

# TTUSD School-Sponsored Field Trip Request

## [Board Policy 6153/Administrative Regulation 6153](#) - School Sponsored Trips

**Principals:** Please review the interactive [Activity Matrix](#) to determine which color category this field trip falls under.

School: Truckee High School

Submission Date: 12/15/2023

Name of Staff Member Requesting School Trip: Jesse Steele

Email of Staff Member Requesting School Trip: jsteele@ttusd.org

Name and Address of Trip Destination and/or Organization:

Norcal Honor Band, CSU Humboldt

Trip Date/Time Start: 01/18/2024 5:00 AM Trip Date/Time End: 01/20/2024 11:59 AM

Transportation Method: District Vehicle(s) e.g., white vans or Charter Bus Staff/Parent Drivers: Staff

If using parent drivers, are current insurance certificates on file at the school office? N/A

**For Principal Use Only:** Color Category of Field Trip: Yellow

Educational Value:

Three days of intense rehearsal under the baton of a collegiate conductor, culminating in a concert. This is a life changing experience for many students.

Trip Itinerary (list the trip itinerary and student activities):

1/18: Depart THS at 5:00 AM. Arrive at CSU Humboldt at 12:00 PM for registration. Live auditions from 1:00 to 3:00. Rehearsal 3:00 to 5:00. Dinner break. Rehearsal 6:30 to 9:00. Return to hotel. Lights out at 10:00.  
1/19: 7:30 wake, prep for day, breakfast. Depart for CSU Humboldt at 8:15. Rehearsal 9:00 to 11:30. 11:30 lunch. Rehearsal 1:00 to 3:00. CPH Ensemble performances 3:15 to 4:15. Rehearsal 4:30 to 7:00. Go get dinner and return to hotel. 10:00 lights out.  
1/20: 7:30 wake, prep for day, breakfast. Depart for CSU Humboldt at 8:15. Rehearsal 9:00 to 12:30. Break for lunch. 2:00-5:00 Jazz/choir/band concerts. Break down stage. 5:00 Depart for THS. Arrive at THS 11:59 AM... get dinner on the way.

Will students miss academic instruction? Yes

Please list the classes below:

Yes. All day Thursday and Friday.

Classroom Instruction Follow-Up/Assessment:

Will reflect on honor band experience on Monday.

Students Attending (attach roster if additional space is needed):

True Laboissonniere  
Beau Laboissonniere (maybe)  
Sierra Walker  
Scarlet Wightman  
Anthony Diaz  
Lela Hermosillo

Do any of your students have medical or physical conditions, medication information, allergies, severe behavior challenges, or any special education needs? Yes

Please list the name of the student(s) and needs below:

Scarlet Wightman has a history of suicidal ideation. Her mother will be staying nearby in case we need her. Scarlet is currently on meds and is stable.

Names of Chaperones in Attendance:

Jesse Steele

Principal Approval: 

Date: 12/18/2023

Business Services Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_

Date: \_\_\_\_\_

District Office Notes: