

## ***Grant Contract***

***Grantee: Tahoe Truckee Unified School District***

***Amount: \$25,000***

***Grant Period: TTCF/Katz Amsterdam Foundation – Mental Health sub-grant  
December 7, 2020 – December 6, 2021***

***Purpose:*** The grant shall be used solely for the purpose stated in the grant proposal and shall be so designated on your organization's records. No part of the funds shall be used:

- for direct religious activities;
- to lobby or otherwise attempt to influence legislation;
- to influence the outcome of any specific public election or participate in any political campaign;
- for programs that discriminate on the basis of race, color, sex, creed, age, sexual orientation, or national origin; or
- any purpose other than charitable or educational.

***Budget and Finance:*** If this grant has been based upon a specific expense budget, a copy of that budget has been attached to this agreement. No changes may be made in the budgetary allocations of the grant award without TTCF's written approval. Any portion of the grant not expended as set forth in the budget included in the grant proposal will be returned to the Foundation at the completion of the project or end of the grant period unless a written request is received and approved by the Foundation Board of Directors. Please note TTCF grants are subject to a maximum indirect cost rate and/or administrative overhead rate of between 5-10%.

***Payment:*** Prior to any funds being distributed, the Foundation must have on file a countersigned copy of this agreement letter. A check will be sent immediately upon receipt of this letter.

***Program Monitoring, Evaluation, and Review:*** Your organization is to furnish an **interim report** on the use of the grant to the Foundation **no later than April 23, 2021** and a **final report no later than October 8, 2021**. The report form is available online at the following link and must include a section on the evaluation process as stated in the addendum to this contract.

<https://www.grantinterface.com/ttcf/Common/LogOn.aspx>

**The financial portion of this report should show a comparison of actual to budgeted expenditures.**

TTCF may monitor and conduct an evaluation of operations under this grant. Such evaluation may include a site visit from Foundation staff and/or Grants Committee members to observe your program and to discuss the program with your personnel. This evaluation may also include a review of financial and other records related to activities funded by this grant. Your organization, therefore, agrees to make such records available to authorized representatives of the Foundation.

**Publicity and Acknowledgment:** The Foundation requests you recognize this grant in your publications and through the media (such as a letter to the editor, press on your project that acknowledges **TTCF's** and **Katz Amsterdam Charitable Trust's** donation or a specific press release on the award). You may use the name Katz Amsterdam Charitable Trust or Elana Amsterdam & Rob Katz as donors.

**Branding Requirements:** The Foundation requests when recognizing this grant that use of the "Supported by TTCF" logo and messaging will be included in 3 of the specific formats outlined below. The Grant recipient is required to provide TTCF evidence that these requirements have been met. The "Supported by TTCF" logo may be downloaded by clicking on the "For Grant Recipients" section in the following link: <https://www.ttcf.net/media-kit/>. Use of the logo is required for the period of the grant.

- Apply logo to website
- Shout-out on social media
- Acknowledge in press
- Acknowledge in annual report or print products
- Feature in a storytelling article

**TTCF Acknowledgment:** The Foundation will recognize this grant in the following ways:

- Posting of Grantees after each grant cycle within one month of approval
- Sharing grantee list with donors each year
- Mention in Annual Report

If you have questions about usage of the "Supported by TTCF" logo, please contact us.

In the unlikely event that your organization should fail to abide by the terms set forth in this letter of agreement, the **Tahoe Truckee Community Foundation** may terminate the grant, upon written notice to your organization. Your organization would then be required to return to **TTCF** any portion of the grant funds, including interest earned, not yet used or spent for purposes not specified in this letter or not otherwise approved by the Foundation.

To confirm your understanding of, and agreement to, the above conditions of this grant, please have one copy of this letter signed and initialed on each page by an authorized officer of your organization's Board of Directors and the lead staff person where applicable. Retain the other copy for your files.

By signing this contract, you also agree that:

- Your organization's charitable tax exempt status under the Internal Revenue Service, if applicable, has not been revoked or modified, and that if it is revoked or modified, you agree to notify **TTCF** immediately.
- **TTCF** assumes no obligation to provide other or additional support.

Should you have any questions about the grant or the conditions set forth, please call at 587-1776 and ask for Phyllis McConn or email phyllis@ttcf.net.



December 18, 2020

\_\_\_\_\_  
Stacy Caldwell, CEO  
Tahoe Truckee Community Foundation

\_\_\_\_\_  
date

Kim Szczurek, President of the Board - TTUSD  
Print or type name and position of BOARD OFFICER signing

\_\_\_\_\_  
Signature

\_\_\_\_\_  
date

OR

Carmen Ghysels, Superintendent CLO - TTUSD  
Print or type name and position of authorized STAFF PERSON signing

\_\_\_\_\_  
Signature

\_\_\_\_\_  
date

# Tahoe Truckee Unified School District

## Evaluation Plan

### Contract Expectations:

Grant funds will be used for the following:

- Provide mental health and wellness services on site at the school district (\$25,000)

### Items to Report On:

- Substantiation of use of grant funds
- Acknowledgement of grant from TTCF and Katz Amsterdam Charitable Trust
- List the **Outputs** (the direct or tangible product of program activities) that you hope to accomplish using KACT funds during the grant period. Examples include:
  - *Provide # students with wellness center programming*
- Please explain the **Outcomes** (the change and ultimate impact that will occur as a result of your program). Items to include:
  - ***Social Dynamics and Party Culture*** - Foster social connections and belonging through Gateway Mountain Center youth programming
  - ***Accessibility and Affordability of Treatment*** – Lessen barriers to youth receiving behavioral health care
- Indicate which of **KACT's Prioritized Outcomes** will be addressed by this goal, if any.
  - Specific **KACT's Prioritized Outcome(s)** your grant activities address:
    - Outcome 1:** Social Dynamics and Party Culture - Deepening social connection and belonging, while expanding opportunities for socializing without substances
    - Outcome 2:** Mental Health Knowledge and Attitudes – Reducing stigma while expanding awareness of behavioral health challenges and recognition of warning signs
    - Outcome 3:** Provider Capacity – Considering how to leverage the full spectrum of available providers to meet demand of behavioral health needs
    - Outcome 4:** Accessibility and Affordability of Treatment – Lessening barriers to receiving behavioral health care
    - Outcome 5:** Not applicable or Other