

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, August 4, 2021 (4:00 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call to Order

President Szczurek called the meeting to order at 4:02 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

3.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.3 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:36 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

6.0 Approval of Agenda

6.1 Approve August 4, 2021, Board Meeting Agenda

Recommendation: Approve August 4, 2021, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve August 4, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer report can be viewed at tahoetruckeemedia.org

9.0 Recognition of Contribution to Educational Community

9.1 Superintendent CLO Ghysels will Recognize Contributions to the Educational Community

10.0 Resolution

10.1 Resolution No. 1-2021-2022 to Accept Agreement for Termination of Leases and Quit Claim Deed with CORE Construction for the Truckee High School Modernization Increment 2 Project

Resolution No. 1-2021-2022 THS Inc 2 - CORE Termination Agreement and Quit Claim Deed

Approval of the Termination Agreement and Quit Claim Deed terminating the Facilities Lease and the Site Lease for Truckee High School Modernization Project

Recommendation: Resolution No. 1-2021-2022 to accept Agreement for Termination of Leases and Quit Claim Deed with CORE Construction for the Truckee High School Modernization Increment 2 Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Resolution No. 1-2021-2022 to accept Agreement for Termination of Leases and Quit Claim Deed with CORE Construction for the Truckee High School Modernization Increment 2 Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

10.2 Resolution No. 2-2021-2022 of the Governing Board of the Tahoe Truckee Unified School District to Establish August as Immunization Awareness Month

National Immunization Awareness Month was established to encourage people of all ages to make sure they are up to date on the vaccines recommended for them. Communities use the month of August each year to raise awareness about the important role vaccines play in preventing serious, sometimes deadly, diseases.

Recommendation: Approve Resolution No. 2-2021-2022 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 2-2021-2022 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.0 Grant

11.1 Accept Nevada County Quality Counts Grant to the STEPP Program for Supplies and Equipment

This is a block grant from Nevada County Quality Counts for the STEPP program to purchase supplies and equipment for the center.

Recommendation: Accept Nevada County Quality Counts Grant to the STEPP Program for Supplies and Equipment

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Nevada County Quality Counts Grant to the STEPP Program for Supplies and Equipment'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.0 Consent Agenda

12.1 Approve Personnel Action Report for August 4, 2021

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda,

the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for August 4, 2021

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for August 4, 2021'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.2 Approve Warrants, Contracts, and Donations for the August 04, 2021, Board Meeting

Warrants, Contracts, and Donations for the August 04, 2021, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the August 04, 2021, Board Meeting

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the August 04, 2021, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.3 Approve Leave of Absence Request for the 2021-2022 School Year

Human Resources works with site and department administrators to assess staffing and recommend approval of leaves.

Recommendation: Approve Leave of Absence Request for the 2021-2022 School Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence Request for the 2021-2022 School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.4 Approve Nevada County 2021-2023 School Based Mental Health Services Contract

This is a continuing contract with the Nevada County Behavior Health (NCBH) Department to provide qualified personnel for mental health services. Services will be rendered to students at TTUSD campuses who have been identified as having a mental health need. Other services include coordinated identification and referral process to

community services and improve staff's education regarding mental health needs and high-risk behaviors.

Recommendation: Approve Nevada County 2021-2023 School Based Mental Health Services Contract

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Nevada County 2021-2023 School Based Mental Health Services Contract'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

12.5 Approve Deletion of Board Policy 6157 Distance Learning

BP 6157 Distance Learning BP 6157 TTUSD

Board Policy 6157 is being presented to the Board for deletion as suggested by the model provided by CSBA.

Recommendation: Approve deletion of Board Policy 6157 Distance Learning

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve deletion of Board Policy 6157 Distance Learning'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

13.0 Consent Items Pulled for Discussion/Approval

14.0 Association Report and Comment

14.1 CSEA - California School Employees Association

14.2 TTEA - Tahoe Truckee Education Association

15.0 Personnel

15.1 Approve Proposed Revisions to the Classified Management Salary Schedule

Proposed revisions to the Classified Management Salary Schedule are being presented to the Board for review and approval. The number of days for Range 102 is being revised from 227 to 206 days.

Recommendation: Approve proposed revisions to the Classified Management Salary Schedule

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to the Classified Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

15.2 Approve Proposed New Job Description Wellness Center Specialist

This new job description is being presented to the Board for review and approval.

Recommendation: Approve Proposed New Job Description Wellness Center Specialist

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed New Job Description Wellness Center Specialist'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

16.0 Business Services

A) Facilities

16.1 Approve Contract #21-26-06M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repair at Truckee Elementary School

Agreement #21-26-06M

This contract with Sierra Nevada Construction, Inc. (SNC), will include asphalt maintenance and repairs of Area 3 of the school site. SNC will provide a 2 1/2" asphalt overlay and new stripping of 8,975 sq' of parking lot.

Recommendation: Approve Contract #21-26-06M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repair at Truckee Elementary School

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #21-26-06M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repair at Truckee Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

16.2 Approve Contract #21-27-03M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repairs at the Glenshire Elementary School

Agreement #21-27-03M

This contract with Sierra Nevada Construction, Inc. (SNC), will include asphalt maintenance and repairs of Area 4 and 5 of the school site. SNC will provide a 2" asphalt overlay, adjust existing utility boxes to match new asphalt, and new stripping of 34,090 sq' of parking lot.

Recommendation: Approve Contract #21-27-03M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repairs at the Glenshire Elementary School

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #21-27-03M Between Tahoe Truckee Unified School District and Sierra Nevada Construction, Inc., for Asphalt Maintenance and Repairs at the Glenshire Elementary School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

16.3 Approve Contract #21-31-04M Between Tahoe Truckee Unified School District and RSAnalysis Inc., for Test and Balance of the Mechanical System at North Tahoe School and High School

Agreement #21-31-04M

This agreement with RSA will include a test and balance of the mechanical systems of the school site.

Recommendation: Approve Contract #21-31-04M Between Tahoe Truckee Unified School District and RSAnalysis Inc., for Test and Balance of the Mechanical System at North Tahoe School and High School

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #21-31-04M Between Tahoe Truckee Unified School District and RSAnalysis Inc., for Test and Balance of the Mechanical System at North Tahoe School and High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

B) Fiscal Services

16.4 Approve 2021-2022 Dry Period Financing Application through County of Placer

2021-2022 Dry Period Funding Application 2021-2022 Cash Flow Document
Due to the intermittent nature of revenue receipts, school districts may experience cash shortages at various times throughout the fiscal year. The Placer County Treasurer offers dry period financing to public agencies to accommodate these shortages as they occur. This alleviates the need to borrow from external sources.

Recommendation: Approve 2021-2022 Dry Period Financing Application through County of Placer

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve 2021-2022 Dry Period Financing Application through County of Placer'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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|--------------------|-----|
| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

17.0 Educational Services

A) Curriculum and Instruction

17.1 First Read of Adoption of AP European and Human Geography Textbook

Board Item Staff Report Adoption of AP European and Human Geography Textbook
Proposed adoption of instructional materials for AP European and Human Geography Textbook

Recommendation: Review and provide direction on the proposed adoption of instructional materials for AP European and Human Geography Textbook

18.0 Public Hearing

18.1 Public Hearing on Proposed Revisions to Board Policy and Administrative Regulation 6158 Independent Study

Public Hearing BP and AR 6158 Independent Study Staff Report Public Hearing Ad 6158
This public hearing is reserved for the governing board to receive and consider comments on these matters.

Recommendation: Conduct a public hearing on the proposed revisions to Board Policy and Administrative Regulation 6158 Independent Study

19.0 First Read - Board Policy

19.1 First Read and Adoption of Proposed Revisions to Board Policy and Administrative Regulation 6158 Independent Study

BP/AR 6158 Independent Study BP 6158 Compared AR 6158 Compared
Policy updated to reflect NEW LAW (AB 130, 2021) which requires all districts, for the 2021-2022 school year, to offer independent study to meet the educational needs of students unless a waiver is obtained and to adopt policy with specified components in order to generate apportionment for independent study.

Recommendation: First read and waive the second reading to immediately adopt the proposed revisions to Board Policy and Administrative Regulation 6158 Independent Study as recommended by the California School Boards Association (CSBA)

20.0 Board Business

20.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org

21.0 Second Closed Session

21.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

21.2 Public Employment Certificated, Classified, Confidential, and Management

21.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

22.0 Report out Action from Closed Session – There was no need for a second closed session.

23.0 Adjournment

There being no further business, the meeting was adjourned at 7:09 p.m.