

**DRAFT MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Wednesday, September 18, 2024 (4:30 PM)**

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**ROLL CALL**

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Kirsten Livak  
                                 Patrick Mooney  
                                 Denyelle Nishimori

**ALSO, IN ATTENDANCE**

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

**1.0 Call to Order**

President Driller called the meeting to order at 4:30 p.m.

**2.0 Public Comment on Closed Session**

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

**3.0 Closed Session**

**3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

**4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Driller reconvened the meeting at 5:30 p.m.

**5.0 Open Session/Report out Action Taken in Closed Session**

**5.1 Open Session - President will Report out any Action Taken in Closed Session**

No reportable action was taken in closed session.

**6.0 Approval of Agenda**

**6.1 Approve September 18, 2024, Board Meeting Agenda**

**Recommendation:** Approve September 18, 2024, Board Meeting Agenda  
**ORIGINAL - Motion**

Member (**Cristina Hennessey**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve September 18, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 7.0 Public Comment

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

## 8.0 Superintendent's Report

### 8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 9.0 Business Services

### A) Fiscal Services

#### 9.1 Approve the 2023-2024 Unaudited Actuals Report

The education code requires all school districts to submit Unaudited Actuals to the County Office of Education by September 15. The Unaudited Actuals report reflects final revenue and expenditures for the 2023-2024 fiscal year prior to review by our external auditor.

**Recommendation:** Approve the 2023-2024 Unaudited Actuals Report.

#### **ORIGINAL - Motion**

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Approve the 2023-2024 Unaudited Actuals Report'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

## 10.0 Educational Services

### 10.1 Presentation of Summer School Programs

The 2024 TTUSD summer program was a comprehensive and inclusive offering that catered to students of various grade levels and needs. It encompassed incoming Transitional Kindergarten (TK) students, elementary school students, middle school students, and high school students seeking to recover credits.

**Recommendation:** Review and reflect on the Summer School Programs.

## 11.0 Resolution

### **11.1 Approve Resolution No. 6-2024-2025 - CalSTRS Request for Separation from Service Requirement Exemption for Michael Depew**

CalSTRS form SR1897 allows a retired teacher to Request Service Requirement Exemption should they decide to re-enter the work force with a school district. Michael Depew, a retired teacher, has expressed interest in a position as a substitute teacher. In order to accept the position, CalSTRS requires a Resolution approved by the district.

**Recommendation:** Approve Resolution No. 6-2024-2025 - CalSTRS Request for Separation from Service Requirement Exemption for Michael Depew.

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 6-2024-2025 - CalSTRS Request for Separation from Service Requirement Exemption for Michael Depew'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **11.2 Approve Resolution No. 7-2024-2025 Honoring National Hispanic Heritage Month ¡Mes de la Herencia Hispana! September 15 to October 15, 2024**

This resolution proclaims that our schools will stand with the nation in recognizing September 15 to October 15 National Hispanic Heritage Month with activities appropriate to the occasion and to value the roles and contributions of Hispanics to the local and national economies, culture, and identity.

**Recommendation:** Approve Resolution No. 7-2024-2025 honoring National Hispanic Heritage Month ¡Mes de la Herencia Hispana! September 15 to October 15, 2024.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 7-2024-2025 honoring National Hispanic Heritage Month ¡Mes de la Herencia Hispana! September 15 to October 15, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **11.3 Approve Resolution No. 8-2024-2025 - Adopting the Gann Limit**

The annual Gann Limit Resolution is being presented to the Board for approval for the 2024-2025 school year.

**Recommendation:** Approve Resolution No. 8-2024-2025 - Adopting the Gann Limit.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 8-2024-2025 - Adopting the Gann Limit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

## 12.0 Donation

### 12.1 Accept Donation from Ian Casey Foundation for Yo, Bro! A Call to Men Club - Truckee High School

The Yo, Bro! A Call to Men is a club at Truckee High School that focuses on Community Service, Graduation, and redefining 'The Man Box.' The Ian Casey Foundation is generously providing a grant to support the Yo, Bro! club.

**Recommendation:** Accept the grant from the Ian Casey Foundation for the Yo, Bro! A Call to Men Club - Truckee High School.

#### **ORIGINAL - Motion**

Member **(Patrick Mooney)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from the Ian Casey Foundation for the Yo, Bro! A Call to Men Club - Truckee High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

### 12.2 Accept Donation from Optimist Club of Truckee for Glenshire Elementary School Softball Program

The Truckee Optimist Club of Truckee has generously donated \$1,000.00 for the Glenshire Elementary School Softball Program.

**Recommendation:** Accept the donation from the Truckee Optimist Club of Truckee for the Glenshire Elementary School Softball Program.

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Truckee Optimist Club of Truckee for the Glenshire Elementary School Softball Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Kirsten Livak	Yes
Patrick Mooney	Yes
Denyelle Nishimori	Yes

## 13.0 Consent Agenda

### 13.1 Approve Personnel Action Report for September 18, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

**Recommendation:** Approve the Personnel Action Report for September 18, 2024.

#### **ORIGINAL - Motion**

Member (**Denyelle Nishimori**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for September 18, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **13.2 Approve June and August 2024 Board Meeting Minutes**

Recapitulation of Board Meeting Minutes

**Recommendation:** Approve the June and August 2024 Board Meeting Minutes.

#### **ORIGINAL - Motion**

Member (**Denyelle Nishimori**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve the June and August 2024 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Kirsten Livak Yes  
Patrick Mooney Yes  
Denyelle Nishimori Yes

### **14.0 Consent Items Pulled for Discussion/Approval**

### **15.0 Board Business**

#### **15.1 Comments of Board Members**

The board members' comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### **16.0 Second Closed Session**

#### **16.1 Public Employment Certificated, Classified, Confidential, and Management**

**16.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

### **17.0 Report out Action from Closed Session**

### **18.0 Adjournment**

There being no further business, the meeting was adjourned at 6:29 p.m.