



DATE: June 11, 2025

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent and Chief Learning Officer

SUBJECT: Approve Resolution No. 35-2024-2025 of Intent to Convey Easements to Southwest Gas Corporation for Truckee Elementary, Truckee High School, District Office, SELS, Sierra High School, and Warehouse.

PRESENTED BY: Anna Klovstad, Director of Facilities, Maintenance and Operations

ACTION REQUESTED

Approve Resolution No. 35-2024-2025 of Intent to Convey Easements to Southwest Gas Corporation for Truckee Elementary, Truckee High School, District Office, SELS, Sierra High School, and Warehouse.

BACKGROUND INFORMATION

Southwest Gas Corporation (SWG) is the utility providing the District with natural gas services to its school facilities, including Truckee Elementary, 11911 Donner Pass Rd, Truckee, CA 96161, Truckee High School, 11725 Donner Pass Rd, Truckee, CA 9616, District Office, SELS, Sierra High School, and Warehouse, 11603 Donner Pass Rd, Truckee, CA 96161 (“Properties”). The District has a primary gas line running underground from the meter to the school building. This gas line is referred to as a Customer Owned Yard Line (COYL) for which the District is responsible for maintaining. SWG is responsible for the lines running from the street to the meter.

In furtherance of SWG’s COYL Program at the Properties, SWG desires to relocate gas lines to move the point of delivery closer to the school’s structure being served with natural gas and to install SWG-owned and maintained facilities at the Properties. For SWG to proceed with this work, and to enable SWG to install and maintain the newly installed gas line, the District needs to convey Easements to SWG for a public utilities right-of-way to a portion of the school Properties, pursuant to Education Code section 17556, et seq.

The process for the District to convey the Easements requires the District’s Board to first adopt a Resolution of Intent by a two-thirds (2/3rds) majority vote. Once the Board adopts the Resolution of Intent to Convey Easements, the District is then required to give notice of: (a) the adoption of the Resolution of Intent, and (b) the time and place of the public hearing regarding the conveyance of the proposed Easements. The Board will then hold a public hearing on the conveyance and receive comments, if any, and have the opportunity to adopt the Resolution Authorizing Conveyance of

Easements by a two-thirds (2/3rds) majority vote.

RESOURCES REQUIRED: N/A

PREPARED BY: Rose Green for Anna Klovstad, Director of Facilities, Maintenances and Operations

Attachment: Proposed Notice of Public Hearing and Resolution of Intent to Convey Easements to Southwest Gas Corporation