

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, March 8, 2023 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent Educational Services Kerstin Kramer, Executive Director of Student Services Annamarie Cohen, Director of Human Resources Joan Zappettini, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

1.0 Teleconference

1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Rd, Truckee, CA 96161. Members participating at this location: Denyelle Nishimori, Kirsten Livak, Cris Hennessey, and Pat Mooney. Dianna Driller will be located at 37 Look Road, Wilmington, VT 05363. Each Teleconference location is open to the public, and any public member has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

2.0 Call To Order

President Driller called the meeting to order at 4:30 p.m.

3.0 Public Comment on Closed Session

3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

4.0 Closed Session

4.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

4.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.3 Public Employment Certificated, Classified, Confidential, and Management

4.4 Conference with Legal Counsel – Anticipated Litigation – Pursuant to Government Code 54956.9: One Potential Case

5.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:30 p.m.

6.0 Open Session/Report out Action Taken in Closed Session

6.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

7.0 Approval of Agenda

7.1 Approve March 1, 2023, Board Meeting Agenda

Recommendation: Approve March 1, 2023, Board Meeting Agenda

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve March 1, 2023, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

8.0 Public Comment

8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

9.0 Student Representative Report

9.1 Student Representatives Report

10.0 Superintendent's Report

10.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

11.0 School Showcase

11.1 Alder Creek Middle School Showcase

Principal Hien Larson, team, and students provided an update on Alder Creek Middle School.

12.0 Resolution

12.1 Resolution No. 19-2022-2023 - Resolution of Intent to Convey a Public Utility Easement to Truckee Donner Public Utility District

The District seeks to grant an easement including the right to do all things necessary for the construction, installation, upgrade, operations, repair, and maintenance of water facilities upon a portion of APN 018-500-012, what is commonly referred to as Truckee Elementary School, located at 11911 Donner Pass Road, Truckee, California 96161 ("Property"). In connection with this work, the District needs to convey by easement deed a portion of the Property ("Easement") to TDPUD, for right of way purposes. Pursuant to Education Code section 17556 et seq., the District must follow a two-step statutory process to convey the Easement to TDPUD.

Recommendation: Approve Resolution No. 19-2022-2023 - Resolution of Intent to Convey a Public Utility Easement to Truckee Donner Public Utility District

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 19-2022-2023 - Resolution of Intent to Convey a Public Utility Easement to Truckee Donner Public Utility District'.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

13.0 Donation

13.1 Accept Donation from Truckee Elementary PTO on behalf of Emily Hamilton for Supplemental Expenses Unique to Special Education Classrooms at Truckee Elementary School.

To be used for materials and training unique to Resource and Special Day class programs

Recommendation: Accept the donation from Truckee Elementary PTO on behalf of Emily Hamilton for Supplemental Expenses Unique to Special Education Classrooms at Truckee Elementary School.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from Truckee Elementary PTO on behalf of Emily Hamilton for Supplemental Expenses Unique to Special Education Classrooms at Truckee Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

14.0 Consent Agenda

14.1 Approve Personnel Action Report for March 1, 2023

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for March 1, 2023

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for March 1, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.2 Approve Leave of Absence Requests for the 2023-2024 School Year

Requests for certificated leaves are due to the district office by January 15th of each year. The Human Resources office creates a list of leaves, transfer requests, and other requested certificated changes which is used in developing staffing plans at each of the school sites in February and March. The attached leave requests can be accommodated by the various schools within their respective staffing allotments, therefore, the staff is recommending approval.

Recommendation: Approve Leave of Absence requests for the 2023-2024 school year

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence requests for the 2023-2024 school year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.3 Approve Proposed Revisions of Board Policy and Administrative Regulation 5141.31, Immunizations

Proposed revisions to Board Policy 5141.31, Immunizations, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only. This policy was presented to the Board on February 1, 2023, as a first read and is being brought back for approval.

Recommendation: Approve proposed revisions of Board Policy and Administrative Regulation 5141.31, Immunizations

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions of Board Policy and Administrative Regulation 5141.31, Immunizations'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.4 Approve Proposed Revisions of Board Policy and Administrative Regulation 5113.1, Chronic Absence and Truancy

Proposed revisions to Board Policy 5113.1, Chronic Absence and Truancy, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only. This policy was

presented to the Board on February 1, 2023, as a first read and is being brought back for approval.

Recommendation: Approve proposed revisions of Board Policy and Administrative Regulation 5113.1, Chronic Absence and Truancy

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions of Board Policy and Administrative Regulation 5113.1, Chronic Absence and Truancy'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.5 Approve Adoption of High School Marine Biology Instructional Materials

Marine Biology is a course that covers many of the same standards, benchmarks, and essential learnings as Biology, only with a focus on the marine world. The course currently does not have an adopted text. After exploring multiple options, the Marine Biology class piloted a textbook this past term.

Recommendation: Approve the adoption of High School Marine Biology instructional materials

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the adoption of High School Marine Biology instructional materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.6 Approve the Proposed Glenshire Elementary School Overnight Field Trip to the California State Capital and Sacramento Zoo from May 30 to May 31, 2023

Glenshire Elementary School's 5th-grade students will visit the California State Capitol and the Sacramento Zoo from May 30 to May 31, 2023. This trip will connect the students with the ELA standards for reading, informational writing, and research. Another main focus will be team building for the 90+ 5th-grade students throughout this two-day field trip.

Recommendation: Approve the proposed Glenshire Elementary School overnight field trip to Sacramento to the California State Capital and Sacramento Zoo from May 30 to May 31, 2023

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Glenshire Elementary School overnight field trip to Sacramento to the California State Capital and Sacramento Zoo from May 30 to May 31, 2023'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes

Patrick Mooney Yes
Denyelle Nishimori Yes

14.7 Approve Warrants, Contracts, and Donations for the March 01, 2023, Board Meeting

Warrants, Contracts, and Donations for the March 01, 2023 Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the March 01, 2023, Board Meeting

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the March 01, 2023, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Consent Items Pulled for Discussion/Approval

16.0 Educational Services

A) Curriculum and Instruction

16.1 Approve Memorandum of Understanding between Tahoe Truckee Unified School District and Aim High for Summer 2023 Program

Aim High and TTUSD are partnering to provide a summer school program beginning in June 2023 for up to 50 middle school students. This program will be housed at Kings Beach Elementary School for five weeks.

Recommendation: Approve Memorandum of Understanding between Tahoe Truckee Unified School District and Aim High for Summer 2023 Program

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Memorandum of Understanding between Tahoe Truckee Unified School District and Aim High for Summer 2023 Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.2 First Read of Proposed New High School Sports Medicine Course 2 for 2023-2024

The Sports Medicine Course 2 is designed for students to apply the fundamentals of careers in sports medicine. It is a continuation of the concepts introduced in Sports Medicine Course 1. Students will learn advanced skills for understanding anatomy and kinesiology and prevention, evaluation, treatment, and rehabilitation of illness, disease, and injury.

Recommendation: Review and provide direction to bring back the course adoption at the next board meeting for approval

16.3 First Read of Proposed New High School AP Precalculus Math for 2023-2024

Board Item Staff Report Proposed New High School AP Precalculus Math for 2023-2024 TTUSD Course Description Form AP Precalculus

AP Precalculus students will explore everyday situations using mathematical tools. Students will build a deep mastery of modeling and functions through regular practice and multiple representations. Students will learn to observe, explore and make mathematical meaning in the ever-changing world.

Recommendation: Review and provide direction to bring back the course adoption at the next board meeting for approval

17.0 Business Services

A) Facilities

17.1 Approve Agreement #22-00-32M with Rex Moore Group, Inc., for District-Wide Camera Installation and Replacement

This agreement with rex Moore Group, Inc. is to provide installation and replacement of cameras at sites district wide.

Recommendation: Approve Agreement #22-00-32M with Rex Moore Group, Inc., for district-wide camera installation and replacement

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #22-00-32M with Rex Moore Group, Inc., for district-wide camera installation and replacement'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

17.2 Approve Bid Package and Contractor's Agreement #23-37-02 with Rua & Son Mechanical, Inc., the Lowest Responsive and Responsible Bidder for the Truckee High School Re-Roofing Project

This bid award and contractor agreement are for the Truckee High School Re-Roofing project. Staff performed a post-bid interview with Rua & Son Mechanical, Inc., to confirm their scope and ability to perform the work at Truckee High School. The contractor will complete the full scope of work that is identified in the construction documents for the bid price.

Recommendation: Approve bid package and approve contractor's agreement #23-37-02 with Rua & Son Mechanical, Inc., the lowest responsive and responsible bidder for the Truckee High School Re-Roofing Project

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve bid package and approve contractor's agreement #23-37-02 with Rua & Son Mechanical, Inc., the lowest responsive and responsible bidder for the Truckee High School Re-Roofing Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes

Denyelle Nishimori Yes

17.3 Approve Agreement #23-37-03 between Tahoe Truckee Unified School District and The Garland Company, Inc., to Purchase Roofing Materials and Warranty for the Truckee High School Re-Roofing Project

The district seeks to purchase roofing materials and a warranty from Garland to be installed at Truckee High School by August 18, 2023.

Recommendation: Approve Agreement #23-37-03 between Tahoe Truckee Unified School District and The Garland Company, Inc. to purchase roofing materials and warranty for the Truckee High School Re-Roofing Project

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #23-37-03 between Tahoe Truckee Unified School District and The Garland Company, Inc. to purchase roofing materials and warranty for the Truckee High School Re-Roofing Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

18.0 Association Report and Comment

18.1 CSEA - California School Employees Association

18.2 TTEA - Tahoe Truckee Education Association

19.0 First Read - Board Policy

19.1 First Read of Proposed Revisions of Board Policy and Administrative Regulation 5141.4, Child Abuse Prevention and Reporting

Proposed revisions to Board Policy 5141.4, Child Abuse Prevention and Reporting, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Review proposed revisions of Board Policy and Administrative Regulation 5141.4, Child Abuse Prevention and Reporting, and provide direction to bring back to the next regular board meeting for approval

19.2 First Read of Proposed Revisions of Board Policy and Administrative Regulation 5141.52, Suicide Prevention

Proposed revisions to Board Policy 5141.52, Suicide Prevention, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Review proposed revisions of Board Policy and Administrative Regulation 5141.52, Suicide Prevention, and provide direction to bring back to the next regular board meeting for approval

20.0 Board Business

20.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org.

21.0 Second Closed Session

21.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

21.2 Public Employment Certificated, Classified, Confidential, and Management

21.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

21.4 Conference with Legal Counsel – Anticipated Litigation – Pursuant to Government Code 54956.9: One Potential Case

22.0 Report out Action from Closed Session

23.0 Adjournment

There being no further business, the meeting was adjourned at 6:42 p.m.