



DATE: October 6, 2021
TO: Board of Education
FROM: Mrs. Carmen Diaz Ghysels, Superintendent Chief Learning Officer
SUBJECT: Approve Architectural Services Pool in Response to Request for Qualifications RFQ #21-00-01
PRESENTED BY: Jorge Rojas, Director of Facilities, Maintenance, and Operations

ACTION REQUESTED

Approve retention of ten firms for the architectural services pool in response to Request for Qualifications RFQ #21-00-01

BACKGROUND INFORMATION

Gov. Code, § 4526 and Board Policy 7140 require the District to devise a competitive process for selecting architects based on demonstrated competence and the professional qualifications necessary for the satisfactory performance of the services required.

The Facilities Department intends to select a pool of qualified firms for consideration to provide architectural services for future projects. Accordingly, on August 3, 2021, an advertisement was issued seeking Statements of Qualifications from experienced entities to provide full architectural planning, programming, and design services for any new construction, expansion, and renovations of the District’s campuses.

The twelve responding firms were evaluated based on; responsiveness of proposals, qualifications, the strength of proposed teams, references, relevant experience, accessibility to the District, claims and litigation history, and interviews held by District staff.

In developing the architect pool, staff considered; the size of firms and workload capacity, firm specialties, the future availability of firms, and maintaining the competitiveness of future Request for Proposals. As a result, the selection committee has screened all applicants and recommend the attached ten firms for the District’s pool of architects.

RESOURCES REQUIRED: N/A

PREPARED BY: Rose Green, Administrative Assistant – Facilities

Attachments: Architectural Services Pool List