

American Rescue Plan Act Elementary and Secondary School Relief Fund (ESSER III) Safe Return to In-Person Instruction Local Educational Agency Plan Template

Background on ESSER

The American Rescue Plan Act (ARP) signed into law on March 11, 2021, provided nearly \$122 billion for the Elementary and Secondary School Relief Fund (ESSER). ARP ESSER, also known as ESSER III, funds are provided to State educational agencies in the same proportion as each State received under Title I-A of the Elementary and Secondary Education Act (ESEA) in fiscal year (FY) 2020. The U.S. Department of Education (ED) published Interim Final Requirements (IFR) on April 22, 2021 requiring Local Educational Agencies (LEAs) receiving ESSER III funds to submit an LEA Plan for the Safe Return to In-Person Instruction and Continuity of Services. If an LEA had already developed a plan for safe return to in-person instruction and continuity of services prior to the enactment of ARP that meets the statutory requirements of section 2001(i) but did not address all of the requirements in the IFR, the LEA must revise and post its plan no later than six months after receiving its ESSER III funds. This applies even if an LEA has been operating full-time in-person instruction but does not apply to fully virtual schools and LEAs.

The IFR and ARP statute, along with other helpful resources, are located here:

- April 2021 IFR: <https://www.govinfo.gov/content/pkg/FR-2021-04-22/pdf/2021-08359.pdf>
- ARP Act text: <https://www.congress.gov/117/bills/hr1319/BILLS-117hr1319enr.pdf>
- Centers for Disease Control and Prevention (CDC) COVID-19 School Operation Guidance: https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/operation-strategy.html#anchor_1616080023247
- ED COVID-19 Handbook Volume I: <https://www2.ed.gov/documents/coronavirus/reopening.pdf>
- ED COVID-19 Handbook Volume II: <https://www2.ed.gov/documents/coronavirus/reopening-2.pdf>
- ESEA Evidence-Based Guidance: <https://oese.ed.gov/files/2020/07/guidanceeusesinvestment.pdf>
- ED FAQs for ESSER and Governor's Emergency Education Relief (GEER): https://oese.ed.gov/files/2021/05/ESSER.GEER_FAQs_5.26.21_745AM_FINALb0cd6833f6f46e03ba2d97d30aff953260028045f9ef3b18ea602db4b32b1d99.pdf

Purpose of the Template

The IFR issued by ED outlines several requirements for all LEAs that receive ESSER III funds, including that LEAs have in place a plan for ensuring safety during in-person instruction (either in-progress or planned) as well as ensuring continuity of services should the LEA or one or more of its schools be required to close temporarily for COVID-19-related public health reasons in the future. LEAs who had a plan in place by March 11, 2021, which incorporated opportunity for public comment and was posted publicly have six months from the date their ESSER III Assurances were completed to update and revise the plans to meet those requirements. Examples of previous plans that may be allowable would be a completed Cal/OSHA or Assembly Bill 86 plan, as long as it meets the requirements previously stated. LEAs which did not have a statutorily compliant plan in place as of March 11, 2021, must create and post this plan within 30 days of completing their ESSER III Assurances.

If you have questions as to which category applies to your LEA, please contact EmergencyServices@cde.ca.gov. Plans are required for all LEAs, regardless of operating status, unless an LEA is fully virtual with no physical location. All plans must be reviewed, and, as appropriate, revised, at least every six months to incorporate new or revised CDC guidance and other changed factors.

This template has been created to assist LEAs in the creation of these plans and to ensure all required elements are met. The following requirements and assurances pertain to both the statutory requirements and the IFR published by ED. LEAs may provide any additional information they believe are helpful in assessing their plan. If you have any questions, please contact EmergencyServices@cde.ca.gov.

LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name:

Tahoe Truckee Unified School District

Option for ensuring safe in-person instruction and continuity of services:
will amend its plan

1. Please choose one:

- The LEA had a plan, as of March 11, 2021, that is already compliant with the ARP statute and will review and, as appropriate, revise it every six months to take into consideration the additional requirements of the IFR; or

NOTE: If your LEA already has a compliant plan as of March 11, 2021, and has assured such by checking the box above, then you may skip questions 2-4 and complete the Assurance and Contact sections.

- The LEA has amended/created a plan compliant with the IFR using this template and has posted/will post it within 30 days of completing the ESSER III Assurances.

NOTE: If checking the box above that you are using this template to meet the 30 day plan requirements, you must respond to each question in the template.

Please note whether the LEA has a compliant plan and include a link to the plan, or acknowledge that the LEA is submitting a new plan and will post it within 30 days of receiving funds.

The District posted a COVID-19 Safety plan prior to March 11, 2021. The amendment will address sections of the Plan for Safe Return to In-Person Instruction and Continuity of Services not covered in the COVID-19 Safety Plan.

2. The LEA will maintain the health and safety of students, educators, and other school and LEA staff, and the extent to which it has adopted policies, and a description of any such policies, on each of the CDC's safety recommendations, including: universal and correct wearing of masks; modifying facilities to allow for physical distancing; handwashing and respiratory etiquette; cleaning and maintaining healthy facilities, including improving ventilation; contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments; diagnostic and screening testing; efforts to provide vaccinations to school communities; appropriate accommodations for children with disabilities with respect to health and safety policies; and coordination with State and local health officials.

Describe how the LEA will maintain, or continue to maintain, health and safety policies and procedures. Include a description of any adopted policies and procedures regarding the CDC's safety recommendations (or available LEA website links to such policies). Include descriptions of appropriate accommodations adopted and coordination efforts conducted with outside State and local health officials. Please include or describe current public health conditions, applicable State and local rules and restrictions, and other contemporaneous information that informs your decision-making process.

Tahoe Truckee Unified School District developed a COVID-19 Prevention Program containing the following information regarding health and safety policies and procedures.

Comply with all public health orders regarding face coverings, provide face coverings to all employees and students as needed, ensure face coverings are clean and undamaged. Ensure they are worn over the nose and mouth when indoors, outdoors, and where required by orders from the CDPH or local health department.

All employees will be separated from other persons by at least six feet (except where it can be demonstrated that six feet of separation is not possible, and except for momentary exposure while persons are in movement). Our classroom space will be arranged so there is six feet of space between students and staff. When practical, tables and desks for students will be arranged to face the same direction (rather than facing each other) and spaced six feet from teachers unless there are partitions. Desk shields installed at each student's desk in all classrooms. Countertop shields installed at every school at the front office and library.

To protect employees and students from COVID-19 hazards, the District will evaluate its handwashing facilities, determine the need for additional facilities, encourage and allow time for employee and student handwashing, and provide employees and students with an effective hand sanitizer. Employers shall encourage employees to wash their hands for at least 20 seconds each time. Provision or use of hand sanitizers with methyl alcohol is prohibited. Additional handwashing stations provided at every site. Hand sanitizer stations provided throughout the school and/or TTUSD buildings.

The District has implemented cleaning and disinfecting procedures, which require:

1. Identifying and regularly cleaning and disinfecting frequently touched surfaces and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, bathroom surfaces, and steering wheels. The District will inform employees and authorized employee representatives of cleaning and disinfection protocols, including the planned frequency and scope of regular cleaning and disinfection.
2. Prohibiting the sharing of personal protective equipment and to the extent feasible, items that employees come in regular physical contact with such as phones, headsets, desks, keyboards, writing materials, instruments, and tools. When it is not feasible to prevent sharing, sharing shall be minimized and such items and equipment shall be disinfected between uses by different people. Sharing of vehicles shall be minimized to the extent feasible, and high touch points (steering wheel, door handles, seatbelt buckles, armrests, shifter, etc.) shall be disinfected between users.
3. Cleaning and disinfection of areas, material, and equipment used by a COVID-19 case during the high-risk exposure period.
4. Classrooms will be cleaned daily after the instructional day ends. Cleaners used are approved by the EPA to be effective against COVID-19. Schools/staff will be provided with cleaning supplies in the event they wish to use them in their classroom/work area. NOTE: Staff are not required or responsible to clean, but can do so voluntarily.

For indoor locations, the District will evaluate how to maximize the quantity of outdoor air and whether it is possible to increase filtration efficiency to the highest level compatible with the existing ventilation system. All locations with functioning windows shall be encouraged to keep them open depending on weather, temperature, or air quality conditions. HVAC systems will be maintained and set to operate per design specifications. The District will make every attempt to maximize air filtration in classrooms and common spaces. HVAC air filters shall be equipped with MERV 13 filters if possible and changed at the recommended intervals. The highest MERV rating filter available for each HVAC system will be installed. Workspaces with inadequate air circulation or where HVAC units cannot accommodate MERV 13 filters will be evaluated by maintenance personnel. If necessary, the workspace will be equipped with a portable air purifier. In addition, all classrooms supplied with a portable air purifier.

Contact Tracing is initiated by the district. Contact tracing is only conducted when a staff member tests positive for COVID-19. The district nurse assigned to the school or department for the staff member initiates contact tracing. Contact tracing involves the following:

Interview the staff member who tested positive to determine if/when they had any direct contact with another student(s) or staff member(s). The positive case will be required to isolate for 10 days and be fever free for 24 hours, without fever-reducing medication, before returning to school/workplace.

Interview all identified individuals who had direct contact with the positive staff member. Determine if the identified individuals have any symptoms and encourage them to get tested. Require the individuals identified as contacts to quarantine for 14 days and be fever free for 24 hours, without fever-reducing medication, before

returning to workplace. NOTE: For any family members living with someone who falls under this category (third party scenario) is NOT required to quarantine.

The school nurse coordinates with public health as needed.

The nurse will provide the dates and criteria for when the employee can return to work.

The employee MUST notify TTUSD Human Resources of their positive test result and discuss leave options. NOTE: The administrator/supervisor must NOT share this information with ANY TTUSD employee(s) (unless permission/consent to share this information was given by the employee).

A notification will be sent to school staff and families regarding an identified COVID-19 case on campus and will identify if students, classes, cohorts or the school are required to quarantine and/or close.

A notice will be placed on the doors of classrooms, buildings and/or schools that are closed until further notice.

NOTE: The name(s) of the employee(s) will not be released to parents, students or staff and will be kept confidential per confidentiality laws and regulations.

The District provides COVID-19 testing for all staff and students who are symptomatic, or have been directly exposed to an individual that has tested positive for COVID-19. Testing for symptomatic or exposed staff and students is conducted at the Rideout Community Center, located at 740 Timberland Lane, Tahoe City, CA. This testing site is NOT for the general public or family members. Employees also have access to free COVID-19 testing (for asymptomatic or alternative testing) at the Placer County Department of Health Testing Site (OptumServ) located at 10990 Donner Pass Road, Truckee, CA.

Nevada County, Placer County, Tahoe Forest Health System, and TTUSD coordinated to give every staff member at TTUSD the opportunity to get the Pfizer COVID-19 vaccine at our District Office. Teachers unable to schedule a time to get the vaccination outside of the instructional day could prepare asynchronous instruction for students during the time that they would need to leave to get their vaccination. District employees scheduled to get the vaccine during their workday were allowed to leave and return to their worksite. Employees did not have to take any leave to receive the vaccination.

For students with disabilities we evaluate each student's mental and physical ability to adhere to safety mitigation protocols. Students that display difficulties with health and safety policies will be provided with modified or alternative procedures such as not being required to wear a face covering or wearing a face shield in lieu of wearing a face covering. Staff working in close contact with students with disabilities will be provided with additional personal protective equipment such as KN-95 masks, disposable gowns, face shields, goggles, and disposable gloves.

The District follows all CDPH and local public health guidelines for California K-12 Public Schools. The District consults regularly with County Public Health Officials on case rates, potential outbreaks, and to receive clarification, interpretation, and recommendations on the implementation of CDPH guidelines as it relates to in-person instruction and school related activities. As of June 15, 2021, the Governor terminated the executive orders that put into place the Stay Home Order and the Blueprint for a Safer Economy. He also phased out the vast majority of executive actions put in place since March 2020 as part of the pandemic response, leaving a subset of provisions that facilitate the ongoing recovery. The new public health order effective June 15 supersedes all prior health orders. The order has limited restrictions, only related to masking and mega-events, as well as settings serving children and youth pending an expected update to the K-12 schools guidance by the Centers for Disease Control and Prevention. Restrictions that ended on June 15 include: Physical distancing, Capacity limits on businesses, and the County tier system. However, some of these restrictions have not been lifted for K-12 Public Schools. New K-12 school guidance is forthcoming. The District will follow the updated school guidance for the 2021 - 2022 school year.

3. The LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health and other needs, which may include student health and foodservices.

Describe how the LEA will ensure continuity of services in case isolation, quarantine, or future school closures are required, including how the LEA will meet the needs of students with disabilities and English learners.

Student Isolation/Quarantine: Academic Needs

* All: A student will engage virtually with their teacher at their regular school via Google Classroom or Seesaw

* EL: A student will engage virtually with their teacher at their regular school via Google Classroom or Seesaw.

ELD will be provided virtually and with translation support, if needed

* SWD: A student will engage virtually with their teacher at their regular school via Google Classroom or Seesaw and with their service provider(s) based on the IEP agreement regarding isolation/quarantine

Student Isolation/Quarantine: Social, emotional, mental health, and other needs

* All:

SEL lessons, small group counseling, and other mental health supports will be provided virtually via Google Classroom or Seesaw

Food services will provide meals either via delivery or pick up at the school

* EL:

SEL lessons, small group counseling, and other mental health supports will be provided virtually via Google Classroom or Seesaw with translation support if needed

Food services will provide meals either via delivery or pick up at the school with translation support if needed

* SWD:

SEL lessons, small group counseling, and other similar mental health supports will be provided based on the IEP agreement regarding isolation/quarantine

Food services will provide meals either via delivery or pick up at the school

Class Quarantine: Academic Needs

* All: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw

* EL: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw. ELD will be provided virtually and with translation support, if needed

* SWD: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw and with their service provider(s) based on the IEP agreement regarding isolation/quarantine

Class Quarantine: Social, emotional, mental health, and other needs

* All:

SEL lessons, small group counseling, and other mental health supports will be provided virtually via Google Classroom or Seesaw

Food services will provide meals either via delivery or pick up at the school

* EL:

SEL lessons, small group counseling, and other mental health supports will be provided virtually via Google Classroom or Seesaw with translation support if needed

Food services will provide meals either via delivery or pick up at the school with translation support, if needed

* SWD:

SEL lessons, small group counseling, and other similar mental health supports will be provided based on the IEP agreement regarding isolation/quarantine

Food services will provide meals either via delivery or pick up at the school

Future school closures: Academic Needs

- * All: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw
- * EL: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw. ELD will be provided virtually and with translation support, if needed
- * SWD: Students will engage virtually with their class at their regular school via Google Classroom or Seesaw and with their service provider(s) based on the IEP agreement regarding isolation/quarantine

Future school closures: Social, emotional, mental health, and other needs

- * All:
SEL lessons, small group counseling, and other similar mental health supports will be provided virtually via Google Classroom or Seesaw
Food services will provide meals either via delivery or pick up at the school
- * EL:
SEL lessons, small group counseling, and other similar mental health supports will be provided virtually via Google Classroom or Seesaw with translation support if needed
Food services will provide meals either via delivery or pick up at the school with translation support, if needed
- * SWD:
SEL lessons, small group counseling, and other similar mental health supports will be provided based on the IEP agreement regarding isolation/quarantine
Food services will provide meals either via delivery or pick up at the school

4. The LEA sought public comments in the development of its plan and took those comments into account in the development of its plan.

Describe the LEA's policy or practice that provided the public with an opportunity to provide comments and feedback and the collection process. Describe how any feedback was incorporated into the development of the plan.

The District received feedback on the COVID-19 Safety Plan from the Superintendent's Parent Advisory Group, bargaining units, District leadership, and the public and has posted the plan on the District's website. The District also received feedback and agreement with bargaining units for the return to in-person instruction through MOUs which addressed safety mitigation measures and provided details on the instructional model and learning expectations for our students. There were separate MOUs for Distance Learning, The Hybrid Instructional Model, and five day in-person instruction. The District presented its plans for Distance Learning, Hybrid Instruction, and Five Day In-Person instruction at regularly scheduled Board Meetings and provided opportunity for public comment. Plans were distributed to parents prior to transitions into the different instructional models through regular messaging via email and postings on the District Website. In addition, the District solicited extensive feedback from staff, leadership, and parents in the development of the 2020 - 2021 Learning Continuity Plan and the Expanded Learning Opportunities Plan. The Expanded Learning Opportunities Plan includes additional supports needed in the 2021 - 2022 school year to address student academic needs, learning loss, and socio-emotional and mental health resources for students and staff. All feedback received from these different components have been incorporated into the District's plan for in-person instruction in the 2021 - 2022 school year. The Safe Return for In-person Instruction will be presented to the Board of Education and allow for additional public comments. The District will revise its plan once updated CDPH guidelines for K-12 schools is released.

In addition, the LEA provides the following assurances:

- X The LEA has made (in the case of statutorily compliant plans) or will make (in the case of new plans) its plan publicly available no later than 30 days after receiving its ARP ESSER allocation.

o Please insert link to the plan:

<https://docs.google.com/document/d/1ZpYD2HwyBCVV0oeumw3lTh3xaY9WNGzfGqDEjvZy6XA/edit>

- The LEA sought public comment in the development of its plan and took those public comments into account in the development of its plan.
- The LEA will periodically review and, as appropriate revise its plan, at least every six months.
- The LEA will seek public comment in determining whether to revise its plan and, if it determines revisions are necessary, on the revisions it makes to the plan.
- If the LEA revises its plan, it will ensure its revised plan addresses each of the aspects of safety currently recommended by the Centers for Disease Control(CDC), or if the CDC has revised its guidance, the updated safety recommendations at the time the LEA is revising its plan.
- The LEA has created its plan in an understandable and uniform format.
- The LEA's plan is, to the extent practicable, written in a language that parent can understand, or if not practicable, orally translated.
- The LEA will, upon request by a parent who is an individual with a disability, provide the plan in an alternative format accessible to that parent.

The following person or persons is/are the appropriate contact person for any questions or concerns about the aforementioned plan.

Please list name(s), title(s), address, county, and contact information for the person or persons responsible for developing, submitting, and amending the LEA plan.

Todd Rivera, Executive Director of Business Services, 11603 Donner Pass Road, Truckee, CA, Nevada County, trivera@ttusd.org, (530) 582-2541