

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, August 14, 2024 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Kirsten Livak
 Patrick Mooney
 Denyelle Nishimori

ALSO, IN ATTENDANCE

Superintendent Chief Learning Officer Kerstin Kramer, Assistant Superintendent Chief Business Officer Todd Rivera, Assistant Superintendent of Educational Services Shaun Roderick, Executive Director of Student Services Annamarie Cohen, Executive Director of Human Resources Mike Shepherd, Chief Technology Officer Edward Hilton, and Executive Assistant Lupita Vazquez.

1.0 Call to Order

President Driller called the meeting to order at 4:30 p.m.

2.0 Public Comment on Closed Session

2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

4.0 Call to Order, Pledge of Allegiance, and Roll Call

President Driller reconvened the meeting at 5:31 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report out any Action Taken in Closed Session

No reportable action was taken in closed session.

6.0 Approval of Agenda

6.1 Approve August 14, 2024, Board Meeting Agenda

Recommendation: Approve August 14, 2024, Board Meeting Agenda
ORIGINAL - Motion

Member (**Denyelle Nishimori**) Moved, Member (**Kirsten Livak**) Seconded to approve the **ORIGINAL** motion 'Approve August 14, 2024, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent's report can be viewed at tahoetruckeemedia.org.

9.0 Resolution

9.1 Approve Resolution No. 2-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to Establish August as Immunization Awareness Month

National Immunization Awareness Month was established to encourage people of all ages to make sure they are up to date on the vaccines recommended for them. Communities use the month of August each year to raise awareness about the important role vaccines play in preventing serious, sometimes deadly, diseases.

Recommendation: Approve Resolution No. 2-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month.

ORIGINAL - Motion

Member (**Kirsten Livak**) Moved, Member (**Cristina Hennessey**) Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 2-2024-2025 of the Governing Board of the Tahoe Truckee Unified School District to establish August as Immunization Awareness Month'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

9.2 Approve Resolution No. 3-2024-2025 of the Board of Education of the Tahoe Truckee Unified School District Finding that an Emergency Exists and Approving the Contract for Water Damage Repair at North Tahoe High School without Bidding

This Resolution is to request board approval for the emergency contract for a water damage repair at North Tahoe High School without bidding.

Recommendation: Approve Resolution No. 3-2024-2025 of the Board of Education of the Tahoe Truckee Unified School District Finding that an Emergency Exists and Approving the Contract for Water Damage Repair at North Tahoe High School without Bidding

ORIGINAL - Motion

Member **(Denyelle Nishimori)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve Resolution No. 3-2024-2025 of the Board of Education of the Tahoe Truckee Unified School District Finding that an Emergency Exists and Approving the Contract for Water Damage Repair at North Tahoe High School without Bidding'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay:

0. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

10.0 Grant

10.1 Accept Grant from Nevada County Superintendent of Schools for Equipment and Supplies

This is a grant for the participation in Quality Counts California. This money will be used to help address the additional costs associated with maintaining a high quality program.

Recommendation: Accept the grant from Nevada County Superintendent of Schools for equipment and supplies.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Accept the grant from Nevada County Superintendent of Schools for equipment and supplies'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0.** The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

10.2 Approve Letter of Support for Sierra Watershed Education Partnerships to Apply for Grants on Behalf of the District Through the Truckee Tahoe Airport District

Sierra Watershed Education Partnerships (SWEP) has a long-standing partnership with Tahoe Truckee Unified School District by providing environmental education and sustainability programs in the District. SWEP has researched and made applications for various grants on behalf of the District to support and expand sustainability initiatives at our sites. SWEP would like to apply for additional grants offered through the Truckee Tahoe Airport District (TTAD) to further enhance ongoing sustainability programs. The TTAD requires grant applicants to include a resolution or letter from partnering agencies showing support for the application. The SWEP application and letter/resolution will only be considered when endorsed through a formal motion or resolution by the governing board of another local public agency with an elected or appointed board.

Recommendation: Approve the letter of support for Sierra Watershed Education Partnerships to apply for grants on behalf of the District through the Truckee Tahoe Airport District.

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve the letter of support for Sierra Watershed Education Partnerships to apply for grants on behalf of the District through the Truckee Tahoe Airport District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

10.3 Approve Letter of Support for Tahoe Truckee School of Music to Apply for Grants on Behalf of the District Through the Truckee Tahoe Airport District

TTUSD would like to partner with TTSM and The Truckee Tahoe Airport District (TTAD) in support of music education for students. The estimated value of support is \$61,000 to be shared between district schools. The partnership aligns with TTAD's focus to advance STEAM-themed education programs and endeavors, by offering school-wide "Intro to Music Performance" and music workshops to students attending the school district.

Recommendation: Approve the letter of support for the Tahoe Truckee School of Music to apply for grants on behalf of the District through the Truckee Tahoe Airport District.

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve the letter of support for the Tahoe Truckee School of Music to apply for grants on behalf of the District through the Truckee Tahoe Airport District'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

11.0 Consent Agenda

11.1 Approve Personnel Action Report for August 14, 2024

The personnel action report is a summary of all personnel actions for the preceding month. Various individuals are hired and released or resigned each month, and these changes must be approved by the Board. By approving the Personnel Action Report the Board finalizes all actions planned or taken to ensure that the district schools, offices, and facilities are properly staffed with quality personnel.

Recommendation: Approve the Personnel Action Report for August 14, 2024.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the Personnel Action Report for August 14, 2024'.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

11.2 Approve Proposed Revisions to the Job Description for Budget Technician

The proposed revisions to the Budget Technician are being presented to the Board of Trustees with minor edits, updating the title of the supervisor, and minor grammatical error edits. There are no other changes to the job description.

Recommendation: Approve the proposed revisions to the job description for the Budget Technician.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed revisions to the job description for the Budget Technician'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

12.0 Consent Items Pulled for Discussion/Approval

13.0 Business Services

A) Facilities

13.1 Approve Agreement #24-21-09 between Tahoe Truckee Unified School District and Bridges Restoration LLC dba West Coast for the North Tahoe Campus Water Damage Restoration Project

West Coast scope of work is to restore ceilings, walls, paneling, insulation, flooring, and other items damaged by water intrusion from the roofing removal and replacement project during a rain event on July 15, 2024, at the North Tahoe High School Campus.

Recommendation: Approve Agreement #24-21-09 between Tahoe Truckee Unified School District and Bridges Restoration LLC dba West Coast for the North Tahoe Campus Water Damage Restoration Project

ORIGINAL - Motion

Member **(Patrick Mooney)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Agreement #24-21-09 between Tahoe Truckee Unified School District and Bridges Restoration LLC dba West Coast for the North Tahoe Campus Water Damage Restoration Project'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes

Patrick Mooney Yes
Denyelle Nishimori Yes

14.0 Student Services

14.1 Attendance Data Presentation

15.0 Board Business

15.1 Approve the Cancellation of the December 11, 2024, Board Meeting and Reschedule the Meeting to December 18, 2024

As of January 1, 2019, there has been an amendment to Assembly Bill 2249 entitled: Governing board elections; beginning date of board member terms, and SEC. 2 of Section 1009 of the Education Code establishing: "The county board of education shall organize at a meeting held in each year by electing one of their number president of the board. The meeting at which the organization is conducted shall be either the first meeting on or after the second Friday in December or the first day in July." Therefore, the December 11, 2024, board meeting will be rescheduled on December 18, 2024.

Recommendation: Approve the cancellation of the December 11, 2024, Board Meeting and reschedule the meeting to December 18, 2024.

ORIGINAL - Motion

Member **(Cristina Hennessey)** Moved, Member **(Patrick Mooney)** Seconded to approve the **ORIGINAL** motion 'Approve the cancellation of the December 11, 2024, Board Meeting and reschedule the meeting to December 18, 2024'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.2 Approve Dates for January 2025 to December 2025 Board Meeting Calendar

The Board of Education will discuss and review proposed dates for the 2025 Board Meetings.

Recommendation: Approve the proposed dates for the January 2025 to December 2025 Board Meeting calendar.

ORIGINAL - Motion

Member **(Kirsten Livak)** Moved, Member **(Denyelle Nishimori)** Seconded to approve the **ORIGINAL** motion 'Approve the proposed dates for the January 2025 to December 2025 Board Meeting calendar'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Kirsten Livak Yes
Patrick Mooney Yes
Denyelle Nishimori Yes

15.3 Comments of Board Members

The board members' comments can be viewed at tahoetruckeemedia.org.

16.0 Second Closed Session

16.1 Public Employment Certificated, Classified, Confidential, and Management

16.2 Conference with Labor Negotiators-Government Code 54957.6 Kerstin Kramer, Superintendent CLO, Todd Rivera, Assistant Superintendent Chief Business Officer, and Mike Shepherd, Executive Director of Human Resources, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

17.0 Report out Action from Closed Session

18.0 Adjournment

There being no further business, the meeting was adjourned at 6:19 p.m.