



DATE: February 28, 2024

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Award Bid and Approve Contract with AMS.NET to Basic Maintenance Hours under the ERATE Program

PRESENTED BY: Todd Rivera, Assistant Superintendent Chief Business Officer

ACTION REQUESTED

Award bid and approve contract with AMS.NET to provide basic maintenance hours under the ERATE program.

BACKGROUND INFORMATION

ERATE is a federally funded program that provides discounts to schools for telecommunications and telecommunications related services (including internet). The program operates through the Universal Service Administrative Company (USAC). Each year, TTUSD submits applications to USAC to receive discounts on telecommunications services such as internet/ethernet services (known as Category I Services) and internal connections/equipment maintenance (Category II Services). The level of discount is determined by the percentage of free and reduced students at each school site. Our current level of discount is 70%. The funding is generally delivered through reimbursements or credits on our telecommunications bills. The District is required to bid all eligible telecommunications-related services/equipment if ERATE funding is requested.

TTUSD advertised a Request for Proposal (RFP) to provide Basic Maintenance hours which is E-Rate eligible. The district will be responsible for approximately 30% of the cost.

The District received two (2) RFPs and evaluated each proposal using predetermined criteria. AMS.NET received the highest evaluation and was selected as the winning bidder. If we purchase all of the basic maintenance hours listed in the bid, the total contract cost would be \$7,500. The ERATE eligible cost would be \$5,250 with ERATE covering 70%, and the non ERATE eligible cost would be \$2,250.

RESOURCES REQUIRED: Approximately \$2,250 from General Fund

PREPARED BY: Laura Rowe, Business Services Coordinator, for Todd Rivera, Assistant Superintendent Chief Business Officer

Attachments:

- AMS.NET Request for Proposal Submittal
- Bid Evaluation Sheet
- TTUSD Agreement