



**DATE:** March 1, 2023  
**TO:** Board of Education  
**FROM:** Mrs. Carmen Ghysels, Superintendent Chief Learning Officer  
**SUBJECT:** Approve Leave of Absence for the 2023-2024 School Year  
**PRESENTED BY:** Joan Zappettini, Director of Human Resources

---

**ACTION REQUESTED**

Approve Leave of Absence for the 2023-2024 School Year

**BACKGROUND INFORMATION**

Human Resources works with site and department administrators to assess staffing and recommendations for approval of leaves.

**PREPARED BY:** Patricia Virrey for Joan Zappettini, Director of Human Resources

Attachment: Leave of Absence Requests