



DATE: March 19, 2025

TO: Board of Education

FROM: Mrs. Kerstin Kramer, Superintendent Chief Learning Officer

SUBJECT: Approve Agreement #25-00-01 with Tetra Tech, Inc. for District Wide Local Hazard Mitigation Plan Development Services

PRESENTED BY: Rob Koster, Director of Facilities, Maintenance & Operations

ACTION REQUESTED

Approve Agreement #25-00-01 with Tetra Tech, Inc. to develop a District Wide Local Hazard Mitigation Plan (LHMP)

BACKGROUND INFORMATION

TTUSD must have an approved LHMP on file with FEMA to be eligible to participate in FEMA grant programs. This agreement with Tetra Tech, Inc. is to develop a Local Hazard Mitigation Plan to identify all the hazards that may affect our students, staff, and facilities and provide solutions to mitigate these hazards.

On January 2, 2025, TTUSD issued an RFQ/P for LHMP development services. On February 14, 2025, we received six responses, evaluated the proposals, and conducted interviews with two firms. Tetra Tech, Inc. was identified as the most qualified consultant. Tetra Tech, Inc. will start the work on March 24, 2025, and deliver a FEMA approved LHMP by July 31, 2026.

RESOURCES REQUIRED: Contract amount \$144,404.00. TTUSD received a grant of \$149,000.00 from the California Office of Emergency Services to help pay for the cost of this contract and TTUSD staff time while developing the LHMP.

PREPARED BY: Rose Green, Administrative Assistant – Facilities

Attachment: Agreement