



**DATE:** April 24, 2024  
**TO:** Board of Education  
**FROM:** Mrs. Kerstin Kramer, Superintendent Chief Learning Officer  
**SUBJECT:** Approve the Proposed Revisions to Administrative Regulations  
4161.5/4261.5/4361.5 - Military Leaves  
**PRESENTED BY:** Michael Shepherd, Executive Director of Human Resources

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**ACTION REQUESTED**

Approve the proposed revisions to Administrative Regulations 4161.5/4261.5/4361.5 - Military Leaves.

**BACKGROUND INFORMATION**

Administrative Regulations 4161.5/4261.5/4361.5 – Military Leave Regulations updated to include explanatory notes for the “Pension Plan Service Credit” and “Employment Status” sections, clarify language throughout, and delete dated and unnecessary material.

**RESOURCES REQUIRED:** N/A

**PREPARED BY:** Tichelle Criswell, Administrative Assistant for Mike Shepherd, Executive Director of Human Resources

Attachments: Compared Regulations