



DATE: June 21, 2023
TO: Board of Education
FROM: Mrs. Carmen Ghysels, Superintendent Chief Learning Officer
SUBJECT: Approve the Job Description for Preschool Site Supervisor
PRESENTED BY: Joan Zappettini, Director of Human Resources

ACTION REQUESTED

Approve the Job Description for Preschool Site Supervisor

BACKGROUND INFORMATION

The Preschool Site Supervisor position job responsibilities are to plan, lead, implement, supervise staff, and participate in instructional activities for preschool children; to promote the development of cognitive, social, emotional, and motor skills; to assist in providing parent education and promoting parent involvement; and to perform a variety of duties relative to assigned areas of responsibility.

RESOURCES REQUIRED: General Fund

PREPARED BY: Joan Zappettini

Attachment: Job Description for Preschool Site Supervisor