

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, March 17, 2021 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call to Order

Clerk Larson called the meeting to order at 4:35 p.m.

2.0 Public Comment on Closed Session Item

2.1 General Public Comment on Closed Session Item - Three (3) minutes per comment for a total of 30 minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

No public comment

3.0 Closed Session

3.1 Public Employment Certificated, Classified, Confidential, and Management

3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

Clerk Larson reconvened the meeting at 5:34 p.m.

5.0 Open Session/Report Out Action Taken in Closed Session

No reportable action was taken in closed session.

5.1 5:30 Open Session - President will Report out any Action Taken in Closed Session

No reportable action. Pulling item 9.1 Superintendent CLO Ghysels will Recognize Contributions to the Educational Community

6.0 Approval of Agenda

6.1 Approve March 17, 2021, Board Meeting Agenda

Recommendation: Approve March 17, 2021, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve March 17, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

Public comments can be viewed at tahoetruckeemedia.org and at the minutes briefs.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer's report can be viewed at tahoetruckeemedia.org.

9.0 Recognition of Contributions to the Educational Community

ITEM PULLED - 9.1 Superintendent CLO Ghysels will Recognize Contributions to the Educational Community

Pulled item that was inadvertently included on the agenda.

10.0 School Showcase

10.1 School Showcase: Sierra High School

11.0 Business Services

A) Facilities

11.1 20.2 Award Bid Package and Approve Contractor's Agreement #21-23-01M with Barth Roofing Company, Inc., the Lowest Responsive and Responsible Bidder for the Kings Beach Elementary School Reroof Project

KBE - Barth Roofing Company Agreement #21-23-01M Bid Summary

This project consists of the installation of the new roof system, including the proper disposal of existing roof system.

Recommendation: Award Bid Package and Approve Contractor's Agreement #21-23-01M with Barth Roofing Company, Inc., the Lowest Responsive and Responsible Bidder for the Kings Beach Elementary School Reroof Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award Bid Package and Approve Contractor's Agreement #21-23-01M with Barth Roofing Company, Inc., the Lowest Responsive and Responsible Bidder for the Kings Beach Elementary School Reroof Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.2 20.2 KBE Approve Contract #21-23-02M Between Tahoe Truckee Unified School District and The Garland Company, Inc., to Purchase Roofing Materials and Warranty for Kings Beach Elementary School Reroof Project

KBE - The Garland Company, Inc. Agreement #21-23-02M

The District seeks to purchase roofing materials and warranty from Garland to be installed by separate contract at Kings Beach Elementary School before winter 2021. The roofing material will be procured from Garland pursuant to CMAS Contract No. 4-01-56-006A.

Recommendation: Approve Contract #21-23-02M Between Tahoe Truckee Unified School District and The Garland Company, Inc., to purchase Roofing Materials and Warranty for the Kings Beach Elementary School Reroof Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #21-23-02M Between Tahoe Truckee Unified School District and The Garland Company, Inc., to purchase Roofing Materials and Warranty for the Kings Beach Elementary School Reroof Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

B) Fiscal Services

11.3 Approve the 2019-2020 Audit Report

TTUSD 6/30/2020 Audit Report Management Representation Letter

Not later than December 15, a report of each local educational agency audit for the preceding fiscal year shall be filed with the county superintendent of schools of the county in which the local educational agency is located, the department, and the Controller. Crowe Horwath, the District's independent audit firm has prepared the attached audit report and will present its findings. The Board of Education must review and approve the annual audit by January 31.

Recommendation: Approve the 2019-2020 Audit Report

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the 2019-2020 Audit Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.4 Review and Accept 2019-2020 Measure E Annual Performance Audit

2019-2020 Measure E Annual Performance Audit Measure E Financial Statements Management Representation Letter

As a requirement of Proposition 39, expenditures from Measure E General Obligation Bonds must undergo and annual performance audit. This audit ensures that Measure E bond proceeds are being expended for projects approved by the Board and voters.

Recommendation: Review and Accept 2019-2020 Measure E Annual Performance Audit

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review and Accept 2019-2020 Measure E Annual Performance Audit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.5 Review and Accept 2019-2020 Measure U Annual Performance Audit

2019-2020 Measure U Annual Performance Audit Measure U Financial Statements Management Representation Letter

As a requirement of Proposition 39, expenditures from Measure U General Obligation Bonds must undergo and annual performance audit. This audit ensures that Measure E bond proceeds are being expended for projects approved by the Board and voters.

Recommendation: Review and Accept 2019-2020 Measure U Annual Performance Audit

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review and Accept 2019-2020 Measure U Annual Performance Audit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.6 2020-2021 Second Interim Report

Second Interim Presentation Second Interim Report

The education code requires all school districts to prepare a Second Interim Report for the 2020-2021 school year by March 15, 2021. The Second Interim Report contains all activity and any proposed budget revisions as of January 31, 2021. These budget revisions are based on information made available after the initial 2020-2021 Budget Adoption approved on June 24, 2020.

Recommendation: Approve the 2020-2021 Second Interim Report

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the 2020-2021 Second Interim Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

12.0 First Read - Board Policy

12.1 First Read of Proposed Revisions to Board Policy and Administrative Regulation 6020 Parent Involvement

BP and AR 6020 Parent Involvement BP 6020 Parent Involvement AR 6020 Parent Involvement

The Parent Involvement Policy has been updated to reflect the requirements to work with parents/guardians and family members to jointly develop the district's parent involvement policy.

Recommendation: First Read of Proposed Revisions to Board Policy and Administrative Regulation 6020 Parent Involvement

12.2 First Read of Proposed Revisions to Board Policy and Administrative Regulation 6142.7 Physical Education and Activity

BP and AR 6142.7 PE BP 6142.7 Physical Education and Activity AR 6142.7 Physical Education and Activity

Physical Education and Activity Policy has been updated to add equal access and equal opportunities for participation; levels of physical activity; and clarifies credential recommendations for teachers of physical education.

Recommendation: First Read of Proposed Revisions to Board Policy and Administrative Regulation 6142.7 Physical Education and Activity

12.3 First Read of Proposed Revisions to Board Policy, Administrative Regulation, and Exhibit 6161.1 Selection and Evaluation of Instructional Materials

BP and AR 6161.1 Selection and Evaluation of Instructional Materials BP 6161.1 Selection And Evaluation Of Instructional Materials AR 6161.1 Selection and Evaluation of Instructional Materials E 6161.1 Selection and Evaluation of Inst. Materials

The Selection & Evaluation of Instructional Materials Policy has been updated to reflect new law (SB 820, 2020) which revises the definition of "technology-based materials" to include the electronic equipment required to make use of those materials, making such equipment subject to the determination of sufficiency.

Recommendation: First Read of Proposed Revisions to Board Policy, Administrative Regulation, and Exhibit 6161.1 Selection and Evaluation of Instructional Materials

13.0 Board Business

13.1 Comments of Board Members

Board members comments can be viewed at tahoetruckeemedia.org.

14.0 Second Closed Session

14.1 Public Employment Certificated, Classified, Confidential, and Management

14.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

15.0 Report Out Closed Session

15.1 Open Session - President will Report Out any Action Taken in Closed Session

16.0 Adjourn

There being no further business, the meeting was adjourned at 8:35 p.m.