

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, April 12, 2023 (3:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent Educational Services Kerstin Kramer, Executive Director of Student Services Annamarie Cohen, Director of Human Resources Joan Zappettini, and Executive Assistant Lupita Vazquez.

1.0 Teleconference

1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Rd, Truckee, CA 96161. Members participating at this location: Denyelle Nishimori, Kirsten Livak, Cris Hennessey, and Pat Mooney. Dianna Driller will be located at 71A Eastern Terrace, Beckenham, NZ 8023. Each Teleconference location is open to the public, and any public member has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

2.0 Call To Order

Clerk Hennessey called the meeting to order at 3:32 p.m.

3.0 Public Comment on Closed Session

3.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.
No public comment

4.0 Closed Session

4.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.2 Public Employment Certificated, Classified, Confidential, and Management

4.3 Public Employment (Gov. Code, § 54957, subd.(b)(1)), Title: Superintendent

Recommendation:

5.0 Call to Order, Pledge of Allegiance, and Roll Call

Clerk Hennessey reconvened the meeting at 5:36 p.m.

6.0 Open Session/Report out Action Taken in Closed Session

6.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

7.0 Approval of Agenda

7.1 Approve April 12, 2023, Board Meeting Agenda

Recommendation: Approve April 12, 2023, Board Meeting Agenda

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve April 12, 2023, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

8.0 Public Comment

8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

9.0 Student Representative Report

9.1 Student Representatives Report

10.0 School Showcase

10.1 Truckee Elementary School Showcase

The Principal of Truckee Elementary School, Sara Colborn, provided an update to the board.

11.0 Superintendent's Report

11.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

12.0 Resolution

12.1 Approve Resolution No. 22-2022-2023 Resolution of Conveyance to Dedicate and Convey a Public Utility Easement to Truckee Donner Public Utility District

The District seeks Board adoption, by 2/3 vote of all of its members, of the Resolution of Conveyance to Dedicate and Convey a Public Utility Easement to Truckee Donner Public Utility District ("TDPUD") over a portion of District's property for water facilities maintenance.

Recommendation: Approve Resolution No. 22-2022-2023 Resolution of Conveyance to Dedicate and Convey a Public Utility Easement to Truckee Donner Public Utility District

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 22-2022-2023 Resolution of Conveyance to Dedicate and Convey a Public Utility Easement to Truckee Donner Public Utility District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Donation

13.1 Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities

Tahoe Truckee Community Foundation Donation to the STEPP Program through the Wiesner Family Endowment Fund. Family prefers to not be recognized.

Recommendation: Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Tahoe Truckee Community Foundation Donation to STEPP Program for Supplies and Enrichment Activities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.0 Personnel

14.1 Appointment of Superintendent Chief Learning Officer and Approval of Superintendent Chief Learning Officer Employment Agreement

Appointment of Superintendent

Recommendation: Appointment of Superintendent Chief Learning Officer and Approval of Superintendent Chief Learning Officer Employment Agreement

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Appointment of Superintendent Chief Learning Officer and Approval of Superintendent Chief Learning Officer Employment Agreement'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.2 Approve Proposed Revisions to the Job Descriptions of Administrative Assistant Business Services, Administrative Assistant Educational Services, and Administrative Assistant Student Services

Minor changes to the three job descriptions to include changes of title for two of the three supervisor roles and changes to all three job titles removing the supervisor title.

Recommendation: Approve Proposed Revisions to the Job Descriptions of Administrative Assistant Business Services, Administrative Assistant Educational Services, and Administrative Assistant Student Services

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to the Job Descriptions of Administrative Assistant Business Services, Administrative Assistant Educational Services, and Administrative Assistant Student Services'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Consent Agenda

15.1 Approve Personnel Action Report for April 12, 2023

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for April 12, 2023

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for April 12, 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.2 Approve Warrants, Contracts, and Donations for the April 12, 2023, Board Meeting

Warrants, Contracts, and Donations for April 12, 2023, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the April 12, 2023, Board Meeting

ORIGINAL - Motion

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the April 12, 2023 Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.3 Rescind Adoption of High School Marine Biology Instructional Materials

Truckee High School (THS) recently learned that the High School Marine Biology Instructional Materials, Marine Science, The Dynamic Ocean, adopted on March 8, 2023, is going out of print, and the digital platform will no longer be updated.

Recommendation: Rescind Adoption of High School Marine Biology Instructional Materials

ORIGINAL - Motion

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Rescind Adoption of High School Marine Biology Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.4 Approve the 2022-2023 Comprehensive School Safety Plans

Comprehensive School Safety Plans for All Sites

California Education Code (EC) Section 32281(a) requires every kindergarten through grade twelve public school to develop and maintain a Comprehensive School Safety Plan designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel. These plans were developed, sent to local law enforcement and fire agencies for review and feedback, and approved at a public School Site Council meeting.

Recommendation: Approve the 2022-2023 Comprehensive School Safety Plans

ORIGINAL - Motion

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Approve the 2022-2023 Comprehensive School Safety Plans'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.5 Approve the MOU between Tahoe Truckee Unified School District and Placer County Office of Education for Participation in the Assessment and Program Planning for the Student Behavioral Health Incentive Program

Participating in Student Behavioral Health Incentive Program (SBHIP) will allow TTUSD to significantly expand its Wellness Program. Specifically, TTUSD will achieve the following outcomes through a multiphase approach over the next 2 years.

Recommendation: Approve the MOU between Tahoe Truckee Unified School District and Placer County Office of Education for participation in the Assessment and Program planning for the Student Behavioral Health Incentive Program

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the MOU between Tahoe Truckee Unified School District and Placer County Office of Education for participation in the Assessment and Program planning for the Student Behavioral Health Incentive Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion

Carried. 5 - 0

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.6 Approve the Memorandum of Understanding (MOU) between Tahoe Truckee Unified School District and the Boys and Girls Club of North Lake Tahoe

2023-2024 ELOP MOU BGCNLT and TTUSD

Tahoe Truckee Unified School District and Boys and Girls Club of North Lake Tahoe are partnering to provide after-school and extended school-year enrichment programs through our Expanded Learning Opportunities Program Plan.

Recommendation: Approve the Memorandum of Understanding (MOU) between Tahoe Truckee Unified School District and the Boys and Girls Club of North Lake Tahoe

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding (MOU) between Tahoe Truckee Unified School District and the Boys and Girls Club of North Lake Tahoe'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.7 Approve Quarterly Report on Williams Uniform Complaints - First Quarter 2023 Report

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

Recommendation: Approve Quarterly Report on Williams Uniform Complaints - First Quarter 2023.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints - First Quarter 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.8 Approve February and March 2023 Board Meeting Minutes

Board Staff Report Minutes

Recap of Board Meeting Minutes

Recommendation: Approve February and March 2023 Board Meeting Minutes

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve February and March 2023 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.9 Approve Agreement #22-1787-000-SG (CA Farm to School Incubator Grant Program - Track 1)

Tahoe Truckee Unified School District will expand its partnership with the Tahoe Food Hub to implement a climate smart farm to school program. The project will align local food for school meals with educational opportunities that focus on the important role that regenerative agricultural and locally grown foods have on the environment.

Recommendation: Approve Agreement #22-1787-000-SG (CA Farm to School Incubator Grant Program - Track 1)

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #22-1787-000-SG (CA Farm to School Incubator Grant Program - Track 1)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

16.0 Consent Items Pulled for Discussion/Approval

17.0 Educational Services

17.1 Approve the Expanded Learning Opportunities Program Plan (ELO-P)

Board Item Staff Report Expanded Learning Opportunities Program Plan Expanded Learning Opportunities Program Plan Guide April 2023

This program plan describes how Tahoe Truckee Unified School District (TTUSD) will offer all unduplicated Transitional Kindergarten (TK) pupils through sixth-grade access to comprehensive after-school and intersessional expanded learning opportunities as legislated in Ed Code 46120.

Recommendation: Review and approve the Expanded Learning Opportunities Plan.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Review and approve the Expanded Learning Opportunities Plan'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

18.0 Association Report and Comment

18.1 CSEA - California School Employees Association

18.2 TTEA - Tahoe Truckee Education Association

19.0 Board Business

19.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org.

20.0 Second Closed Session

20.1 Public Employment Certificated, Classified, Confidential, and Management

20.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

21.0 Report out Action from Closed Session

22.0 Adjournment

There being no further business, the meeting was adjourned at 7:17 p.m.