



DATE: March 19, 2025

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve Proposed Revision to Board Policy 5116.2 Involuntary Transfers

PRESENTED BY: Dr. Annamarie Cohen, Executive Director of Student Services

ACTION REQUESTED

Approve Proposed Revision to Board Policy 5116.2 Involuntary Transfers

BACKGROUND INFORMATION

Policy updated to clarify that the policy only addresses involuntary transfers to other schools within the district, add that the determination of where to transfer a student who is the subject of involuntary transfer include a review of the programs to which the student may be involuntarily transferred, provide that the Superintendent or designee ensure that involuntary transfers are made in a nondiscriminatory manner, and reflect NEW CALIFORNIA DEPARTMENT OF EDUCATION GUIDANCE regarding legal requirements and recommended best practices governing voluntary and involuntary students transfers. Policy also updated to clarify requirements for an involuntary transfer of a student who has been convicted of a violent felony or a misdemeanor associated with possession of a firearm, an involuntary transfer to a continuation education program or class within the district, or an involuntary transfer to a community day school within the district. Additionally, policy updated to include information regarding notice and disclosure requirements.

RESOURCES REQUIRED: N/A

PREPARED BY: Becca Wing, Administrative Assistant, for Dr. Annamarie Cohen, Executive Director of Student Services