

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, March 5, 2025 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, and Executive Assistant Lupita Vazquez.

1.0 Teleconference

1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Road, Truckee, CA 96161. Members participating at this location: Denyelle Nishimori, Kirsten Livak, Cris Hennessey, and Pat Mooney. Dianna Driller will be located at 37 Look Road, Wilmington, Vermont 05363. Each Teleconference location is open to the public, and any public member has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

2.0 Call to Order

Clerk Hennessey called the meeting to order at 4:30 p.m.

3.0 Public Comment on Closed Session

3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

4.0 Closed Session

4.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.2 Public Employment Certificated, Classified, Confidential, and Management

5.0 Call to Order, Pledge of Allegiance, and Roll Call

Clerk Hennessey reconvened the meeting at 5:32 p.m.

6.0 Open Session/Report out Action Taken in Closed Session

6.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

7.0 Approval of Agenda

7.1 Approve March 5, 2025, Board Meeting Agenda

Recommendation: Approve March 5, 2025, Board Meeting Agenda

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve March 5, 2025, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

8.0 Public Comment

8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

9.0 Student Representative Report

9.1 Student Representatives Report

10.0 School Showcase

10.1 Truckee High School Showcase

The Principal of Truckee High School provided an update to the board.

11.0 Superintendent's Report

11.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

12.0 Consent Agenda

12.1 Approve Personnel Action Report for March 5, 2025

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for March 5, 2025.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for March 5, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.2 Approve Warrants, Purchase Orders, Contracts, and Donations for the March 5, 2025, Board Meeting

Staff is requesting that the Board approve/ratify the warrants and purchase orders issued for the period of February 1-28, 2025; contracts valued at less than \$50,000 executed since the last Board approval on February 5, 2025; and donations valued at less than \$1,000 received during the period of February 1-28, 2025.

Recommendation: Approve the warrants, purchase orders, contracts, and donations for the March 5, 2025, Board Meeting.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the warrants, purchase orders, contracts, and donations for the March 5, 2025, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.3 Approve Proposed North Tahoe High School Overnight Field Trip to Sacramento from March 21 through March 22, 2025

The North Tahoe High School Jazz Band will travel to Sacramento for an overnight field trip from March 21st to 22nd, 2025. The trip will be filled with performances and exciting experiences.

Recommendation: Approve the proposed North Tahoe High School overnight field trip to Sacramento from March 21 through March 22, 2025.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed North Tahoe High School overnight field trip to Sacramento from March 21 through March 22, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.4 Approve the Kings Beach Elementary School Overnight Field Trip to Rideout in Tahoe City, CA, from April 10 through April 11, 2025

All fifth graders at Kings Beach Elementary embark on a two-day, one-night immersive program with the Headwaters Institute. The students will dive into the world of

scientific discovery as expert educators guide students through hands-on, student-driven research.

Recommendation: Approve the Kings Beach Elementary School overnight field trip to Rideout in Tahoe City, CA, from April 10 through April 11, 2025.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Kings Beach Elementary School overnight field trip to Rideout in Tahoe City, CA, from April 10 through April 11, 2025'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.5 Approve January and February 2025 Board Meeting Minutes

Board Staff Report Minutes

Recapitulation of Board Meeting Minutes

Recommendation: Approve the January and February 2025 Board Meeting Minutes.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the January and February 2025 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.6 Approve Proposed Revision to Administrative Regulation 5113 Absences and Excuses

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve Proposed Revision to Administrative Regulation 5113 Absences and Excuses

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Administrative Regulation 5113 Absences and Excuses'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.7 Approve Proposed Revision to Administrative Regulation 5131.41 Use of Seclusion and Restraint

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve Proposed Revision to Administrative Regulation 5131.41 Use of Seclusion and Restraint

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Administrative Regulation 5131.41 Use of Seclusion and Restraint'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.8 Approve Proposed Revisions to Board Policy and Administrative Regulation 6173 Education for Homeless Children

Proposed revisions to board policy are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve Proposed Revisions to Board Policy and Administrative Regulation 6173 Education for Homeless Children

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy and Administrative Regulation 6173 Education for Homeless Children'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.9 Approve Proposed Revisions to Board Policy and Administrative Regulation 6173.1 Education for Foster Youth

Proposed revisions to board policy are presented to the Board for review as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve Proposed Revisions to Board Policy and Administrative Regulation 6173.1 Education for Foster Youth

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revision to Board Policy and Administrative Regulation 6173.1 Education for Foster Youth'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes

Denyelle Nishimori Yes

12.10 Approve Proposed Revisions to Board Policy and Administrative Regulation 3400 Management of District Assets/Accounts

Proposed revisions to Board Policy and Administrative Regulation 3400 Management of District Assets/Accounts are being presented to the Board for approval as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve proposed revisions to Board Policy and Administrative Regulation 3400 Management of District Assets/Accounts.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to Board Policy and Administrative Regulation 3400 Management of District Assets/Accounts'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

12.11 Approve Proposed Revisions to Board Policy and Administrative Regulation 3516 Emergencies and Disaster Preparedness Plan

Proposed revisions to Board Policy and Administrative Regulation 3516 Emergencies and Disaster Preparedness Plan are being presented to the Board for approval as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve proposed revisions to Board Policy and Administrative Regulation 3516 Emergencies and Disaster Preparedness Plan.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to Board Policy and Administrative Regulation 3516 Emergencies and Disaster Preparedness Plan'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

12.12 Approve Proposed Revisions to Board Policy and Administrative Regulation 7214 General Obligation Bonds

Proposed revisions to Board Policy and Administrative Regulation 7214 General Obligation Bonds are being presented to the Board for approval as recommended by the model provided by CSBA. These revisions were reviewed by the Board on February 19, 2025.

Recommendation: Approve proposed revisions to Board Policy and Administrative Regulation 7214 General Obligation Bonds.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to Board Policy and

Administrative Regulation 7214 General Obligation Bonds'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Consent Items Pulled for Discussion/Approval

14.0 Association Report and Comment

14.1 CSEA - California School Employees Association

14.2 TTEA - Tahoe Truckee Education Association

15.0 Business Services

A) Fiscal Services

15.1 Award Bid and Ratify Contract with AT&T to Provide Data Transport Service under the ERATE Program

TTUSD advertised a Request for Proposal (RFP) for Telecommunications Service for a multiyear contract for Lit Fiber Optic Ethernet Transport Services through the ERATE program. The District has selected the awardee based on multiple evaluation criteria.

Recommendation: Award bid and ratify contract with AT&T to provide data transport service under the ERATE program.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award bid and ratify contract with AT&T to provide data transport service under the ERATE program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.2 Award Bid and Ratify Contract with CDW Government LLC to Provide UPS Equipment under the ERATE Program

TTUSD advertised a Request for Proposal (RFP) for Category Two Equipment supporting a contract for UPS Equipment at 15 sites through the ERATE program. The District has selected the awardee based on multiple evaluation criteria.

Recommendation: Award bid and ratify contract with CDW Government LLC to provide UPS equipment under the ERATE program.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Award bid and ratify contract with CDW Government LLC to provide UPS equipment under the ERATE program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes

Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.0 Resolution

16.1 Approve Resolution No. 22-2024-2025 - Resolution of the Tahoe Truckee Unified School District to Lay Off Permanent Classified Employees

Due to lack of work and/or lack of funds in the Tahoe Truckee Unified School District, the Board of Education ("Board"), under the authority of Education Code sections 45114, 45115, 45117, 45298, and 45308, and the relevant collective bargaining agreement as applicable, hereby finds that it is necessary and in the best interest of the District to eliminate certain positions of the classified services.

Recommendation: Approve Resolution No. 22-2024-2025 - Resolution of the Tahoe Truckee Unified School District to Lay Off Permanent Classified Employees.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 22-2024-2025 - Resolution of the Tahoe Truckee Unified School District to Lay Off Permanent Classified Employees'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

17.0 Personnel

17.1 Approve Memorandum of Understanding No. 7 with California Employees Association Chapter No. 383 - Revised Job Description - Chef

The Memorandum of Understanding No. 7 with California School Employees Association Chapter No. 383 - Revised Job Description - Chef is being presented for review.

Recommendation: Approve Memorandum of Understanding No. 7 with California Employees Association Chapter No. 383 with revisions to the job description for Chef.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Memorandum of Understanding No. 7 with California Employees Association Chapter No. 383 with revisions to the job description for Chef'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

17.2 Approve Memorandum of Understanding No. 8 with California Employees Association Chapter No. 383 - Revised Job Description - Sous Chef

The Memorandum of Understanding No. 8 with California School Employees Association Chapter No. 383 - Revised Job Description - Sous Chef is being presented for review.

Recommendation: Approve Memorandum of Understanding No. 8 with California Employees Association Chapter No. 383 with revisions to the job description for Sous Chef.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Approve Memorandum of Understanding No. 8 with California Employees Association Chapter No. 383 with revisions to the job description for Sous Chef'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

17.3 Approve Memorandum of Understanding No. 9 with California Employees Association Chapter No. 383 - New Job Description - Floater Chef and Food Delivery Driver

The Memorandum of Understanding No. 9 with California School Employees Association Chapter No. 383 - New Job Description - Floater Chef and Food Delivery Driver is being presented for review.

Recommendation: Approve Memorandum of Understanding No. 9 with California Employees Association Chapter No. 383 with a new job description - Floater Chef and Food Delivery Driver.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Memorandum of Understanding No. 9 with California Employees Association Chapter No. 383 with a new job description - Floater Chef and Food Delivery Driver'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

17.4 Approve the Variable Term Waiver Request to the California Commission on Teacher Credentialing for Delilah Scrudato

Variable Term Waivers give the employer the ability to cover assignments when a fully qualified credentialed employee cannot be found. Waivers allow employers to meet staffing needs while searching for an individual who either holds an appropriate credential or qualifies for one of the available assignment options for the assignment. It also allows the individuals holding waivers to complete their credential requirements while serving in the classroom.

Recommendation: Approve the Variable Term Waiver request to the California Commission on Teacher Credentialing for Delilah Scrudato.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the Variable Term Waiver request to the California Commission on Teacher Credentialing for Delilah Scrudato'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.0 First Read - Board Policy

18.1 First Read of Proposed Revision to Board Policy 5141.5 Mental Health

Proposed revisions to the policy are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

18.2 First Read of Proposed Revision to Board Policy and Administrative Regulation 5141.6 School Health Services

Proposed revision to board policy are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

18.3 First Read of Proposed Revision to Board Policy 6159.2 Nonpublic, Nonsectarian School and Agency Services for Special Education

Proposed revisions to regulations are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

18.4 First Read of Proposed Revision to Board Policy 5116.2 Involuntary Student Transfers

Proposed revisions to the policy are presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next regular Board Meeting for approval.

19.0 Board Business

19.1 NO ACTION TAKEN - NEED FURTHER DISCUSSION. Shared Advocacy with Local Agencies for Continued Federal Funding for our Region

TTUSD has the opportunity to join other local agencies in signing an advocacy letter. This letter would highlight the negative impacts of federal funding freezes on the region. By co-signing, TTUSD would support the request for continued federal funding with these local agencies.

Recommendation: Discuss and provide direction to staff regarding the opportunity to join local agencies in advocating for continued federal funding for the region.

19.2 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

20.0 Second Closed Session

20.1 Public Employment Certificated, Classified, Confidential, and Management

20.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources,

will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

21.0 Report out Action from Closed Session

22.0 Adjournment

There being no further business, the meeting was adjourned at 7:40 p.m.