



DATE: February 28, 2024

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve the Proposed Revisions to Administrative Regulations
4161.8/4261.8/4361.8 - Family Care and Medical Leave

PRESENTED BY: Michael Shepherd, Executive Director of Human Resources

ACTION REQUESTED

Approve the proposed revisions to Administrative Regulations 4161.8/4261.8/4361.8 - Family Care and Medical Leave.

BACKGROUND INFORMATION

Administrative Regulations 4161.8/4261.8/4361.8 Family Care and Medical Leave are being updated to reflect NEW LAW AB 1041, 2022, which expands the definition of a family member for whom an eligible employee may take leave to care for to include a "designated person," provide that an employee may identify the designated person at the time of the employee's request for leave, and include that the district may limit an employee's use of CFRA leave to care for one designated person per 12-month period.

RESOURCES REQUIRED: N/A

PREPARED BY: Tichelle Criswell, Administrative Assistant for Mike Shepherd, Executive Director of Human Resources

Attachments: Administrative Regulations