



**DATE:** March 1, 2023

**TO:** Board of Education

**FROM:** Carmen Diaz Ghysels, Superintendent Chief Learning Officer

**SUBJECT:** Accept Donation from Truckee Elementary PTO on behalf of Emily Hamilton for Supplemental Expenses Unique to Special Education Classrooms at Truckee Elementary School.

**PRESENTED BY:** Annamarie Cohen, Executive Director of Student Services

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**ACTION REQUESTED**

Accept Donation from Truckee Elementary PTO on behalf of Emily Hamilton for Supplemental Expenses Unique to Special Education Classrooms at Truckee Elementary School.

**BACKGROUND INFORMATION**

The intention of this donation is to secure the funds so that special education program case managers at Truckee Elementary School can access funds as needed for materials, including but not limited, to classroom supplies unique to Resource and Special Day Class programs, equipment needs that would support student success that may need supplemental funding, and resources for professional development unique to the special needs of our Resource and Special Day Class programs.

**RESOURCES REQUIRED:** \$3,500 from Truckee Elementary PTO on behalf of Emily Hamilton

**PREPARED BY:** Becca Wing, Administrative Assistant

Attachment: Donation form