



DATE: June 21, 2023
TO: Board of Education
FROM: Mrs. Carmen Ghysels, Superintendent Chief Learning Officer
SUBJECT: Approve the Job Description for Coordinator of Early Learning
PRESENTED BY: Joan Zappettini, Director of Human Resources

ACTION REQUESTED

Approve the Job Description for Coordinator of Early Learning

BACKGROUND INFORMATION

The early childhood program in TTUSD continues to expand services for our youngest students. The Coordinator of Early Learning is done for the purpose of supporting programs and services for children ages birth through five by providing direction, collaboration and evaluation for a variety of community activities designed to benefit School Readiness outcomes for children and families in the Truckee community. This position will replace the current position of Manager of Early Learning.

RESOURCES REQUIRED: General Fund

PREPARED BY: Joan Zappettini

Attachment: Job Description for Coordinator of Early Learning