

DRAFT MINUTES

REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Wednesday, January 17, 2024 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Logan Mallonee, Executive Director of Student Services Annamarie Cohen, Director of Technology Ed Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:31 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

No reportable action was taken in closed session.

5.1 Open Session - President will Report out any Action Taken in Closed Session

6.0 Approval of Agenda

6.1 Approve January 17, 2024, Board Meeting Agenda

Recommendation: Approve January 17, 2024, Board Meeting Agenda

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve January 17, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

Public comments can be viewed at tahoetruckeemedia.org.

8.0 Student Representative Report

8.1 Student Representatives Report

9.0 School Showcase

9.1 North Tahoe High School Showcase

The Principal of North Tahoe High School provided an update to the board.

10.0 Superintendent's Report

10.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

11.0 Resolution

11.1 Approve Resolution No. 13-2023-2024 School Board Appreciation Month - January 2024

Resolution recognizing the significant role the board members play in a representative democracy, and decisions made by local boards of education directly influence instruction in Tahoe Truckee Unified School District's public schools and in our community.

Recommendation: Approve Resolution No. 13-2023-2024 School Board Appreciation Month -January 2024 - and acknowledge Tahoe Truckee Unified School District's excellent school Board.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 13-2023-2024 School Board Appreciation Month -January 2024 - and acknowledge Tahoe Truckee Unified School District's excellent school Board'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.0 Donation

12.1 Accept Donation from Truckee Optimist Club for Alder Creek Middle School Grizzly Ranch and AVID Programs

The Truckee Optimist Club is generously providing a donation to support the Alder Creek Middle School Grizzly Ranch and AVID Programs.

Recommendation: Accept the donation from the Truckee Optimist Club for the Alder Creek Middle School Grizzly Ranch and AVID programs.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Truckee Optimist Club for the Alder Creek Middle School Grizzly Ranch and AVID programs'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.2 Accept Donation from Truckee Optimist Club for Alder Creek Middle School Band Program

The Truckee Optimist Club is generously providing a donation to support the Alder Creek Middle School band program.

Recommendation: Accept the donation from the Truckee Optimist Club for the Alder Creek Middle School band program.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Truckee Optimist Club for the Alder Creek Middle School band program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.3 Accept Donation from Truckee Donner Land Trust for Sagehen Outdoor Education Program

The Sagehen Outdoor Education Program is a partnership between TTUSD, Shane McConkey Foundation, Sagehen Creek Field Research Station and the Sierra Watershed Education Program. The donation is to be used for student scholarships as well as reducing student fees.

Recommendation: Accept the donation from the Truckee Donner Land Trust for the Sagehen Outdoor Education Program.

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Accept the donation from the Truckee Donner Land Trust for the Sagehen Outdoor Education Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.4 Accept Donation from Palisades Tahoe Ski Holdings, LLC, to Support the Truckee High School Weight Room Upgrade and Renovation

Palisades Tahoe Ski Holdings, LLC, is generously donating \$500.00 to support the Truckee High School weight room renovation.

Recommendation: Accept Palisades Tahoe Ski Holdings, LLC's donation to support the Truckee High School weight room upgrade and renovation.

ORIGINAL - Motion

Member (**Dianna Driller**) Moved, Member (**Patrick Mooney**) Seconded to approve the **ORIGINAL** motion 'Accept Palisades Tahoe Ski Holdings, LLC's donation to support the Truckee High School weight room upgrade and renovation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.5 Accept Donation from an Anonymous Donor to Support the Truckee High School Weight Room Upgrade and Renovation

An anonymous donor is generously providing \$10,250.00 to support the Truckee High School Weight Room as it creates healthy lifestyles for our young men and women and provides the bases for successful team sports, such as football.

Recommendation: Accept the donation from an anonymous donor to support the Truckee High School weight room upgrade and renovation.

ORIGINAL - Motion

Member (**Patrick Mooney**) Moved, Member (**Denyelle Nishimori**) Seconded to approve the **ORIGINAL** motion 'Accept the donation from an anonymous donor to support the Truckee High School weight room upgrade and renovation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.6 Accept Donation from Rotary Club of Truckee to Support the Truckee High School Weight Room Upgrade and Renovation

The Rotary Club of Truckee is generously donating \$2,000.00 to support the Truckee High School weight room renovation.

Recommendation: Accept the Rotary Club of Truckee donation to support the Truckee High School weight room upgrade and renovation.

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Accept the Rotary Club of Truckee donation to support the Truckee High School weight room upgrade and renovation'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.0 Grant

13.1 Accept Grant from Martis Camp Community Foundation for Sagehen Outdoor Education Program

The Sagehen Outdoor Education Program is a partnership between TTUSD, Sagehen Creek Field Research Station, and the Sierra Watershed Education Program. The Martis Camp Community Foundation has awarded a grant in the amount of \$12,000.00 to assist in funding the educational program.

Recommendation: Accept the Martis Camp Community Foundation grant for the Sagehen Outdoor Education Program.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Accept the Martis Camp Community Foundation grant for the Sagehen Outdoor Education Program'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.2 Accept Grant from Rotary Club of Truckee for Yo, Bro! A Call to Men Club - Truckee High School

The Yo, Bro! A Call to Men is a club at Truckee High School that focuses on Community Service, Graduation, and redefining 'The Man Box.' The Rotary Club of Truckee is generously providing a grant to support the Yo, Bro! club.

Recommendation: Accept the grant from the Rotary Club of Truckee for the Yo, Bro! A Call to Men Club - Truckee High School.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from the Rotary Club of Truckee for the Yo, Bro! A Call to Men Club - Truckee High School'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.3 Accept Katz Amsterdam Foundation 2023-2024 Mental Health Grant

The Katz Amsterdam Foundation, through the Tahoe Truckee Community Foundation, donated \$15,000. This will be used to support student behavior health needs in the Tahoe/Truckee area during the period of December 1, 2023, through November 30, 2024. No application was required for this grant money.

Recommendation: Accept Katz Amsterdam Foundation 2023-2024 Mental Health Grant

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Dianna Driller)** Seconded to approve the **ORIGINAL** motion 'Accept Katz Amsterdam Foundation 2023-2024 Mental Health Grant'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

13.4 Accept Grant from Tahoe Truckee Community Foundation to the STEPP Program for Supplies and Enrichment Activities

Tahoe Truckee Community Foundation Donation to the STEPP Program through the Wiesner Family Endowment Fund. Family prefers to not be recognized.

Recommendation: Accept Grant from Tahoe Truckee Community Foundation to the STEPP Program for Supplies and Enrichment Activities

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Tahoe Truckee Community Foundation to the STEPP Program for Supplies and Enrichment Activities'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.0 Consent Agenda

14.1 Approve Personnel Action Report for January 17, 2024

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for January 17, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for January 17, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes

Denyelle Nishimori Yes

14.2 Approve the Truckee High School Overnight Field Trip to Sacramento, CA, from January 11 through January 13, 2024

The Truckee High School band was offered an outstanding opportunity to participate in a rehearsal program with a collegiate conductor. The opportunity was limited to a small group of students.

Recommendation: Approve the Truckee High School overnight field trip to Sacramento, CA, from January 11 through January 13, 2024.

14.3 Approve Proposed Truckee High School Overnight Field Trip to CSU, Humboldt, CA, from January 18 through January 24, 2024

The Truckee High School band students were offered to participate in a second rehearsal program with the collegiate conductor. Six students will attend this field trip to California State University, Humboldt, CA.

Recommendation: Approve the proposed Truckee High School overnight field trip to CSU, Humboldt, CA, from January 18 through January 24, 2024.

14.4 Approve Proposed Truckee High School Overnight Field Trip to New York City from February 16 to 20, 2024

Truckee High School band students will travel to New York City from February 16 through February 20, 2024. The students will participate in a Performing Arts Tour with Educational Discovery Tours (EDT). EDT has designed a 5-day New York City Performing Arts Tour.

Recommendation: Approve the proposed Truckee High School overnight field trip to New York City from February 16 to 20, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed Truckee High School overnight field trip to New York City from February 16 to 20, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

14.5 Approve Quarterly Report on Williams Uniform Complaints for October 2023 - December 2023

The Williams Act requires all districts in California to submit a public report for approval by the school board on a quarterly basis.

Recommendation: Approve the quarterly report on Williams Uniform Complaints for October 2023 through December 2023.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the quarterly report on Williams Uniform Complaints for October 2023 through December 2023'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Kirsten Livak Yes

Patrick Mooney Yes

Denyelle Nishimori Yes

14.6 Approve Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department

The Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department is being presented for review and approval.

Recommendation: Approve the Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.6 Approve Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department

The Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department is being presented for review and approval.

Recommendation: Approve the Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding No. 4 with California School Employees Association Chapter No. 383 - Reclassification and New Job Descriptions in the Technology Services Department'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

14.7 Approve December Board Meeting Minutes

Recapitulation of Board Meeting Minutes

Recommendation: Approve the December Board Meeting Minutes.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the December Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.0 Consent Items Pulled for Discussion/Approval

16.0 Association Report and Comment

16.1 CSEA - California School Employees Association

16.2 TTEA - Tahoe Truckee Education Association

17.0 Educational Services

A) Curriculum and Instruction

17.1 Career and Technical Education (CTE) Information and Discussion

This presentation will be information with provided discussion questions for the board. We will ask the board discussion questions during the public session. We want to elicit the board's direct guidance as we plan the TTUSD CTE programs. The intent of the public discussion of your answers is for you to share your additional thoughts that will influence this important work.

Recommendation: Information and discussion of the Career Technical Education (CTE) presentation.

18.0 Business Services

A) Fiscal Services

18.1 Review and Approve the Annual and Five-Year Accounting of Developer Fees for the 2022-2023 Fiscal Year

The District collects fees on all new residential and commercial development located within its boundaries. The purpose of the fees ("developer or mitigation fees") is to mitigate the impact of the development on school facilities within the District. Per section 66006 of the Government Code, any local agency requiring payment of fees in connection to the approval of a development, must make certain information available to the public within 180 days of the close of each fiscal year.

Recommendation: Review and approve the Annual and Five-Year Accounting of Developer Fees for the 2022-2023 fiscal year.

ORIGINAL - Motion

Member (**Denyelle Nishimori**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Review and approve the Annual and Five-Year Accounting of Developer Fees for the 2022-2023 fiscal year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

19.0 First Read - Board Policy

19.1 First Read and Proposed Revisions to Regulations 4161.2/4261.2/4361.2 Personal Leaves

Proposed revisions to Regulation are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next Regular Board Meeting for approval.

19.2 First Read and Proposed Revisions to Regulations 4161.8/4261.8/4361.8 Family Care and Medical Leave

Proposed revisions to Regulations are being presented to the Board for review as recommended by the model provided by CSBA.

Recommendation: Review the proposed revisions and provide direction to bring back to the next Regular Board Meeting for approval.

20.0 Board Business

20.1 Comments of Board Members

The board members comments can be viewed at tahoetruckeemedia.org.

21.0 Second Closed Session

21.1 Public Employment Certificated, Classified, Confidential, and Management

21.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

22.0 Report out Action from Closed Session

23.0 Adjournment

There being no further business, the meeting was adjourned at 7:44 p.m.