

**TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT**  
**Gift/Donation Form**

Donation is intended for: School \_\_\_\_\_ Department \_\_\_\_\_ Type of Donation Grant

I. DONOR'S NAME/ADDRESS: Truckee El PTO

II. DONOR'S STATEMENT: (Please describe gift/donation in detail)

Grant for TK classrooms  
- Sensory & play-based growing project

**a. DESCRIPTION OF GIFT/DONATION**

1. Estimated value or cost: \$3,184.81
2. Will donation be used for activities or instruction? YES  NO [ ]
3. Will donation be used for before or after school activities or instruction? YES [ ] NO
4. Will donation be used for specific programs approved by the school Board? YES [ ] NO
5. Will donation be used only at a specific school site? YES  NO [ ]
6. If this is a grant please attach a copy of the grant application YES  NO [ ]

Please refer to Board Policy & Administrative Regulation 3290 for additional information

> Sarah S. Mah 9/8/2023 [Signature] 9-8-23  
Signature of Donor Date Signature of Principal/Administrator Date

III. SUPERINTENDENT CHIEF LEARNING OFFICER RECOMMENDATION:

**Before accepting any gift, the superintendent or designee has considered whether the gift:**

1. Has a purpose consistent with the district's vision and philosophy. Yes  No \_\_\_
2. Begins a program which the Board would be unable or unwilling to continue when the donated funds are exhausted. Yes \_\_\_ No
3. Entails undesirable new or additional costs. Yes \_\_\_ No
4. Adheres to BP 1325 regarding endorsement of business or product. Yes  No \_\_\_
5. Provides comparable educational opportunity for all students at all schools. Yes  No \_\_\_
6. Requires employment or compensation of personnel. Yes \_\_\_ No
7. Places unacceptable restrictions on educational or extracurricular programs or the school district. Yes \_\_\_ No
8. Is inappropriate or detrimental to the best education of students. Yes \_\_\_ No
9. Meets any applicable federal, state or local and school district regulations/guidelines associated with its construction or use. Yes  No \_\_\_
10. Meets current health and safety standards. Yes  No \_\_\_

> [Signature] SEP 13 2023  
Superintendent Date

IV. Board Meeting Date: \_\_\_\_\_ Approved: [ ] Denied: [ ]