

# Application Form

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## *Subgrant Agreement Overview*

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### Project Name\*

Name of Project.

In-School Behavioral Health Vouchers, Focusing on Tele-Behavioral Services (as needed)

### Grant Amount\*

\$10,000.00

- Below is your Grant Agreement for the 2021/2022 Katz Amsterdam Subgrant for your review and acceptance.
- As a subgrantee, this agreement contains contractual information from both Katz Amsterdam (donor/grantor) and Tahoe Truckee Community Foundation (primary grantee).
- Katz Amsterdam requires an interim and final evaluation report and you will be notified at least 30 days in advance of the due dates with instructions for compliance.
- Your organization's agreed upon focus area, subgrant goals, activities and outputs, anticipated challenge and/or assumptions to test are available as an uploaded document and are to be considered part of this agreement.
- Any questions or concerns regarding this subgrant should be directed to TTCF.

## *Grant Agreement*

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**Acknowledgement and Use of Grants Funds:** Grantee acknowledges this grant recommendation and understands that Rob Katz and Elana Amsterdam's (the donors) grant funds, and income earned thereon, may be expended only for charitable, religious, scientific, literary or education purposes. This grant is intended only for the purposes referenced in the grant award letter dated December 10, 2021 and it is understood that these grant funds will be used for such purposes substantially in accordance with the approved budget. It is also understood that no substantial variances, including the timing of expenditures, will be made from the approved budget without the donors' prior approval of a grant amendment in writing.

**Subgrant Reporting:** Subgrantee will submit an interim and final report on the organization's progress against the goals outlined in the grant award letter. The subgrantee will receive an electronic notice prior to the due date of this report.

The report form will be made available at the link below and must address the **Goals/Contract Expectations, Outputs and Outcomes, Challenges and Lessons Learned** as originally agreed upon. The financial portion of this report should show a comparison of actual to budgeted expenditures.

<https://www.grantinterface.com/ttcf/Common/LogOn.aspx>

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**Evaluation and Monitoring:** The donors or their designees may monitor and conduct an evaluation of operations under this grant, which may include a visit from the donors or other personnel to observe

your organization's program, discuss the program with your organization's personnel, and review financial and other records and materials connected with the activities financed by this grant.

**Publicity:** Your organization must obtain permission to use Rob Katz or Elana Amsterdam's name, their foundation's logo or other representation in any publicity. Please direct any questions to <mailto:alison@ttcf.net> or [phyllis@ttcf.net](mailto:phyllis@ttcf.net).

**TTCF - Publicity and Acknowledgement:** TTCF requests you recognize this subgrant in your publications and through the media (such as a letter to the editor, press on your project that acknowledges TTCF's subgrant or a specific press release on the award).

**TTCF - Branding Requirements:** TTCF requests when recognizing this subgrant that use of the "Supported by TTCF" logo and messaging will be included in 3 of the specific formats outlined below. The Grant recipient is required to provide TTCF evidence that these requirements have been met. The "Supported by TTCF" logo may be downloaded by clicking on the "For Grant Recipients" section in the following link: <https://www.ttcf.net/media-kit/http://www.ttcf.net/brand-logo-gallery/>. Use of the logo is required for the period of the grant.

- Apply logo to website
- Shout-out on social media
- Acknowledge in press
- Acknowledge in annual report or print products
- Feature in a storytelling article

**Tax Status:** Grantee confirms that it is a 501(c)(3) charitable organization or the foreign equivalent. If Grantee is a private foundation, Grantee is required to notify the donors before receiving grant funds from them.

**Lobbying:** Grants are not made for the purpose of attempting to influence legislation.

**Use of Income and Return of Unused Funds:** The donors encourage, whenever feasible, the deposit of grant funds in an interest-bearing account. Any grant funds and any income earned thereon, not expended or committed for the purposes of the grant will be returned to the donors.

In the unlikely event that your organization should fail to abide by the terms set forth in this letter of agreement, TTCF may terminate the subgrant, upon written notice to your organization. Your organization would then be required to return to TTCF any portion of the subgrant funds, including interest earned, not yet used or spent for purposes not specified in this letter or not otherwise approved by TTCF and KA.

**Acceptance of Terms and Conditions:** This grant recommendation is conditional upon the Grantee's acceptance of the terms and conditions set forth herein. If this Agreement correctly sets forth your understanding of the terms of this grant recommendation, please indicate your agreement to such terms by agreeing to each item above and signing by electronic signature below. By selecting the "I Accept Grant Terms and Conditions" below, the Grantee agrees to accept and comply with the stated terms and conditions of this grant recommendation.

### Electronic Signature\*

As an authorized representative of the organization, I agree to the terms and conditions of the grant agreement.

I agree

### Name\*

Kim Bradley

**Organization\***

Tahoe Truckee Unified School District

**Title\***

Wellness Manager

**Email\***

kbradley@ttusd.org

**Date\***

12/23/2021