



DATE: January 18, 2023
TO: Board of Education
FROM: Mrs. Carmen Ghysels, Superintendent Chief Learning Officer
SUBJECT: Leave of Absence Request for the 2022-2023 School Year
PRESENTED BY: Joan Zappettini, Director of Human Resources

ACTION REQUESTED

Leave of Absence Request for the remainder of the 2022-2023 School Year

BACKGROUND INFORMATION

A Leave of Absence requested during the school year is evaluated and approved, by Human Resources, based on situational needs. This Leave of Absence increase from a .2FTE to a .4 FTE for the remainder of the 2022-2023 school year is being requested for personal reasons.

PREPARED BY: Joan Zappettini, Director of Human Resources

Attachment: Leave of Absence Request