

DRAFT MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT
Wednesday, March 3, 2021 (4:30 PM)

ROLL CALL

ROLL CALL UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS Cristina Hennessey
 Dianna Driller
 Gaylan Larson
 Kirsten Livak
 Kim Szczurek – present at the beginning only

ALSO IN ATTENDANCE

Superintendent Chief Learning Officer Carmen Ghysels, Executive Director of Business Services Todd Rivera, Executive Director of Educational Services Valerie Simpson, Executive Director of Student Services Jeff Santos, Executive Assistant Lupita Vazquez, Director of Human Resources Joan Zappettini, Director of Information and Technology Ed Hilton.

1.0 Call To Order

Acting President Larson called the meeting to order at 4:31 p.m.

2.0 Public Comment on Closed Session

2.1 General Public Comment on Closed Session Item - Three (3) minutes per comment for a total of 30 minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

No public comment

3.0 Closed Session

3.1 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

3.2 Public Employment Certificated, Classified, Confidential, and Management

3.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

4.0 Call to Order, Pledge of Allegiance, and Roll Call

Acting President Larson reconvened the meeting at 5:32 p.m.

5.0 Open Session/Report out Action Taken in Closed Session

5.1 Open Session - President will Report Out any Action Taken in Closed Session

No reportable action taken in closed session.

6.0 Approval of Agenda

6.1 Approve March 3, 2021, Board Meeting Agenda

Recommendation: Approve March 3, 2021, Board Meeting Agenda

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Truckee Tahoe Airport District Donation to STEPP Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 5 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes
Kim Szczurek	Yes

7.0 Public Comment

7.1 No action or discussion shall be undertaken on any item not appearing on the posted agenda except the Members of the Board or the Tahoe Truckee Unified School District Staff may briefly respond to statements made or questions posed. (Government Code 54954.2) Three (3) minutes is the time limit for any audience member comment. Another public comment section will be allowed at the end of the agenda if all speakers cannot be accommodated.

Two public comments uploaded into the minutes library.

8.0 Superintendent's Report

8.1 Superintendent Chief Learning Officer - District Update for the Board

The Superintendent Chief Learning Officer's report can be viewed at tahoetruckeemedia.org.

President Szczurek left the meeting at 5:54 p.m.

9.0 Donation

9.1 Accept Truckee Tahoe Airport District Donation to STEPP Program

This donation from the Truckee Tahoe Airport District assists with our community book project. It will help us to continue getting books in homes of our children ages 0-5, thus helping to build their home libraries and expose them to literature.

Recommendation: Accept Truckee Tahoe Airport District Donation to STEPP Program

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Truckee Tahoe Airport District Donation to STEPP Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

10.0 Grant

10.1 Accept Grant from Excellence in Education for Back IN School Support

Excellence in Education has generously provided a grant to support the Tahoe Truckee Unified School District's return to school. The grant will help cover the COVID-19 unexpected expenses to meet the safety guidelines at TTUSD.

Recommendation: Accept Grant from Excellence in Education for Back in School Support

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Accept Grant from Excellence in Education for Back in School Support'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.0 Consent Agenda

11.1 Approve Personnel Action Report for March 3, 2021

Personnel Action Report

The personnel action report is a summary of all personnel action for the preceding month. Various individuals are hired and released or resigned each month and these changes must be approved by the board. By approving the personnel action agenda the board finalizes all actions planned or taken to insure that the district schools, offices and facilities are properly staffed with quality personnel.

Recommendation: Approve Personnel Action Report for March 3, 2021

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Personnel Action Report for March 3, 2021'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.2 Approve Warrants, Contracts, and Donations for the March 03, 2021, Board Meeting

Warrants, Contracts, and Donations for the March 03, 2021, Board Meeting

Recommendation: Approve Warrants, Contracts, and Donations for the March 03, 2021, Board Meeting

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Warrants, Contracts, and Donations for the March 03, 2021, Board Meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.3 Approve Proposed Revisions of Board Policy and Administrative Regulation 5131.2, Bullying

BP 5131.2 Compared AR 5131.2 Compared

Proposed revisions to Board Policy 5131.2, Bullying, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Approve Proposed Revisions of Board Policy and Administrative Regulation 5131.2, Bullying

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions of Board Policy and Administrative Regulation 5131.2, Bullying'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

11.4 Approve Proposed Revisions of Board Policy and Administrative Regulation 5141.21, Administering Medication and Monitoring Health Conditions

BP 5141.21 AR 5141.21

Revisions to Board Policy 5141.21, Administering Medication and Monitoring Health Conditions, are being presented to the Board for review as per the recommended model provided by CSBA. Administrative Regulation has been provided as information only.

Recommendation: Approve Proposed Revisions of Board Policy and Administrative Regulation 5141.21, Administering Medication and Monitoring Health Conditions

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Proposed Revisions of Board Policy and Administrative Regulation 5141.21, Administering Medication and Monitoring Health Conditions'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes

Dianna Driller Yes

Gaylan Larson Yes

Kirsten Livak Yes

11.5 Approve First 5 Placer Children & Families Commission 2021-2023 Contract No. CN006708

First 5 Placer 2021-23 Contract

The Tahoe Truckee Unified School District's bi-annual contract for 2021-2023 totals \$240,675. The Scope of Work attached with the contract explicitly outlines the strategies and program outcomes.

Recommendation: Approve First 5 Placer Children & Families Commission 2021-2023 Contract No. CN006708

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve First 5 Placer Children & Families Commission 2021-2023 Contract No. CN006708'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.6 Approve Leave of Absence Requests for the 2020-2021 & 2021-2022 School Years

2020-2021 & 2021-2022 Leave of Absences

Human Resources works with site and department administrators to assess staffing and recommendations for approval of leaves.

Recommendation: Approve Leave of Absence Requests for the 2020-2021 & 2021-2022 School Years

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Leave of Absence Requests for the 2020-2021 & 2021-2022 School Years'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

11.7 Approve Adoption of TK-8 Music Instructional Materials

Elementary Music Materials Adoption QuaverEd - Music Quote_5-year License Showing Multi-year discount Tahoe Truckee

The elementary music PLC and the band director at North Tahoe School began experimenting with various instructional materials to continue effective music education for TTUSD students during distance learning. This led to an elementary district-wide pilot of Quaver this past fall. Music teachers recommend Quaver because it explicitly follows the national standards for music, including technology standards.

Recommendation: Approve Adoption of TK-8 Music Instructional Materials

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Approve Adoption of TK-8 Music Instructional Materials'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey Yes
Dianna Driller Yes
Gaylan Larson Yes
Kirsten Livak Yes

12.0 Consent Items Pulled for Discussion/Approval

13.0 Association Report and Comment

13.1 CSEA - California School Employees Association

13.2 TTEA - Tahoe Truckee Education Association

14.0 Business Services

A) Fiscal Services

14.1 Award Bid and Approve Contract with AMS.NET to Provide and Install Category Two Equipment under the ERATE Program

AMS.NET Request for Proposal Submittal Bid Evaluation Sheet TTUSD Agreement
TTUSD advertised a Request for Proposal (RFP) to provide category two equipment at select sites through the ERATE program. The District has selected the awardee based on multiple evaluation criteria.

Recommendation: Award Bid and Approve Contract with AMS.NET to Provide and Install Category Two Equipment under the ERATE Program

ORIGINAL - Motion

Member **(Dianna Driller)** Moved, Member **(Kirsten Livak)** Seconded to approve the **ORIGINAL** motion 'Award Bid and Approve Contract with AMS.NET to Provide and Install Category Two Equipment under the ERATE Program'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Cristina Hennessey	Yes
Dianna Driller	Yes
Gaylan Larson	Yes
Kirsten Livak	Yes

15.0 Board Business

15.1 Comments of Board Members

Board members comments can be viewed at tahoetruckeemedia.org.

16.0 Second Closed Session

16.1 Public Employment Certificated, Classified, Confidential, and Management

16.2 Conference with Labor Negotiators-Government Code 54957.6 Carmen Ghysels, Superintendent CLO, and Todd Rivera, Executive Director of Business Services will conference with the Board regarding negotiations with Tahoe Truckee Education Association (TTEA), California School Employees Association (CSEA), Confidential, and Management

16.3 Public Employee Performance Evaluation GC 54957 - Superintendent Chief Learning Officer

17.0 Report out Action from Closed Session

18.0 Adjournment

There being no further business, the meeting was adjourned at 6:17 p.m.