

**DRAFT MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Wednesday, November 2, 2022 (3:30 PM)**

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**ROLL CALL**

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Kirsten Livak  
                                 Gaylan Larson  
                                 Kim Szczurek

**ALSO IN ATTENDANCE**

Superintendent Chief Learning Officer Carmen Ghysels, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent Educational Services Kerstin Kramer, Executive Director of Student Services Annamarie Cohen, Director of Human Resources Joan Zappettini, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

**1.0 Call To Order**

President Szczurek called the meeting to order at 3:32 p.m.

**2.0 Public Comment on Closed Session**

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

**3.0 Closed Session**

**3.1 Riversage Charter School Petition Review**

The Board of Trustees will review the Riversage Charter School petition.

**Recommendation:** Review the Riversage Charter School Petition

**3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.3 Public Employment Certificated, Classified, Confidential, and Management**

**4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Szczurek reconvened the meeting at 5:35 p.m.

**5.0 Open Session/Report out Action Taken in Closed Session**

**5.1 Open Session - President will Report Out any Action Taken in Closed Session**

No reportable action was taken in closed session.

## 6.0 Approval of Agenda

### 6.1 Approve November 2, 2022, Board Meeting Agenda

**Recommendation:** Approve November 2, 2022, Board Meeting Agenda

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve November 2, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

## 8.0 Student Representative Report

### 8.1 Student Representatives Report

## 9.0 Superintendent's Report

### 9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 10.0 Presentation

### 10.1 Information Regarding the Possibility of Providing Housing Opportunities to the Employees of the Tahoe Truckee Workforce Housing Agency (TTWHA) Member Agencies

**Recommendation:** Seek direction regarding possible next steps outlined in presentation

### 10.2 Riversage Charter School Petition Presentation

Several public comments available at [tahoetruckeemedia.org](http://tahoetruckeemedia.org)

## 11.0 Public Hearing

### 11.1 Public Hearing on Riversage Charter School Petition

The Board of Trustees will hold a public hearing regarding a petition made to the Tahoe Truckee Unified School District regarding the Riversage Charter Petition. Riversage Charter will be making a presentation.

**Recommendation:** Conduct a public hearing on the Riversage Charter School petition  
Public hearing open at 8:15 p.m. and closed at 8:15 p.m. with no public input

## 12.0 Consent Agenda

### **12.1 Approve Personnel Action Report for November 2, 2022**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for November 2, 2022

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for November 2, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

### **12.2 Approve Warrants, Contracts and Donations for the November 02, 2022, Board Meeting**

Warrants, Contracts, and Donations for the November 02, 2022, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the November 02, 2022, Board Meeting

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the November 02, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

### **12.3 Approve Proposed Revisions of Board Policy 6142.2 Athletic Competition**

Revisions to Board Policy 6142.2 Athletic Competition, are being presented to the Board for review as per the recommended model provided by CSBA. This policy was presented to the Board on October 19, 2022, as a first read and is being brought back for approval.

**Recommendation:** Review Proposed Revisions of Board Policy 6142.2 Athletic Competition

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review Proposed Revisions of Board Policy 6142.2 Athletic Competition'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## 12.4 Approve August to October 2022 Board Meeting Minutes

Recap of Board Meeting Minutes

**Recommendation:** Approve August to October 2022 Board Meeting Minutes

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve August to October 2022 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## 12.5 Approve Agreement with Champion Chevrolet for the Purchase of a Four-Wheel Drive Sports Utility Vehicle

In an effort to adequately serve some of our most severe special education students, the transportation department has an urgent need to purchase a four-wheel drive sports utility vehicle to allow us access to driveways of students that require door to door service as part of their IEP for specialized transportation. Tahoe Truckee Unified School District is working with Champion Chevrolet in Reno, NV to purchase a new 2023 Chevrolet Suburban for \$63,664.66 including all state and local taxes.

**Recommendation:** Approve Agreement with Champion Chevrolet for the Purchase of a Four-Wheel Drive Sports Utility Vehicle

### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement with Champion Chevrolet for the Purchase of a Four-Wheel Drive Sports Utility Vehicle'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## 13.0 Consent Items Pulled for Discussion/Approval

## 14.0 Association Report and Comment

### 14.1 CSEA - California School Employees Association

### 14.2 TTEA - Tahoe Truckee Education Association

## 15.0 Educational Services

### A) Curriculum and Instruction

#### **15.1 Presentation - California Assessment of Student Performance and Progress (CAASPP): English Language Arts (ELA) and Math**

The primary purpose of the CAASPP System is to assist teachers, administrators, students, and parents by promoting high-quality teaching and learning through various assessment approaches and item types. The results identify where students

are doing well or where they need more help. This information helps teachers better support learning in the classroom, and families can better support learning at home.

**Recommendation:** Review and reflect on the California Assessment of Student Performance and Progress (CAASPP): English Language Arts (ELA) and Math presentation

## 16.0 Personnel

### 16.1 Approve Proposed Revisions to the Executive Management Salary Schedule

Changes include compensation adjustment for Superintendent Chief Learning Officer, approved by the Board on October 19, 2022, and title change for Assistant Superintendent of Educational Services

**Recommendation:** Approve Proposed Revisions to the Executive Management Salary Schedule

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to the Executive Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## 17.0 Board Business

### 17.1 Approve a Reschedule in January for the 2023 Board Meeting Calendar

Board will discuss and review proposed date change in January for the 2023 Board Meeting calendar.

**Recommendation:** Approve a Reschedule in January for the 2023 Board Meeting Calendar

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve a Reschedule in January for the 2023 Board Meeting Calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

### 17.2 Comments of Board Members

The board members comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 18.0 Second Closed Session

### 18.1 Public Employment Certificated, Classified, Confidential, and Management

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**18.3 Riversage Charter School Petition Review**

The Board of Trustees will review the Riversage Charter School petition.

**Recommendation:** Review the Riversage Charter School Petition

**19.0 Report out Action from Closed Session**

**20.0 Adjournment**

There being no further business, the meeting was adjourned at 8: 55 p.m.