



DATE: March 1, 2023

TO: Board of Education

FROM: Mrs. Carmen Ghysels, Superintendent Chief Learning Officer

SUBJECT: Approve Resolution No. 19-2022-2023 Resolution of Intent to Convey a Public Utility Easement to Truckee Donner Public Utility District

PRESENTED BY: Todd Rivera, Assistant Superintendent Chief Business Officer

ACTION REQUESTED

Approve Resolution No. 19-2022-2023 Resolution of Intent to Convey a Public Utility Easement To Truckee Donner Public Utility District (TDPUD).

BACKGROUND INFORMATION

The District seeks to grant an easement including the right to do all things necessary for the construction, installation, upgrade, operations, repair, and maintenance of water facilities upon a portion of APN 018-500-012, what is commonly referred to as Truckee Elementary School, located at 11911 Donner Pass Road, Truckee, California 96161 (“Property”). In connection with this work, the District needs to convey by easement deed a portion of the Property (“Easement”) to TDPUD, for right of way purposes.

Pursuant to Education Code section 17556 et seq., the District must follow a two-step statutory process to convey the Easement to TDPUD.

The first step of this process would occur at this meeting, should the Board approve the Resolution of Intention to Convey a Public Utility Easement to TDPUD (“Resolution of Intention”), and call for a public hearing for the next Board meeting on April 12, 2023. The District must post the Resolution of Intention, if adopted, in three public places at least 10 days prior to the public hearing and notice of the public hearing must also be published in a local newspaper of general circulation, at least five days prior to the public hearing.

The public hearing is held as an opportunity for the public to comment on the proposed conveyance of the Easement to TDPUD. After the noticed public hearing on April 12, 2023, and assuming there is no related protest from the public, the Board may proceed to adopt a resolution conveying the Easement to TDPUD.

RESOURCES REQUIRED: N/A

PREPARED BY: Laura Rowe for Todd Rivera, Assistant Superintendent Chief Business Officer

Attachment: Resolution of Intent