023 Unaudited Actuals Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried**.  
**4 - 0**

Cristina Hennessey Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

## **17.0 Board Business**

### **17.1 Comments of Board Members**

The board members' comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **18.0 Second Closed Session**

**18.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**18.2 Public Employment Certificated, Classified, Confidential, and Management**

## **19.0 Report out Action from Closed Session**

## **20.0 Adjournment**

There being no further business, the meeting was adjourned at 7:40 p.m.