



**DATE:** June 7, 2023  
**TO:** Board of Education  
**FROM:** Mrs. Carmen Ghysels, Superintendent Chief Learning Officer  
**SUBJECT:** Approve Leave of Absence Request for the 2023-2024 School Year  
**PRESENTED BY:** Joan Zappettini, Director of Human Resources

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**ACTION REQUESTED**

Approve Leave of Absence Request for the 2022-2023 School Year

**BACKGROUND INFORMATION**

Human Resources works with site and department administrators to assess staffing and recommendations for approval of leaves.

**PREPARED BY:** Joan Zappettini, Director of Human Resources

Attachment: Leave of Absence Request