

MEMORANDUM OF UNDERSTANDING

Between

Boys and Girls Club of North Lake Tahoe

And

Tahoe Truckee Unified School District

This document serves as a Memorandum of Understanding (MOU) between the Boys and Girls Club of North Lake Tahoe (BGCNLT) and Tahoe Truckee Unified School District (TTUSD) with respect to the proposed After School Education and Safety Grant (ASES). The purpose of this MOU is to establish and maintain an effective working relationship throughout the year. The term of this MOU is one year beginning July 1, 2023 through June 30, 2024. This relationship is established in good faith and trust, and is valid only in the event that grant funding is made available. Each party will consult with the other prior to taking any action that would alter the terms of this agreement.

Tahoe Truckee Unified School District

Under the terms of the MOU, TTUSD agrees to the following:

1. To serve as lead fiscal agent for the project and subcontract all program elements to BGCNLT.
2. To provide staff support to BGCNLT for project evaluation and reporting.
3. To ensure coordination, linkage and ongoing communication between TTUSD administrators, staff and board and the Boys & Girls Club of North Lake Tahoe administrators staff and board.
4. To provide **\$239,707** for this year and for the development and expansion of on-site enrichment programs for students in grades **K-5 at Kings Beach Elementary School**. BGCNLT will be paid monthly upon receipt of invoice beginning July 1, 2023.

Boys and Girls Club of North Lake Tahoe

Under the terms of this MOU, BGCNLT agrees to the following:

1. To develop and expand comprehensive before- and after-school enrichment programs for students attending Kings Beach Elementary School for a minimum of five days per week and three hours per day.
Annual in-kind contribution: \$100,000
2. To administer and monitor all MOU's with participating partners.
Annual in-kind contribution: \$40/hr x 2 hours per quarter x 4 quarters = \$320

3. To attend monthly meetings with KBE principal to ensure ongoing communication, maximum utilization of facilities and monitor effectiveness of program.
Annual in-kind contribution: \$40/hr x 1 hr per month x 12 months = \$480
4. To attend staff meetings at KBE monthly.
Annual in-kind contribution: \$20/hr x 2 hrs per month x 9 months = \$360
5. To assign at least one representative to attend monthly community meetings.
Annual in-kind contribution: \$30/hr x 4 hrs per month x 12 months = \$1,440
6. To comply with all grants management, fiscal and evaluation requirements, including participation in evaluation meetings.
Annual in-kind contribution: \$40/hr x 5 hrs per month x 12 months = \$2,400
7. To ensure coordination, linkage and ongoing communication between Boys and Girls Club administrators, staff and board and the Tahoe Truckee Unified School District administrators staff and board.
8. To ensure that the final invoice for each year is adjusted to reflect actual attendance achieved to avoid over-billing.

Total in-kind contribution: \$105,000.00

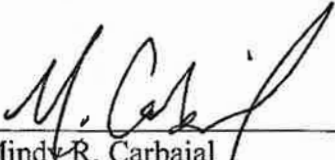
Duration of the terms of this Memorandum of Understanding:

The terms and conditions contained in the document will remain in force from the date of its signing until the end of the contract period. If for any reason either party decides to terminate this contract, a formal written notice shall be given 30 days in advance, signed by the authorized representatives.

This agreement cannot be amended or modified, except in writing signed by representatives of Kings Beach Elementary School and Boys & Girls Club of North Lake Tahoe. We the undersigned, as authorized representatives of the practices referred to in the Memorandum of Understanding do hereby agree to all of its terms.

The attached Addendum describes the operational intentions for program implementation.

Kerstin Kramer
Superintendent, Chief Learning Office
Tahoe Truckee Unified School District



Mindy R. Carbajal
Chief Executive Officer
Boys and Girls Club of North Lake Tahoe