

# DRAFT MINUTES

## REGULAR MEETING OF THE BOARD OF EDUCATION TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT Tuesday, November 9, 2021 (4:00 PM)

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### ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS**      Cristina Hennessey  
                                 Dianna Driller  
                                 Gaylan Larson  
                                 Kim Szczurek

**ALSO IN ATTENDANCE** Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

### 1.0 Call to Order

President Szczurek called the meeting to order at 4:15 p.m.

### 2.0 Public Comment on Closed Session Agenda Items

**2.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**  
Public comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

### 3.0 Closed Session

**3.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

**3.2 Public Employee Dismissal, Release, Suspension: Employee #1127, Government Code 54957(b)(1)**

**Recommendation:** Board will make a recommendation on Public Employee Dismissal, Release, Suspension: Employee #1127, Government Code 54957(b)(1) as discussed.

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Board will make a recommendation on Public Employee Dismissal, Release, Suspension: Employee #1127, Government Code 54957(b)(1) as discussed'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller      Yes  
Gaylan Larson      Yes  
Kim Szczurek      Yes

**3.3 Public Employment Certificated, Classified, Confidential, and Management**

**3.4 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business**

**Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

#### **4.0 Call to Order, Pledge of Allegiance, and Roll Call**

President Szczurek reconvened the meeting at 6:11 p.m.

#### **5.0 Open Session/Report Out Action Taken in Closed Session**

##### **5.1 Open Session - President will Report Out any Action Taken in Closed Session**

No reportable action was taken in closed session.

#### **6.0 Approve Agenda**

##### **6.1 Approve November 9, 2021, Board Meeting Agenda**

**Recommendation:** Approve November 9, 2021, Board Meeting Agenda

##### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Cristina Hennessey)** Seconded to approve the **ORIGINAL** motion 'Approve November 9, 2021, Board Meeting Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

#### **7.0 Public Comment**

**7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes per comment is the time limit for any audience member comment for a total of 30 minutes.**

Public comments can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

#### **8.0 Superintendent's Report**

##### **8.1 Superintendent Chief Learning Officer - District Update for the Board**

The Superintendent's report can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

#### **9.0 Public Hearing**

##### **9.1 Public Hearing & Public Comment Regarding the Tahoe Truckee Unified School District's (TTUSD) Initial Proposal to the Classified School Employees Association Chapter No. 383 (CSEA) and CSEA's Initial Proposal to TTUSD Regarding 2021-2022 Negotiations**

Government Code mandates that school districts make public the topics of discussion during negotiations. When proposals are first submitted, they must be placed on the Board's regular agenda for review. At a subsequent meeting the Board must hold a public hearing in order to take input from the public on the proposal(s). The purpose of this evening's hearing is to solicit and receive public comment on these proposals.

**Recommendation:** Accept Public Comment regarding the Tahoe Truckee Unified School District's (TTUSD) initial proposal to the Classified School Employees Association Chapter No. 383 (CSEA) and CSEA's initial proposal to TTUSD regarding 2021-2022 Negotiations and upon completion of the Hearing, direct staff to initiate negotiations in a timely manner.

## 10.0 Negotiations

### **10.1 Consideration and Public Notice of the Tahoe Truckee Unified School District's Initial Proposal to the California School Employees Association Chapter No. 383's [CSEA] Regarding the Classified Unit Collective Bargaining Agreement 2021-2022 Negotiations Year**

The District's Initial Proposal to CSEA Chapter 383 is attached for 2021-2022

**Recommendation:** Staff recommends that the Board approve the District's Initial Proposal CSEA Chapter No. 383 and direct staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383.

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Staff recommends that the Board approve the District's Initial Proposal CSEA Chapter No. 383 and direct staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **10.2 Consideration and Public Notice of the Classified School Employees Association Chapter No. 383's [CSEA] Initial Proposal to the Tahoe Truckee Unified School District [TTUSD] Regarding the Classified Unit Collective Bargaining Agreement 2021-2022 Negotiations Year**

Consideration and Public Notice of the Classified School Employees Association Chapter No. 383's [CSEA] Initial Proposal to the Tahoe Truckee Unified School District [TTUSD] Regarding the Classified Unit Collective Bargaining Agreement 2021-2022 Negotiations Year

**Recommendation:** Staff recommends that the Board approve CSEA Chapter No. 383's proposal and direct staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383.

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Staff recommends that the Board approve CSEA Chapter No. 383's proposal and direct staff to schedule a Public Hearing to receive public input regarding this proposal and negotiations with CSEA Chapter No. 383'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

## 11.0 Consent Agenda

### **11.1 Approve Personnel Action Report for November 3, 2021**

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

**Recommendation:** Approve Personnel Action Report for November 3, 2021

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for November 3, 2021'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.2 Approve Warrants, Contracts, and Donations for the November 03, 2021, Board Meeting**

Warrants, Contracts, and Donations for the November 03, 2021, Board Meeting

**Recommendation:** Approve Warrants, Contracts, and Donations for the November 03, 2021, Board Meeting

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the November 03, 2021, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.3 Approve September and October 2021 Board Meeting Minutes**

Recap of Board Meeting Minutes

**Recommendation:** Approve September and October 2021 Board Meeting Minutes

#### **ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Approve September and October 2021 Board Meeting Minutes'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kim Szczurek Yes

### **11.4 Declare List of Equipment to be Surplus and Estimated Values**

The Facilities department is continually evaluating our inventory of furniture and equipment to determine the condition and usability of each asset. In order to dispose of furniture and equipment, the Board must first declare them surplus. By declaring these items surplus, the District is able to offer these items for sale to the public through published notice in accordance with California Education Code Section 17545.

**Recommendation:** Declare List of Furniture and Equipment to be Surplus

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Declare List of Furniture and Equipment to be Surplus'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**11.5 Approve North Tahoe High School Sponsored Trip Request to New York Performing Arts**

The North Tahoe Music Director and two other TTUSD staff will accompany the North Tahoe High School Band to New York City for their annual New York Performing Arts trip. This will occur from April 7 to 12, 2022, during the Spring break.

**Recommendation:** Approve the North Tahoe High School Sponsored trip request to New York for New York Performing Arts the week of April 7 through April 12, 2022.

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Approve the North Tahoe High School Sponsored trip request to New York for New York Performing Arts the week of April 7 through April 12, 2022'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes  
Dianna Driller Yes  
Gaylan Larson Yes  
Kim Szczurek Yes

**12.0 Consent Items Pulled for Discussion/Approval**

**13.0 Association Report and Comment**

**13.1 CSEA - California School Employees Association**

**13.2 TTEA - Tahoe Truckee Education Association**

**14.0 Personnel**

**14.1 Approve Proposed Revisions to the Classified Management Salary Schedule**

Board Item Staff Report Revised Classified Management Salary Schedule  
Proposed revisions to the Classified Management Salary Schedule are being presented to the Board for review and approval.

**Recommendation:** Approve proposed revisions to the Classified Management Salary Schedule

**ORIGINAL - Motion**

Member **(Dianna Driller)** Moved, Member **(Gaylan Larson)** Seconded to approve the **ORIGINAL** motion 'Approve proposed revisions to the Classified Management Salary Schedule'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller	Yes
Gaylan Larson	Yes
Kim Szczurek	Yes

## **15.0 Business Services**

### **A) Facilities**

#### **15.1 Facilities Program Update**

Board Item Facilities Update Staff Report PowerPoint Presentation  
Facilities staff will provide an update on facilities projects, including those funded by the Measure E & U bond program. The presentation will also cover the Facilities Master Plan.

**Recommendation:** See the information provided in the Facilities Program Update Presentation

## **16.0 Board Business**

### **16.1 Comments of Board Members**

The comments of the board members can be viewed at [tahoetruckeemedia.org](http://tahoetruckeemedia.org).

## **17.0 Second Closed Session**

### **17.1 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer**

### **17.2 Public Employment Certificated, Classified, Confidential, and Management**

**17.3 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, Todd Rivera, Executive Director of Business Services, and Joan Zappettini, Human Resources Director, will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management**

## **18.0 Report Out Any Action Taken in Closed Session**

### **18.1 Open Session - President will Report Out any Action Taken in Closed Session**

## **19.0 Adjourn**

There being no further business, the meeting was adjourned at 7:16 p.m.