

## DRAFT MINUTES

### REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, May 18, 2022 (4:30 PM)

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#### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek  
                                 Kirsten Livak

#### ALSO IN ATTENDANCE:

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

#### 1.0 Call To Order

President Szczurek called the meeting to order at 4:31 p.m.

#### 2.0 Public Comment on Closed Session

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

#### 3.0 Closed Session

**3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**3.2 Public Employment Certificated, Classified, Confidential, and Management**

**3.3 Public Employee Dismissal, Release, Suspension: Employee #3014, Government Code 54957(b)(1)**

**Recommendation:** Board will make a recommendation on Public Employee Dismissal, Release, Suspension: Employee #3014, Government Code 54957(b)(1) as discussed.

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Board will make a recommendation on Public Employee Dismissal, Release, Suspension: Employee #3014, Government Code 54957(b)(1) as discussed'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5**

**- 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

### **3.4 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

## **4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Szczurek reconvened the meeting at 5:34 p.m.

## **5.0 Open Session/Report out Action Taken in Closed Session**

### **5.1 Open Session - President will Report Out any Action Taken in Closed Session**

Action was taken. The board decided to approve the resolution in the closed session to dismiss a classified employee.

## **6.0 Approval of Agenda**

### **6.1 Approve May 18, 2022, Board Meeting Agenda**

**Recommendation:** Approve May 18, 2022, Board Meeting Agenda

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve May 18, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## **7.0 Public Comment**

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

No public comment

## **8.0 Superintendent's Report**

### **8.1 Superintendent Chief Learning Officer - District Update for the Board**

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **9.0 Resolution**

### **9.1 Resolution No. 27-2021-2022-Requesting Collection of Measure AA Charges on Placer County Tax Rolls**

This resolution provides a formal request to Placer County to collect Measure AA Charges on the Placer County Tax Rolls.

**Recommendation:** Adopt Resolution No. 27-2021-2022-Requesting Collection of Measure AA Charges on Placer County Tax Rolls

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Adopt Resolution No. 27-2021-2022-Requesting Collection of Measure AA Charges on Placer County Tax Rolls'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

**9.2 Resolution No. 28-2021-2022-Authorization for the Superintendent Chief Learning Officer of the District to Execute Tax Collection Contracts on Behalf of the District**

This resolution allows the Superintendent Chief Learning Officer to act on behalf of the District in Nevada County to collect the Measure AA Parcel Tax on TTUSD parcels within its county.

**Recommendation:** Adopt Resolution No. 28-2021-2022 authorizing the Superintendent Chief Learning Officer of the District to execute tax collection and contracts

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Adopt Resolution No. 28-2021-2022 authorizing the Superintendent Chief Learning Officer of the District to execute tax collection and contracts'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

**9.3 Resolution No. 29-2021-2022 Authorizing Electronic Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)**

In March 2020, the Governor issued an Executive Order suspending provisions of the Brown Act and allowing meetings of the governing board to be held telephonically or otherwise electronically. This authority had been extended to September 30, 2021. Recently, the Governor signed Assembly Bill No. 361 which amends the Brown Act to continue to allow telephonic or electronic meetings beyond September 30. In allowing electronic meetings, AB 361 also protects the rights of the public by requiring electronic means for members of the public to observe and provide comment in real time.

**Recommendation:** Approve Resolution No. 29-2021-2022 Authorizing Electronic Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 29-2021-2022 Authorizing Electronic

Meetings of the Governing Board During a State of Emergency Pursuant to Government Code Section 54953(E)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## 10.0 Grant

### 10.1 Accept the Excellence in Education Foundation 2022-2023 Mental Health Grant

TTUSD piloted a School Social Work Program to support the growing mental health needs of middle school and high school students. It contracted with two part-time Social Workers at ACMS and THS and one full-time Social Worker at North Tahoe Middle School and High School. Their role is to provide direct and indirect social work services to students experiencing social, emotional, and/or behavioral problems that interfere with their performance in school.

**Recommendation:** Accept the Excellence in Education Foundation 2022-2023 Mental Health Grant

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the Excellence in Education Foundation 2022-2023 Mental Health Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes  
Kirsten Livak Yes

## 11.0 Consent Agenda

### 11.1 Approve Proposed New High School Course for 2022-2023 School Year - Journalism 1

Journalism 1 class is for the college-bound student interested in careers in journalism, news media, and publishing industries.

**Recommendation:** Approve Proposed New High School Course for 2022-2023, Journalism 1

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed New High School Course for 2022-2023, Journalism 1'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

Kirsten Livak Yes

### **11.2 Approve the School Plans for Student Achievement**

The School Plan for Student Achievement (SPSA) is a comprehensive document providing details about the school's planned actions and expenditures to support student outcomes and overall performance, and how these actions connect to the District's Local Control Accountability Plan (LCAP), which lays out goals for the entire District.

**Recommendation:** Approve the School Plans for Student Accountability

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the School Plans for Student Accountability'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

### **11.3 Approve the A-G Completion Improvement Grant (High School Only)**

The A-G Completion Improvement Grant Program is for the purpose of providing additional supports to Local Educational Agencies (LEA) to help increase the number of California high school pupils, particularly unduplicated pupils, who graduate from high school with A-G eligibility.

**Recommendation:** Approve the A-G Completion Improvement Grant (High School Only)

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the A-G Completion Improvement Grant (High School Only)'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

### **11.4 Approve MOU between the Boys and Girls Club of NLT and TTUSD for the ASES - After School Education and Safety Grant for the 2021-2022 School Year**

The program is grant funded from the State. The original grant is based on KBE as a K-4 Grade School. This agreement is made contingent upon the full \$238,609.85 being funded by the State of California. Any decrease in funding by the State of California will result in a pro-rated decrease in the amount funded by TTUSD to BGCNLT within this MOU.

**Recommendation:** Approve MOU between the Boys and Girls Club of NLT and TTUSD for the ASES - After School Education and Safety Grant for the 2021-2022 School Year

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve MOU between the Boys and Girls Club of NLT and TTUSD for the ASES - After School Education and Safety Grant for the 2021-2022

School Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **12.0 Consent Items Pulled for Discussion/Approval**

### **12.1 Approve Personnel Action Report for May 18, 2022**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda, the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for May 18, 2022

#### **ORIGINAL - Motion**

Member **(Kirsten Livak)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for May 18, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## **13.0 Personnel**

### **13.1 Approve Proposed Revisions to the Classified Management Job Description Coordinator of District Communications and Parent Engagement**

Board Item Staff Report Job Description

The original title and job description for the Coordinator of District Communications has been revised as Coordinator of District Communications and Parent Engagement and is being presented to the Board for review and approval.

**Recommendation:** Approve Proposed Revisions to the Classified Management Job Description Coordinator of District Communications and Parent Engagement

#### **ORIGINAL - Motion**

Member **(Cristina Hennessey)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions to the Classified Management Job Description Coordinator of District Communications and Parent Engagement'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes
Kirsten Livak	Yes

## 14.0 Business Services

### A) Facilities

#### **14.1 PULLED ITEM LAST-MINUTE REVISIONS - Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide**

Staff Report Agreement

Approve Contract to provide custodial staffing support services district wide

**Recommendation:** Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide

Item was pulled for last-minute revisions. No action was taken.

#### **ORIGINAL - Motion**

Member **(xxxxx)** Moved, Member **(xxxxx)** Seconded to approve the **ORIGINAL** motion 'Approve Contract #22-00-05M Between Tahoe Truckee Unified School District and Employer Solutions Staffing Group, LLC, to Provide Custodial Staffing Services District Wide'. Upon a roll call vote being taken, the vote was: Aye: **(xx)** Nay: **(xx)**. The motion **( )**. **(xx)** - **(xx)**

#### **14.2 Declare List of Equipment to be Surplus and Estimated Values**

Staff Report Surplus List

The Facilities department is continually evaluating our inventory of furniture and equipment to determine the condition and usability of each asset. In order to dispose of furniture and equipment, the Board must first declare them surplus. By declaring these items surplus, the District is able to offer these items for sale to the public through published notice in accordance with California Education Code Section 17545.

**Recommendation:** Declare List of Furniture and Equipment to be Surplus

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Declare List of Furniture and Equipment to be Surplus'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

## 15.0 Board Business

### **15.1 Comments of Board Members**

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## 16.0 Second Closed Session

### **16.1 Public Employment Certificated, Classified, Confidential, and Management**

### **16.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business**

**Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

**16.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**17.0 Report out Action from Closed Session**

**18.0 Adjournment**

There being no further business, the meeting was adjourned at 6:09 p.m.