

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, October 5, 2022 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kirsten Livak

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Kerstin Kramer, Executive Director of Student Services Annamarie Cohen, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call To Order

President Szczurek called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

3.3 Conference with Legal Counsel - Existing Litigation GC 54956.9(d)(1), One Case. OAH Case No. 2022080183 Special Education Dispute

The Board will consider settlement agreement.

Recommendation: Approve settlement agreement – Case #M.K. - 1

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve settlement agreement – Case #M.K. - 1'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes
Kirsten Livak Yes

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Szczurek reconvened the meeting at 5:33 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

A settlement agreement was approved in closed session.

6.0 Approval of Agenda

6.1 Approve October 5, 2022, Board Meeting Agenda

Recommendation: Approve October 5, 2022, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve October 5, 2022, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

No public comment

8.0 Student Representative Report

8.1 Student Representatives Report

The student representative reports can be viewed at tahoetruckeemedia.org.

9.0 Superintendent's Report

9.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer's report can be viewed at tahoetruckeemedia.org.

10.0 Resolution

10.1 Resolution No. 8-2022-2023 - October - National Bullying Prevention Month

October is recognized as National Bullying Prevention Month and it is important that we take this opportunity to highlight this important topic as a District. Every employee of the Tahoe Truckee Unified School District is committed to the physical, social and emotional well-being of our students and we want all of our students to make positive

choices that lead to endless opportunities. Bullying is an unfortunate act that leads students to serious social and disciplinary consequence that we want to prevent. The Tahoe Truckee Unified School District staff is committed to actively addressing bullying and this resolution will engage teachers and parents in raising awareness during the month of October.

Recommendation: Approve Resolution No. 8-2022-2023 - October - National Bullying Prevention Month

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 8-2022-2023 - October - National Bullying Prevention Month'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

10.2 Approve Resolution No. 9-2022-2023 Week of the School Administrator October 9-15, 2022

Resolution recognizing the significant role administrators' play in the learning process were introduced in both houses of the California legislature in 1999. The second full week of October is designated as the "Week of the School Administrator" in California. Tahoe Truckee Administrators play a crucial leadership and support role in providing quality education for our students. We are proud to honor them.

Recommendation: Approve Resolution No. 9-2022-2023 Week of the School Administrator October 9-15, 2022 and in acknowledgement of Tahoe Truckee Unified School District's excellent administrative staff

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 9-2022-2023 Week of the School Administrator October 9-15, 2022 and in acknowledgement of Tahoe Truckee Unified School District's excellent administrative staff'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

11.0 Public Hearing

11.1 Public Hearing on the Instructional Materials and Textbook Sufficiency and Insufficiency

California Education Code 60119 requires districts to hold a public hearing before the end of the eighth week from the first day that pupils attend classes in order to determine whether "each pupil in each school in the district has sufficient textbooks or instructional materials or both...." This is to include each pupil, including English Language Learners, having a "standards-aligned textbook or instructional materials, or both, to use in class and to take home." The district is to determine whether each pupil enrolled in foreign language or a health course has sufficient standards-aligned textbooks or instructional materials. The district is to determine whether laboratory

science equipment is available to students in grades 9-12 enrolled in science laboratory classes. We have sufficient instructional materials and textbooks.

Recommendation: Conduct a public hearing on the instructional materials and textbook sufficiency and insufficiency

Public hearing opened at 5:48 p.m. with no public input or comments and closed at 5:49 p.m.

12.0 Educational Services

A) Curriculum and Instruction

12.1 Approve Instructional Materials and Textbook Sufficiency and Insufficiency

California Education Code 60119 requires districts to hold a public hearing before the end of the eighth week from the first day that pupils attend classes in order to determine whether "each pupil in each school in the district has sufficient textbooks or instructional materials or both...." This is to include each pupil, including English Language Learners, having a "standards-aligned textbook or instructional materials, or both, to use in class and to take home." The district is to determine whether each pupil enrolled in foreign language or a health course has sufficient standards-aligned textbooks or instructional materials. The district is to determine whether laboratory science equipment is available to students in grades 9-12 enrolled in science laboratory classes. We have sufficient instructional materials and textbooks.

Recommendation: Approve Instructional Materials and Textbook Sufficiency and Insufficiency

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Instructional Materials and Textbook Sufficiency and Insufficiency'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

13.0 Consent Agenda

13.1 Approve Quarterly Report on Williams Uniform Complaints July - September 2022 Report

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

Recommendation: Approve Quarterly Report on Williams Uniform Complaints

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Quarterly Report on Williams Uniform Complaints'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

13.2 Approve Personnel Action Report for October 5, 2022

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to ensure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for October 5, 2022

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for October 5, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

14.0 Consent Items Pulled for Discussion/Approval

15.0 Presentation

15.1 Presentation of Summer Programs

Presentation of summer programs

Recommendation: Review and reflect on the summer programs presentation and data

Tara House, Kirsten Fielding, and Jim Bennett provided a presentation on the summer programs to the board members with new updates.

16.0 Association Report and Comment

16.1 CSEA - California School Employees Association

16.2 TTEA - Tahoe Truckee Education Association

17.0 Personnel

17.1 Approve Proposed Revisions to the Executive Management Salary Schedule

Changes to the Executive Management Salary Schedule

Recommendation: Approve proposed revisions to the Executive Management Salary Schedule

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to the Executive Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

18.0 Business Services

A) Facilities

18.1 Approve Amendment #22-31-01-A1 with Studio W Architects for Architectural Services at the North Tahoe Campus Modernization Project

This amendment #1 with Studio W is for Phase 2 of the NT Campus Modernization project.

Recommendation: Approve Amendment #22-31-01-A1 with Studio W Architects for Architectural Services at the North Tahoe Campus Modernization Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Amendment #22-31-01-A1 with Studio W Architects for Architectural Services at the North Tahoe Campus Modernization Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

18.2 Approve Agreement #22-37-13 with Central Valley Environmental to Provide Lead Abatement Services at Truckee High School Pool Building Project

This agreement with Central Valley Environmental is to provide lead abatement services at Truckee High School Pool Building Project

Recommendation: Approve Agreement #22-37-13 with Central Valley Environmental to Provide Lead Abatement Services at Truckee High School Pool Building Project

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #22-37-13 with Central Valley Environmental to Provide Lead Abatement Services at Truckee High School Pool Building Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

B) Fiscal Services

18.3 Approve 2022-2023 Dry Period Financing Application through County of Placer

Due to the intermittent nature of revenue receipts, school districts may experience cash shortages at various times throughout the fiscal year. The Placer County Treasurer offers dry period financing to public agencies to accommodate these shortages as they occur. This alleviates the need to borrow from external sources.

Recommendation: Approve 2022-2023 Dry Period Financing Application through County of Placer

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve 2022-2023 Dry Period Financing Application

through County of Placer'. Upon a roll call vote being taken, the vote was: Aye: **4**
Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

19.0 Board Business

19.1 Comments of Board Members

The comments of board members can be viewed at tahoetruckeemedia.org.

20.0 Second Closed Session

20.1 Public Employment Certificated, Classified, Confidential, and Management

20.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

21.0 Report out Action from Closed Session

22.0 Adjournment

There being no further business, the meeting was adjourned at 6:42 p.m.