



DATE: April 10, 2024
TO: Board of Education
FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer
SUBJECT: Correct Approved Leave of Absence for the 2024-2025 School Year
PRESENTED BY: Michael Shepherd, Executive Director of Human Resources

ACTION REQUESTED

Correct the approved leave of absence for the 2024-2025 school year.

BACKGROUND INFORMATION

The board approved a reduced workload for Kelly Clare on March 20, 2024. This item requires correction due to the employee's ineligibility for the program based on the established criteria.

RESOURCES REQUIRED: N/A

PREPARED BY: Alejandra Venegas for Michael Shepherd, Executive Director of Human Resources

Attachments: Corrected Leave of Absence- 24/25 School Year