



**DATE:** July 7, 2021

**TO:** Board of Education

**FROM:** Mrs. Carmen Ghysels, Superintendent Chief Learning Officer

**SUBJECT:** Approve Disposal of Obsolete Instructional Materials

**PRESENTED BY:** Valerie Simpson, Executive Director of Educational Services

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**ACTION REQUESTED**

Approve Disposal of Obsolete Instructional Materials

**BACKGROUND INFORMATION**

Over the years, old and outdated instructional materials have accumulated at the sites, and the district and are no longer being used. These items are not current Board-adopted materials, and we would like to dispose of these items by following California Education Code Section 60530. As required by Education Code Section 60530(b), a list of materials to be disposed of will be provided to any party requesting a list within 30 days of Board approval for disposal.

As we continue to move forward with newly adopted materials, we are left with many materials that need to be removed from sites to make room for the new ones. The process of weeding through these obsolete materials is nearly completed. We will sell as much of the old materials as we can in exchange for textbook credits. In addition, we will offer any remaining books to local hospices or donation centers.

**RESOURCES REQUIRED:** N/A

**PREPARED BY:** Mindi Brenner for Valerie Simpson, Executive Director of Educational Services.

Attachment: Approval of Obsolete Materials Disposal