

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, April 6, 2022 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call To Order

President Szczurek called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

6.0 Approval of Agenda

6.1 Approve April 6, 2022, Board Meeting Agenda

Recommendation: Approve April 6, 2022, Board Meeting Agenda

ORIGINAL - Motion

Member (**Cristina Hennessey**) Moved, Member (**Gaylan Larson**) Seconded to approve the **ORIGINAL** motion 'Approve April 6, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

7.0 Superintendent's Report

7.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

8.0 Donation

8.1 Accept the Donation from for North Tahoe High School's PTO for the Lower Field Scoreboard

North Tahoe High School PTO is making a generous donation to North Tahoe High School for the Lower Field Scoreboard

Recommendation: Accept the Donation from for North Tahoe High School PTO for the Lower Field Scoreboard

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Gaylan Larson**) Seconded to approve the **ORIGINAL** motion 'Accept the Donation from for North Tahoe High School PTO for the Lower Field Scoreboard'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

9.0 Grant

9.1 Accept the Grant from Excellence in Education Foundation for TTUSD STEAM and Career Fairs

Excellence in Education is making a generous donation to TTUSD STEAM and Career Fairs. This donation will assist our Career Technical Education team to buy various supplies and materials.

Recommendation: Accept the Grant from Excellence in Education Foundation for TTUSD STEAM and Career Fairs

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Accept the Grant from Excellence in Education Foundation for TTUSD STEAM and Career Fairs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

9.2 Accept the Grant from Tahoe Truckee Community Foundation for North Tahoe High School Band for NY Band Bags

Tahoe Truckee Community Foundation is making a generous donation to North Tahoe High Schools Band for NY Band Bags

Recommendation: Accept the Grant from Tahoe Truckee Community Foundation for North Tahoe High School Band for NY Band Bags

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the Grant from Tahoe Truckee Community Foundation for North Tahoe High School Band for NY Band Bags'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.0 Consent Agenda

10.1 Approve Quarterly Report on Williams Uniform Complaints - January 2022 - March 2022 Report

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

Recommendation: Approve Quarterly Report on Williams Uniform Complaints - January 2022 - March 2022 Report

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints - January 2022 - March 2022 Report'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.2 Approve Warrants, Contracts, and Donations for the April 6, 2022 Board Meeting

Warrants, Contracts, and Donations for the April 6, 2022, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the April 6, 2022, Board Meeting

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the April 6, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes

Kim Szczurek Yes
Kirsten Livak Yes

10.3 Approve Adoption of History and Social Studies Instructional Materials for High School

The Savvas/Pearson texts offer the best narrative - clear, concise, not biased, well written, and visually compelling. These texts are easily the best written of all the materials we reviewed. The digital resources are extensive and engaging. Textbooks to consider are United States History, Economics, American Government, and Human Geography.

Recommendation: Approve Adoption of History and Social Studies Instructional Materials for High School

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Adoption of History and Social Studies Instructional Materials for High School'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.4 Approve Proposed New High School Course for 2022-2023, CTE Sports Medicine Course 1

This introductory course is designed to have students learn the basic fundamentals of careers in sports medicine. Students will learn through practical hands-on application how to assess, prepare, prevent, evaluate, and treat emergency procedures.

Recommendation: Approve Proposed New High School Course for 2022-2023, CTE Sports Medicine Course 1

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed New High School Course for 2022-2023, CTE Sports Medicine Course 1'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.5 Approve Personnel Action Report for April 6, 2022

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for April 6, 2022

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for April 6, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.6 Approve Leave of Absence Requests for the 2022-2023 School Year

Human Resources works with site and department administrators to assess staffing and recommend approval of leaves.

Recommendation: Approve Leave of Absence Requests for the 2022-2023 School Year

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence Requests for the 2022-2023 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.0 Consent Items Pulled for Discussion/Approval

12.0 Association Report and Comment

12.1 CSEA - California School Employees Association

12.2 TTEA - Tahoe Truckee Education Association

13.0 Educational Services

13.1 Approve School Accountability Report Cards

The purpose of the report card is to provide parents and the community with important information about each school. A SARC can be an effective way for a school to report on its progress in achieving goals. The public may also use a SARC to evaluate and compare schools on a variety of indicators.

Recommendation: Approve the School Accountability and Safety Action Plans

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve the School Accountability and Safety Action Plans'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

14.0 Personnel

14.1 School Services of California, Inc. Proposal for Tahoe Truckee Unified School District (TTUSD) Job Classifications Special Study

Tahoe Truckee Unified School District requested a proposal for a Special Study to SSC to conduct an analysis of the internal job hierarchy and compensation structure for the

District's certificated, classified, and executive management job classifications as well as a Total Compensation Study for the certificated, classified, and executive management and certificated and classified non-management job classifications in the District as compared to other school districts in the geographical area or with similar characteristics.

Recommendation: Review the two options provided and approve one option of the School Services of California, Inc. (SSC) Proposal for Tahoe Truckee Unified School District (TTUSD) Job Classifications Special Study

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Review the two options provided and approve one option of the School Services of California, Inc. (SSC) Proposal for Tahoe Truckee Unified School District (TTUSD) Job Classifications Special Study'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

14.2 Approve Job Description for School Psychologist Intern (NEW)

The position of school psychologist is a job classification that has been more challenging to fill. This intern position is designed for the purpose of providing opportunities for candidates to complete their credential for a school psychologist which, in turn, would increase the number of qualified applicants for future open positions. It will also provide extra service support for our students.

Recommendation: Approve Job Description for School Psychologist Intern (NEW)

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Job Description for School Psychologist Intern (NEW)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

15.0 Business Services

A) Facilities

15.1 Approve Agreement #22-00-03 between Tahoe Truckee Unified School District and Lionakis for Facilities Master Planning Services

This Agreement #22-00-03 with Lionakis is for the Facilities Master Planning Services
Recommendation: Approve Agreement #22-00-03 between Tahoe Truckee Unified School District and Lionakis for Facilities Master Planning Services

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #22-00-03 between Tahoe Truckee Unified School District and Lionakis for Facilities Master Planning Services'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

16.0 Public Comment

16.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comments.

17.0 Board Business

17.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org.

18.0 Second Closed Session

18.1 Public Employment Certificated, Classified, Confidential, and Management

18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

18.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

19.0 Report out Action from Closed Session

20.0 Adjournment

There being no further business, the meeting was adjourned at 6:25 p.m.