



**DATE:** September 18, 2024

**TO:** Board of Education

**FROM:** Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

**SUBJECT:** Approve Resolution No. 6-2024-2025 Adopting the CalSTRS Request for Separation from Service Requirement Exemption for Michael Depew

**PRESENTED BY:** Mike Shepherd, Executive Director of Human Resources

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### **ACTION REQUESTED**

Approve Resolution No. 6-2024-2025 CalSTRS Request for Separation from Service Requirement Exemption for Michael Depew.

### **BACKGROUND INFORMATION**

CalSTRS form SR1897 allows a retired teacher to Request Service Requirement Exemption should they decide to re-enter the workforce with a school district. Michael Depew, a retired teacher, has expressed interest in a position as a substitute teacher. In order to accept the position, CalSTRS requires a Resolution approved by the district. The guidelines below outline the exemption requirements.

- CalSTRS must receive the exemption form prior to the retired member performing any activities for this requested exempted position
- The retired member must be of normal retirement age when the compensation is earned
- The retired member did not receive any financial inducement to retire from any public employer, including, but not limited to, receiving additional service credit through the CalSTRS Retirement Incentive Program
- The appointment is necessary to fill a critically needed position before 180 calendar days have passed from the retired member's most recent retirement date
- The retired member's termination of employment is not the basis for the critically needed position
- The position has been approved by the employer's governing body in a public meeting
- The governing body adopted a resolution showing the approval of the position and the intent to seek an exemption

- The resolution was adopted prior to the retired member performing duties
- The exemption start date is the first day of employment in the position, no earlier than the date CalSTRS receives this form
- The exemption end date is no later than 180 calendar days after the member's most recent retirement date

**RESOURCES REQUIRED:** N/A

**PREPARED BY:** Tichelle Criswell, Confidential Administrative Assistant for Mike Shepherd,  
Executive Director of Human Resources

Attachments:

- Resolution No. 6-2024-2025
- SR 1897 Request for Separation from Service Requirement Exemption