

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, January 5, 2022 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kim Szczurek
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Teleconference

1.1 This meeting is being conducted by teleconference at the following locations: 11603 Donner Pass Rd, Truckee, CA 96161. Members participating at this location: Kirsten Livak, Dianna Driller, Gaylan Larson, and Cristina Hennessey. Kim Szczurek will be located at 2200 50th St., Sacramento, CA 95817. Each Teleconference location is open to the public and any member of the public has an opportunity to address the School Board from a teleconference location in the same manner as if that person attended the regular meeting location. The School Board will control the conduct of the meeting and determine the appropriate order and time limitations on public comments from teleconference locations.

2.0 Call To Order

President Szczurek called the meeting to order at 4:30 p.m.

3.0 Public Comment on Closed Session

3.1 General Public Comment on Closed Session Item - Three (3) minutes per comment for a total of 30 minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

No public comment

4.0 Closed Session

4.1 Public Employment Certificated, Classified, Confidential, and Management

4.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

4.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

5.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:38 p.m.

6.0 Open Session/Report out Action Taken in Closed Session

6.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

7.0 Approval of Agenda

7.1 Approve January 5, 2022, Board Meeting Agenda

Recommendation: Approve January 5, 2022, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve January 5, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

Kirsten Livak Yes

8.0 Public Comment

8.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

The public comments can be viewed at tahoetruckeemedia.org.

9.0 Superintendent's Report

9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

10.0 Resolution

10.1 Approve Resolution No. 12-2021-2022 School Board Appreciation Month January 2022

Resolution recognizing the significant role the board members play in a representative democracy, and decisions made by local boards of education directly influence instruction in Tahoe Truckee Unified School District's public schools and in our community.

Recommendation: Approve Resolution No. 12-2021-2022 School Board Appreciation Month January 2021 and acknowledge Tahoe Truckee Unified School District's Excellent School Board

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 12-2021-2022 School Board Appreciation Month January 2021 and acknowledge Tahoe Truckee Unified School District's Excellent School Board'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.0 Consent Agenda

11.1 Approve Personnel Action Report for January 5, 2022

Personnel Action Report Revised (uploaded 5Jan2022)

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for January 5, 2022

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for January 5, 2022'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.2 Approve Warrants, Contracts, and Donations for the January 5, 2022, Board Meeting

Warrants, Contracts, and Donations for the January 5, 2022, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the January 5, 2022, Board Meeting

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the January 5, 2022, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

11.3 Approve Quarterly Report on Williams Uniform Complaints - December 2021 Report

Quarterly Report on Williams Uniform Complaints ending December 31, 2021

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

Recommendation: Approve Quarterly Report on Williams Uniform Complaints

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

12.0 Consent Items Pulled for Discussion/Approval

13.0 Association Report and Comment

13.1 CSEA - California School Employees Association

13.2 TTEA - Tahoe Truckee Education Association

14.0 Personnel

14.1 Approve the Start and End Dates for the 2022-2023 and 2023-2024 School Year Calendars

2022-2023 Draft Calendar and 2023-2024 Draft Calendar

The School Board is responsible for setting the beginning and ending dates for the School Calendar.

Recommendation: Approve the start and end dates for the 2022-2023 and 2023-2024 school year calendars

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the start and end dates for the 2022-2023 and 2023-2024 school year calendars'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

14.2 Approve Proposed Revisions to Classified Job Description Receptionist

Recommendation: Approve proposed revisions to Classified Job Description Receptionist

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to Classified Job Description Receptionist'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes

Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

14.3 Approve Proposed Revisions to Certificated Management Job Description - Coordinator of English Language Development and Accountability

Proposed revisions are being presented to the board for review and approval.

Recommendation: Approve proposed revisions to Certificated Management Job Description - Coordinator of English Language Development and Accountability

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to Certificated Management Job Description - Coordinator of English Language Development and Accountability'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kim Szczurek Yes
Kirsten Livak Yes

15.0 Educational Services

A) Curriculum and Instruction

15.1 First Read of Adoption of Instructional Materials for High School

The Savvas/Pearson texts offer the best narrative - clear, concise, not biased, well written, and visually compelling. These texts are easily the best written of all the materials we reviewed. The digital resources are extensive and engaging. Textbooks to consider are United States History, Economics, American Government, and Human Geography.

Recommendation: Review and move forward for approval of proposed Adoption of Instructional Materials for High School

16.0 Business Services

A) Fiscal Services

16.1 Review and Approve the Annual and Five Year Accounting of Developer Fees for the 2020-2021 Fiscal Year

The District collects fees on all new residential and commercial development located within its boundaries. The purpose of the fees ("developer or mitigation fees") is to mitigate the impact of the development on school facilities within the District. Per section 66006 of the Government Code, any local agency requiring payment of fees in connection to the approval of a development, must make certain information available to the public within 180 days of the close of each fiscal year.

Recommendation: Review and approve the Annual and Five Year Accounting of Developer Fees for the 2020-2021 Fiscal Year

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Review and approve the Annual and Five Year Accounting of Developer Fees for the 2020-2021 Fiscal Year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

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| Cristina Hennessey | Yes |
| Dianna Driller | Yes |
| Gaylan Larson | Yes |
| Kim Szczurek | Yes |
| Kirsten Livak | Yes |

17.0 Board Business

17.1 Comments of Board Members

The comments of the board members can be viewed at tahoetruckeemedia.org.

18.0 Second Closed Session

18.1 Public Employment Certificated, Classified, Confidential, and Management

18.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

18.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

19.0 Report out Action from Closed Session

20.0 Adjournment

There being no further business, the meeting was adjourned at 6:47 p.m.