

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, June 15, 2022 (4:30 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

### ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Incoming Executive Director of Educational Services Kerstin Kramer, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

### 1.0 Call To Order

President Szczurek called the meeting to order at 4:30 p.m.

### 2.0 Public Comment on Closed Session

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

### 3.0 Closed Session

**3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

**3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

### 4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:39 p.m.

### 5.0 Open Session/Report out Action Taken in Closed Session

**5.1 Open Session - President will Report Out any Action Taken in Closed Session**

No reportable action was taken in closed session.

## 6.0 Approval of Agenda

### 6.1 Approve June 15, 2022, Board Meeting Agenda

**Recommendation:** Approve June 15, 2022, Board Meeting Agenda

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve June 15, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 7.0 Superintendent's Report

### 7.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 8.0 Recognition of Contribution to Educational Community

### 8.1 Recognition of Certificated and Classified Retirees

Our 2021-2022 retirees are being honored with this public recognition. These professionals have provided many years of service to our students. Their careers are marked with dedication, love of students, and personal achievements. It is with sincere thanks that we honor them. We wish them much happiness in their new life of retirement.

## 9.0 Grant

### 9.1 Accept Grant from Friends of the Earth for Food Services Department

Friends of the Earth is making a grant to the Food Services Department to support plant-based entrees on the menu for the entire school district.

**Recommendation:** Accept grant from Friends of the Earth for Food Services Department

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept grant from Friends of the Earth for Food Services Department'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 10.0 Public Hearing

### 10.1 Public Hearing on the Local Control and Accountability Plan for 2022-2023

Education Code 52060 mandates that by July 1, 2014, and annually thereafter, districts and county offices of education must develop a Local Control and Accountability Plan (LCAP) that aligns with their annual budget and identifies actions they will take to meet state priorities pertaining to teacher qualifications, implementation of the California

Common Core State Standards, parental involvement, student achievement, student engagement, school climate, student access to the course of study and student outcomes in those courses. The plan must be consistent with a template provided by the State Board of Education (SBE).

**Recommendation:** Hold Public Hearing to receive public comments and feedback on the 2022-2023 Local Control Accountability Plan prior to adoption on June 21, 2022.

Open 6:31 p.m. One public comment Closed 6:37 p.m. The comment can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### **10.2 Public Hearing on the 2022-2023 Proposed Budget**

State law requires the Board to hold a public hearing prior to the adoption of its annual budget. The public hearing must be held at the same meeting as the public hearing scheduled for the Local Control and Accountability Plan. The hearing cannot be held at the same meeting in which the formal budget adoption occurs.

**Recommendation:** Hold a public hearing for 2022-2023 Proposed Budget and allow for Public Comment

The public hearing opened and closed 6:38 p.m. with no public comment.

## **11.0 Consent Agenda**

### **11.1 Approve Personnel Action Report for June 15, 2022**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda, the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for June 15, 2022

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for June 15, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

### **11.2 Approve Dannis Woliver Kelley Legal Services Agreement for 2022-2023 and 2023-2024 School Year**

The Dannis Woliver Kelley - TTUSD Legal Services Agreement for professional services allows Tahoe Truckee Unified School District to use Dannis Woliver Kelley for legal services at the rates provided in the agreement.

**Recommendation:** Approve Dannis Woliver Kelley Legal Services Agreement for 2022-2023 and 2023-2024 School Year

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Dannis Woliver Kelley Legal Services Agreement for 2022-2023 and 2023-2024 School Year'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Gaylan Larson Yes

Kim Szczurek      Yes  
Kirsten Livak      Yes

### **11.3 Resolution No. 30-2021-2022 Authorizing Electronic Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)**

In March 2020, the Governor issued an Executive Order suspending provisions of the Brown Act and allowing meetings of the governing board to be held telephonically or otherwise electronically. This authority had been extended to September 30, 2021. Recently, the Governor signed Assembly Bill No. 361 which amends the Brown Act to continue to allow telephonic or electronic meetings beyond September 30. In allowing electronic meetings, AB 361 also protects the rights of the public by requiring electronic means for members of the public to observe and provide comment in real time.

**Recommendation:** Approve Resolution No. 30-2021-2022 Authorizing Electronic Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 30-2021-2022 Authorizing Electronic Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Gaylan Larson      Yes  
Kim Szczurek      Yes  
Kirsten Livak      Yes

## **12.0 Consent Items Pulled for Discussion/Approval**

## **13.0 Educational Services**

### **A) Curriculum and Instruction**

#### **13.1 First Read of Adoption of High School Journalism Instructional Materials**

Proposed adoption of instructional materials for High School Journalism

**Recommendation:** Review and provide direction on the proposed adoption of instructional materials for High School Journalism

#### **13.2 First Read of Adoption of High School Drama Instructional Materials**

Proposed adoption of instructional materials for High School Drama

**Recommendation:** Review and provide direction on the proposed adoption of High School Drama Instructional Materials

## **14.0 Business Services**

### **A) Facilities**

#### **14.1 Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide**

Approve Contract to provide custodial staffing support services district wide  
**Recommendation:** Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide

**ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

**B) Fiscal Services**

**14.2 Annual Debt Report**

Staff will present the Annual Debt Report for the 2021-2022 fiscal year per Board Policy 3470 Debt Issuance and Management

**Recommendation:** Information Only

**15.0 First Read - Board Policy**

**15.1 First Read and Proposed Revisions to Board Policy 4030**

**Nondiscrimination in Employment**

Proposed revisions to Board Policy are being presented to the Board for review as recommended by the model provided by CSBA.

**Recommendation:** Review Proposed Revisions and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

**15.2 First Read and Proposed Revisions to Board Policy and Regulation**

**4141.6/4241.6 Concerted Action/Work Stoppage**

Proposed revisions to Board Policy are being presented to the Board for review as recommended by the model provided by CSBA. Administrative Regulation is provided as information only.

**Recommendation:** Review Proposed Revisions and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

**15.3 First Read and Proposed Revisions to Exhibit 4112.9/4212.9/4312.9 Employee Notifications**

Proposed revisions to Exhibits are being presented to the Board for review as recommended by the model provided by CSBA. Exhibits presented are as prepared by CSBA and their legal counsel.

**Recommendation:** Review Proposed Revisions and Provide Direction to Bring Back to the Next Regular Board Meeting for Approval

**15.4 First Read of Proposed Revisions to Board Policy 6112 School Day**

Section 46148 requires that the school day for high schools begin no earlier than 8:30 a.m. and the school day for middle schools being no earlier than 8:00 a.m. beginning July 1, 2022. However, these requirements do not apply to rural school districts. In amending this Board Policy, the Board is affirming the District's status as a "rural school district" which is not subject to the requirements of section 46148.

**Recommendation:** Review proposed revisions and provide direction to bring back this board policy to the next Board Meeting for approval

## **16.0 Public Comment**

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The public comment can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **17.0 Board Business**

### **17.1 Comments of Board Members**

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **18.0 Second Closed Session**

### **18.1 Public Employment Certificated, Classified, Confidential, and Management**

**18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### **18.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

## **19.0 Report out Action from Closed Session**

## **20.0 Adjournment**

There being no further business, the meeting was adjourned at 6:58 p.m.